

COUNTY GOVERNMENT OF BUNGOMA

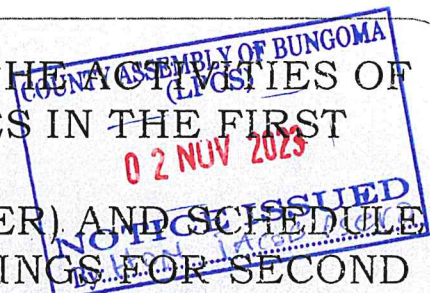


COUNTY ASSEMBLY OF BUNGOMA



THIRD ASSEMBLY, SECOND SESSION

**LIAISON COMMITTEE REPORT ON THE ACTIVITIES OF
COUNTY ASSEMBLY COMMITTEES IN THE FIRST
QUARTER
OF FY 2023/2024 (JULY - SEPTEMBER) AND SCHEDULE
FOR EXTERNAL COMMITTEE MEETINGS FOR SECOND
QUARTER FY 2023/24**



*Tabled on
2/11/2023 at 2:30pm*

**Clerk's Chambers
County Assembly Buildings
PO BOX 1886,
BUNGOMA, KENYA**

October, 2023

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1.0 PREFACE

This Report is a culmination of the operations and activities of the Committees of the County Assembly of Bungoma in the first quarter of the FY 2023/2024 that commenced 1st July- 30th September, 2023 including their expenditure in the period under review and the Committee schedule for external Committee meetings in second quarter of FY 2023/24 (From October to December 2023)

It is worth noting that the report covers the following areas: Committee meetings (both Internal and External), Consultative meetings, Interrogations and External Engagements, public hearings and participation, investigations and inquiries, vetting, pending Businesses, Statements/Questions, Fact Findings, Observations and Recommendations.

The Liaison Committee provides guidance, coordination, operations, apportionment of annual operating budgets for Committees, consider schedule of the programmes of Committees, and ensure Committees submit Reports as required by the Constitution, other statutes and the Bungoma County Assembly Standing Orders.

1.1 COMMITTEE MANDATE

Mr. Speaker Sir,

The Committee on Liaison draws its mandate from the **Standing Order No. 216 (2 &3)** which states that the Committee shall:

- (a) Guide and co-ordinate the operations, policies and mandates of all Committees as per the Constitution of Kenya, other Relevant Statutes and this Standing Orders
- (b) Deliberate on and apportion the annual operating budgets among the Committees;
- (c) Consider and schedule the programmes of all Committees businesses;
- (d) Ensure that Committees submit reports as required by the Standing Orders;
- (e) Determine whenever necessary, the Committee or Committees to deliberate on any matter; and
- (f) Give such advice relating to the work and mandate of select committees as it may consider necessary.
- (g) The Liaison Committee shall consider reports of Committees that have not been deliberated by the House and shall report to the House on the consideration of such reports.

1.2 COMMITTEE MEMBERSHIP

Mr. Speaker Sir,

The following are the Members of the Liaison Committee:


Name	Designation
1. Hon. Stephen Wamalwa	Chairperson – Liaison
2. Hon. Christine Mukhongo	Vice chairperson – Liaison
3. Hon. Emmanuel Situma	Member – Chairperson – Powers/HBC/Rules/Speaker's/Appointments
4. Hon. James Mukhongo	Member -Chairperson – Finance
5. Hon. Jack Wambulwa	Member -Chairperson – Budget
6. Hon. George Makari	Member -Chairperson – Health Services
7. Hon. Jack Kawa	Member -Chairperson – Gender and Culture
8. Hon. Joseph Nyongesa	Member -Chairperson – Selection
9. Hon. Franklin Simotwo	Member -Chairperson – Roads
10. Hon. Tony Barasa	Member-Chairperson–Public Administration
11. Hon. Hentry Nyongesa	Member – Chairperson -Labour Relations
12. Hon. Francis Chemion	Member – Chairperson – Lands,
13. Hon. Johnston Ipara	Member – Chairperson – Trade, Energy
14. Hon. Benjamin Otsiula	Member – Chairperson – Education & VT
15. Hon. Violet Makhanu	Member – Chairperson - Youth Affairs
16. Hon. Waiti Wafula	Member – Chairperson – Agriculture
17. Hon. Edwin Opwora	Member – Chairperson – Tourism
18. Hon. Jacob Psero	Member – Chairperson – Justice
19. Hon. George Tendet	Member – Chairperson – Delegated
20. Hon. Aggrey Mulongo	Member –Chairperson - Implementation
21. Hon. Everton Nganga	Member- Chairperson – PAIC

1.3 ACKNOWLEDGEMENT

Mr. Speaker Sir, May I take this opportunity to thank your Office and the Office of the Clerk for facilitating the Committee while it discharged its mandate.

In addition, I wish to appreciate the Honourable Members and the secretariat to the Liaison Committee for their support and dedication.

Mr. Speaker Sir, it is therefore my pleasant duty on behalf of the Committee to present this report on Liaison Committee Report on the activities of County Assembly Committees in the First Quarter of Financial Year 2023/2024 (July –September, 2023) and the schedule for external Committee meetings for Second Quarter FY 2023/24 for approval by this Honourable House.

SIGNED..........DATE 23/10/2023.....

Hon. Stephen Wamalwa; MCA Mitua/Soysambu Ward

Chairperson, Liaison Committee

CHAPTER TWO

2.0 COMMITTEES' ACTIVITIES

2.1 Committee Meetings

Mr. Speaker Sir,

The County Assembly of Bungoma has placed control on the times during which Committees can meet. The Liaison Committee usually as per its mandate prepares internal Committee sitting schedules to facilitate Committees sittings which usually occur on Mondays (morning and afternoon hours), Tuesdays (morning hours) and Thursdays (morning hours). It should be noted that Committees do not meet when the House is in session, except on a written permission by the Speaker pursuant to Standing Order 188 (2). This is in obedience to Standing Order No. 33 on hours of meeting.

The Constitution of Kenya 2010 and Standing Order 201 (1) stipulate that all Committee proceedings shall be open to the public unless in exceptional circumstances the Chairperson has determined that there are justifiable reasons for the exclusion of the public. Rules concerning Committee meetings provide for advance posting of a notice of meeting indicating; time, date and venue (Standing Order 183). Committees in the County Assembly of Bungoma hold public hearings to gather information on legislation, policy issues or to exercise oversight of the executive arm of the County government. Further, in accordance with Standing Order 207, a Committee may with the approval of the Speaker engage such experts as it may consider necessary in furtherance of its mandate.

The benefits of public hearings may include:

- a) Providing the legislature with outside expertise;
- b) Providing a forum for the exchange of ideas;
- c) Educating citizens on current issues; and
- d) Increasing public confidence in the transparency of the legislature.

2.1.1 Internal meetings

Mr. Speaker Sir,

During the period under review, all Committees held internal meetings pursuant to Standing Order No. 184 read together with Standing Order No. 42 of the County Assembly of Bungoma and as per their work plans and internal schedule for Committee meetings as approved by the Liaison Committee. The detailed information on the business considered by various Committees is given in their Quarterly Reports. According to the Liaison internal Committee sitting schedule, each Committee was expected to have at least one Committee sitting per week translating to four per month. From the reports submitted by Committees, some did not meet the target because of the devolution conference and CASA games which were held during the month of August where all Hon. Members were participants. Further, most of the meetings did not attain quorum as required by the Standing Orders thus were adjourned pursuant to Standing Order 187. Apart from the House Business Committee in which its quorum is shall be a third of its Members (Standing Order 173 (5), all other select Committees, the quorum shall be the Chairperson and half of its Members (Standing Order 180 (b)).

2.1.2 External meetings

Mr. Speaker Sir,

The Liaison Committee appropriated funds for Committees' operations in July, 2023 which enabled Committees to retreat and write reports on various activities as per their mandate and work plans. Further, the Committee prepared schedules for the retreats (from July – September, 2023). Each Committee had been scheduled to hold at least one external sitting with approval of the Speaker. *(Attached find a copy of Committee Schedules for external meetings).*

2.1.3 Consultative meetings, Interrogations and External Engagements

Mr. Speaker Sir,

The County Assembly Committees held consultative meetings with other stakeholders among them the Departments in the Executive arm of the County Government, donors/ NGOs, Civil Societies and Government Agencies like the Auditor General's Office. The number of meetings held under this are highlighted in the report for each Committee.

During the period under review, Committees held interrogations on matters within their purview.

The table below summarizes the activities undertaken by Committees in the period under review;

NO.	NAME OF COMMITTEE	Number of Reports	External meetings	Internal meetings	Consultative meetings/external engagements
1.	Lands, Housing and Physical Planning	1	1	13	4
2.	Public Administration and ICT	1	1	12	5
3.	Agriculture; Livestock, Fisheries, Irrigation & Co. development	1	1	11	3
4.	Gender, Culture and Social Welfare	1	1	12	2
5.	Youth and Sports	0	0	11	1
6.	Tourism, Water, Environment & Nature Resources	1	1	10	3
7.	Trade, Energy and Industrialization	1	1	12	3
8.	Roads, Infrastructure and Public Works	1	1	11	4
9.	Health Services	1	1	11	5
10.	Labour Relations, Members Service and Facilities	1	1	12	4
11.	Finance and	1	1	10	4

	Economic Planning				
12.	Education and Vocational Training	1	1	11	2
13	Budget and Appropriations	0	0	12	2
14	PAIC	1	1	15	1
15.	Implementation Committee	1	1	10	2
16	Appointments	0	0		
17.	Delegated County Legislation	1	1	10	0
18.	Selection	0	0	8	0
19.	Powers and Privilege	0	0	12	0
20.	Procedure and House Rules	1	1	11	0
21.	Justice, Cohesion and Legal Affairs	1	1	10	0
22.	House Business	0	0	3	0
23.	Liaison	1	1	12	0
24.	Speaker's Panel	1	1	12	0
	TOTAL	18	18	251	45

From the table above, it is observed that;

- I. 18 committees retreated, out of 18 reports, 2 have been approved by the House. 16 are pending before Committees
- II. Six committees did not retreat during the 1st quarter. Namely;
Budget and Appropriations Committee, Appointments, Selection, Powers and Privileges, Youth and Sports, and House Business Committee due to rescheduling of the Liaison retreat programme that was informed by other competing activities.
- III. The consultative meetings/external engagements were both external and internal

- IV. During the period under review, the Committees on Lands, urban Physical Planning and Housing, Health Services, Finance and Economic Planning, Roads, Infrastructure and Public Works and Labour Relations, Members Service and Facilities had the highest number of engagements/ consultative meetings. *Attached is the detail list of committee engagements with external groups*

2.2 Consideration of Papers Laid

Mr. Speaker Sir,

The County Assembly receives reports from the County Executive Departments, Auditor General, Controller of Budget, County Assembly Committees, stakeholders and other government agencies. The Papers are laid on the Table of the House and committed to various Committees and/or the House for consideration.

In the period under review, some of the notable documents from the County Executive Department were the Annual Development Plan for FY 2024/25 and the Finance Bill for 2023 were laid and committed to the Sectoral Committee on Finance and Economic Planning for processing.

2.3 Pending Businesses

Mr. Speaker Sir,

As at 30th September, 2023, the following businesses had been committed to the respective Committees but were yet to be concluded;

1. Lands, Urban, Physical Planning and Housing Committee
 - Valuation Rolls and Rating Bill
2. Public Accounts and Investments Committee
 - 11 reports from the Auditor General
3. Education and Vocational Training Committee
 - Memorandum submitted by Bungoma County Child Rights network to the County Assembly on Holistic Skills Development in Bungoma County
4. Finance and Economic Planning Committee
 - Annual Development Plan for FY 2024/25
 - The amendment Finance Bill for 2023
5. Justice, Cohesion and Legal Affairs Committee

- Petition by Emony Yefwe International on market construction at Dinah Flyover

2.4 Statements/Questions

Members of the County Assembly raised various issues of concern to County Departments as part of their representation and oversight roles, through statements/questions on the floor of the House. These questions were directed to the respective County Executive Committee Members who appeared before the House to provide their responses.

Following the Speaker's directive on Tuesday 12th September 2023 at 2:30 p.m. during the House Sitting, all pending Statements/Questions were directed to the relevant Sectoral Committees for response by the Chairpersons.

Statements and Questions pending before Committees are as follows:

No.	Department	No. of questions asked	Response Not Aailed
1	Agriculture, Livestock, Fisheries, Irrigation and Co-operative Development	7	2
2	Education and Vocational Training	4	1
3	Finance and Economic Planning	1	1
4	Gender, Culture, Youth and Sports	2	1
5	Health Services	4	1
6	Lands, Urban, Physical Planning and Housing	2	2
7	Public Administration	4	1
8	Roads, Transport, Infrastructure and Public Works	6	3
9	Tourism, Environment, Water and Natural Resources	3	1
10	Trade, Energy and Industrialization	1	1
11	Roads, Transport, Infrastructure and Public Works	2	2
	TOTAL	35	15

2.5 Fact Findings

In exercising the oversight role of the County Assembly, various Committees undertook fact finding activities on programs implemented by the County Executive as per their mandates during the period under review. The following Committees undertook fact finding activities.

	NAME OF COMMITTEE	FACT FINDING ACTIVITY
1	Health Services	Allegation of Corruption and Mismanagement by the Public at Bumula Sub County and Ndaluh Health Center.
2	Public Administration and ICT	Utilization of funds allocated towards recovery of County automobiles.
3	Agriculture, Livestock, Fisheries, Irrigation & Cooperative Development	Status and impact of dams, irrigation schemes and water pans across the County.
4	Roads, Transport, Infrastructure and Public Works	Implementation status of sampled ward-based projects FY 2021/22.
6	Education and Vocational Training	Status of sampled VTC's in Bungoma County.
7	Youth and Sports	Status of Maeni Youth Empowerment and Chemoge High altitude Training Centers.
8	Public Accounts and Investments	Verification of NZOWASCO projects highlighted in the OAG's report for the period ending 30 th June 2023.

CHAPTER THREE

COMMITTEE EXPENDITURE

Mr. Speaker Sir,

In the FY 2023/24, the allocation for committees' operations was Kshs. 114,500,000 out of which Kshs. 26, 827,000 has been spend translating to 23.43% leaving a balance of Kshs. 87,673,000 which is equal to 76.57%. The table below shows the allocation, expenditure and running balance for each committee.

S/N O	NAME OF THE COMMITTEE	ESTIMATE FOR FY 2023/2024	TOTAL EXPENDITURE	RUNNING BALANCE	BUDGET UTILIZATION
1	Agriculture, Livestock, Fisheries and Co-Operative Development	4,230,942	988,000	3,242,942	23.35%
2	Liaison Committee	8,374,838	4,439,800	3,935,038	53.01%
3	Selection Committee	2,300,000	867,100	1,432,900	37.70%
4	House Business Committee	4,230,942	1,320,500	2,910,442	31.21%
5	Health Committee	4,230,942	944,900	3,286,042	22.33%
6	Implementation Committee	3,102,874	782,000	2,320,874	25.20%
7	Budget and Appropriations Committee	8,062,874	-	8,062,874	0.00%
8	Delegated Legislation Committee	3,102,874	782,000	2,320,874	25.20%
9	Education and Vocational Training Committee	4,230,942	973,300	3,257,642	23.00%
10	Finance and Economic Planning Committee	6,390,942	970,100	5,420,842	15.18%
11	Youth and Sports Committee	4,230,942	887,100	3,343,842	20.97%
12	Lands, Urban, Physical Planning and Housing	4,230,942	1,417,600	2,813,342	33.51%

13	Public Accounts And Investment Committee	7,062,874	3,826,100	3,236,774	54.17%
14	Powers and Privileges Committee	3,102,874	878,500	2,224,374	28.31%
15	Public Administration and ICT Committee	4,230,942	901,800	3,329,142	21.31%
16	Roads	4,230,942	882,200	3,348,742	20.85%
17	Rules and Procedures Committee	1,690,038	647,900	1,042,138	38.34%
18	Gender and Culture Committee	4,230,942	938,600	3,292,342	22.18%
19	Labour and Social Welfare Committee	4,230,942	930,200	3,300,742	21.99%
20	Tourism, Environment, Water and Natural Resources Committee	4,230,942	981,700	3,249,242	23.20%
21	Justice and Legal Affairs Committee	3,102,874	767,300	2,335,574	24.73%
22	Trade, Energy and Industrialization	4,230,942	913,100	3,317,842	21.58%
23	Speakers Panel Committee	1,135,634	787,200	348,434	69.32%
24	Committee On Appointment	2,300,000	-	2,300,000	0.00%
25	Committee Whole-House	14,000,000	-	14,000,000	0.00%
	Grand Total for Committees	114,500,000	26,827,000	87,673,000	23.43%

From the table it is noted that;

- i. Two committees have not spend any of their allocation; Budget and Appropriation and Committee on Appointment. The allocation on the whole House activities is also intact.
- ii. There has been prudent financial management of committee budgets. That's, most committees were within the 25% quarterly thresh hold.

- iii. Public Accounts and Investment Committee has the highest expenditure due to its activities of Reports from the OAG some of which spilled over from the previous session.
- iv. Members are urged to strictly adhere to the budgets allocated to their committees in line with the Liaison committee's recommendations.

CHAPTER FOUR

SCHEDULE FOR EXTERNAL COMMITTEE MEETINGS

Mr. Speaker Sir,

This Committee approved the first schedule for external Committee meetings that ran from 8th July to 14th October, 2023 where all the 24 Committees of the County Assembly were to retreat but 3 Committees did not retreat; Budget and Appropriations Committee, Selection Committee and the Committee on Appointments while Public Accounts and Investments Committee retreated twice to clear the pending reports that had been committed to it. The schedule was reviewed twice that is to allow members attend a meeting on sugar cane conference for Western legislatures in Kakamega County and when the House resumed from recess. Most of the resultant reports from the Committee retreats had some Members not appending their signatures as a sign of agreeing with the contents. Further, most Committees did not conclude their activities during the retreat thus delaying submission of reports for consideration by the House contrary to Standing Order 202 (7).

The Committee has come up with a tentative Committees' retreat schedule for the period October to January 2023 that has given priority to Committees with pending business committed to them for their processing. The schedule is subject to change depending on the business before the County Assembly for consideration and any other unforeseen activities.

Below is the schedule;

SCHEDULE FOR EXTERNAL COMMITTEE ACTIVITIES FROM OCTOBER TO DECEMBER 2023

NO	COMMITTEE	DATES	DA YS	PLANNED ACTIVITY
1	PAIC	15 TH – 17 TH October, 2023	3	Report writing on the trade loans fund and education bursary fund
2	DELEGATED	15 th – 17 th October, 2023	3	Scrutiny of revised Bungoma County Trade Development Loan Fund Regulation
3	FINANCE	21 ST -23 RD October,	3	Report writing on Finance Bill

		2023		and Own source revenue
4	TRADE	21 ST – 23 RD October, 2023	3	Report writing on the status of markets in Bungoma County
5	SELECTION	26 th – 28 th October, 2023	3	Analysis of Members in Committees
6	SPEAKER'S PANEL	26 th – 28 th October, 2023		Best practices that guide in the conduct of the Speaker's Panel
7	BUDGET	29 th – 31 st October, 2023	3	Report writing on the Budget Tracking
8	FINANCE	29 th – 31 th October, 2023	3	Report writing on ADP FY 2024/25
9	LANDS	2 nd – 4 th November, 2023	3	Report writing on Valuation for Rating Act, CAP 266, Laws of Kenya and Land Valuation Roll– 2015
10	JUSTICE	5 TH – 7 TH November, 2023	3	Report writing on the petition of Emony Yefwe International on market construction at Dinah Flyover
11	IMPLEMENTATION	5 TH – 7 TH November, 2023	3	Consideration of the status reports on the implementation of committee reports adopted by the Third County Assembly
12	WHOLE HOUSE	9 th -13 th November, 2023	5	Annual Financial Statements and Reports FY 22/23
13	ROADS	14 th -16 th November, 2023	3	Report writing on road projects implemented under emergency fund
14	RULES	14 th -17 th November, 2023	4	Benchmarking to the Senate
15	PA	18 th – 20 th November, 2023	3	Status report on County Administration (sub-county, ward and village administrators)
16	HEALTH	23 rd – 25 th November, 2023	3	Report writing on management of level 4 hospitals in the County
17	YOUTH	26 th – 28 th November, 2023	3	Status report of Ajiri centre

18	POWERS	26 th – 28 th November, 2023	3	An emerging matter referred to the Committee
19	TOURISM	30 th – 2 nd December, 2023	3	Establishing the viability of Tourist attraction plans in Bungoma County by the Department of Tourism
20	AGRICULTURE	3 rd – 5 th December, 2023	3	Inquiry into the status and impact of the Chwele Fish farm and Chwele Poultry Slaughterhouse
21	EDUCATION	7 th – 9 th December, 2023	3	Review of the Bungoma County Education Support Scheme Regulation
22	GENDER	10 th – 12 th December, 2023	3	Status of drugs and substance abuse in the County
23	LABOUR	10 th – 12 th December, 2023	3	Inquiry into the construction of the administration block for the CPSB
24	APPOINTMENTS	15 th – 17 th December, 2023	3	Vetting of the County Secretary
25	HBC	18 th – 20 th December, 2023	3	Sessional Review Report for the second session
26	LIAISON	12 th – 14 th January, 2024	3	Committee activities from October to December, 2023 Retreat schedule third phase

CHAPTER FIVE

5.0 OBSERVATIONS AND RECOMMENDATIONS

5.1 OBSERVATIONS

It was observed that;

1. The Committees held a total of 251 internal meetings out of the possible 288 and a total of 18 external meetings out of 24.
2. The Committees performed their mandates as expected.
3. Most of the meetings delayed commencement time due to quorum hitches.
4. Most meetings are attended by Members inappropriately dressed.
5. The County Executive delays submitting documents whenever required to despite being given sufficient time.
6. Some committees are not adhering to the resolutions of Liaison Committee.
7. Committees are not utilizing the research services and if any the request are done at a short notice thus hampering the operations as witnessed by delayed submission of reports.
8. Statements committed to Committees are still pending and yet to be processed in Committees.
9. Committee activities were interfered with by some emerging issues.
10. Most of the interrogations of Committees where the CECMs were invited on budget and planning documents, fresh submissions including request for further resource allocations to programmes rather than defending, providing clarifications and responding to emerging issues from the Committees, were witnessed.

5.2 RECOMMENDATIONS

We notably recommend the following:

1. **THAT**, Hon. Members are encouraged to attend the meetings on time in compliance with Standing Order no. 187 to avoid quorum hitches.
2. **THAT**, Hon. Members should adhere to Speaker's rule no. 5 on proper dress code whenever attending Committee internal meetings and dress in smart casual in external meetings.

3. **THAT**, Committees should enforce provisions of Article 195 of the Constitution and Standing Order 193 of the County Assembly of Bungoma Standing Orders and Section 18 of the County Assembly Powers and Privileges Act, 2017 whenever there are delays or no response at all from the County Executive.
4. **THAT**, Committees are advised to implement the resolutions of Liaison Committee and ensure compliance.
5. **THAT**, Committees should plan for their activities in time to ensure timely completion and submission of reports.
6. **THAT**, Committees with pending statements are urged to comply with the Speaker's directives and process them within the provided timeline.
7. **THAT**, prior information on upcoming issues should be relayed on time to avoid clashing of Committee programmes.
8. **THAT**, during interrogations of budget and planning documents, the CECMs should defend, offer clarifications and respond to emerging issues from the Committees and minimize submissions including request for further resource allocations to programmes against the proposal as submitted from the Cabinet. Any request should be resolved at the sector committee level.

5.3 CONCLUSION






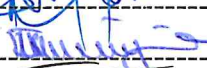



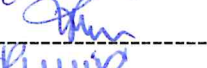
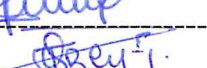


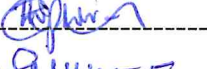
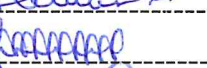






Mr. Speaker Sir,

It is now my humble request to this House to approve this report by the Liaison Committee on the Liaison Committee Report on the Activities of County Assembly Committees in the First Quarter of FY 2023/2024 (July - September, 2023) and Retreat Schedule for Second Quarter FY 2023/24.

I move---

ADOPTION SCHEDULE

We the undersigned members of the Liaison Committee append our signatures adopting this report with the contents therein.

Name	Designation	Signature
1. Hon. Stephen Wamalwa	Chairperson – Liaison	
2. Hon. Christine Mukhong	Vice chairperson – Liaison	
3. Hon. Emmanuel Situma	Member - Chairperson Powers/HBC/Rules/Speaker's/Appointments	
4. Hon. James Mukhongo	Member -Chairperson – Finance	
5. Hon. Jack Wambulwa	Member -Chairperson – Budget	
6. Hon. George Makari	Member -Chairperson – Health	
7. Hon. Jack Kawa	Member -Chairperson – Gender	
8. Hon. Joseph Nyongesa	Member -Chairperson – Selection	
9. Hon. Frankline Simotwo	Member -Chairperson – Roads	
10. Hon. Tony Barasa	Member-Chairperson–Public Admin	
11. Hon. Hentry Nyongesa	Member – Chairperson –Labour	
12. Hon. Francis Chemion	Member – Chairperson – Lands,	
13. Hon. Johnson Ipara	Member – Chairperson – Trade	
14. Hon. Benjamin Otsiula	Member – Chairperson – Education	
15. Hon. Violet Makhanu	Member – Chairperson – Youth	
16. Hon. Waiti Wafula	Member – Chairperson – Agriculture	
17. Hon. Edwin Opwora	Member – Chairperson – Tourism	
18. Hon. Jacob Psero	Member – Chairperson – Justice	
19. Hon. Everton Nganga	Member – Chairperson – PAIC	
20. Hon. Aggrey Mulongo	Member – Chairperson – Implementation	
21. Hon. George Tendet	Member- Chairperson – Delegated	



COUNTY ASSEMBLY OF BUNGOMA

MINUTES OF LIAISON COMMITTEE MEETING HELD ON SATURDAY 14TH

OCTOBER, 2023 AT 9.00AM AT VICTORIA COMFORT INN

MEMBERS PRESENT

NO.	NAME	DESIGNATION
1.	Hon. Stephen Wamalwa	Chairperson
2.	Hon. Christine Mukhongo	Vice chairperson
3.	Hon. Emmanuel Situma	HBC, Speakers Panel, Rules, Powers, Appointment
4.	Hon. Joseph Juma	Selection
5.	Hon. Jacob Psero	Justice, Cohesion and Legal Affairs
6.	Hon. James Mukhongo	Finance and Economic Planning
7.	Hon. Jack Wambulwa	Budget and Appropriations
8.	Hon. Tony Barasa	Public Administration and ICT
9.	Hon. Franklin Simotwo	Roads, Infrastructure and Public Works
10.	Hon. George Makari	Health Services
11.	Hon. Francis Chemion	Lands, Housing and Physical Planning
12.	Hon. Edwin Opwora	Tourism, Water, Environment & Nature Resources
13.	Hon. Violet Makhanu	Youth and Sports Affairs
14.	Hon. Benjamin Otsiula	Education and Vocational Training
15.	Hon. Everton Nganga	PAIC
16.	Hon. George Tendet	Delegated County Legislation
17.	Hon. Johnston Ipara	Trade, Energy and Industrialization
18.	Hon. Aggrey Mulongo	Implementation Committee
19.	Hon. Jack Kawa	Gender, Culture and Social Welfare
20.	Hon. Wafula Waiti	Agriculture, Livestock, Fisheries, Irrigation & Co.dvlpt
21.	Hon. Hentry Nyongesa	Labour Relations, Members Service and Facilities

SECRETARIAT

- | | |
|---------------------|----------------|
| 1. Charles Wafula | Clerk |
| 2. Leonard Mornos | DCL |
| 3. Ignatius Wangila | PLC |
| 4. Dennis Waswa | Hansard Editor |
| 5. Elvis Werunga | PCA CS |
| 6. Colleta Simiyu | PCA LPCS |

7. Calistus Wanjala	Chief SAA
8. Ruth Wanami	SCA - LPCS
9. Eric Wefwila	Accountant
10. Karen Wanyama	FCA

AGENDA

1. Preliminaries
 - a. Prayer
 - b. Adoption of the agenda
2. Communication from the Chairperson
3. Adoption of Report

MIN.LC.1/14/10/2023: PRELIMINARIES

a. Prayer

The Chairperson called the meeting to order at 9.20 a.m with a word of prayer.

b. Adoption of the agenda

The agenda of the meeting was adopted on proposal by Hon. Jack Kawa who was seconded by Hon. Edwin Opwora.

MIN.LC.2/14/10/2023: COMMUNICATION FROM THE CHAIRPERSON

The Chairperson welcomed members to the meeting and appreciated them for participating in the report writing retreating on activities of County Assembly Committees in the First Quarter of Financial Year 2023/2024 (July –September, 2023) and the schedule for external Committee meetings for Second Quarter FY 2023/24.

MIN.LC.3/14/10/2023: ADOPTION OF REPORT

Members were taken through the report and agreed to with the following recommendations;

1. **THAT**, Hon. Members are encouraged to attend the meetings on time in compliance with Standing Order no. 187 to avoid quorum hitches.
2. **THAT**, Hon. Members should adhere to Speaker's rule no. 5 on proper dress code whenever attending Committee internal meetings and dress in smart casual in external meetings.
3. **THAT**, Committees should enforce provisions of Article 195 of the Constitution and Standing Order 193 of the County Assembly of Bungoma Standing Orders

and Section 18 of the County Assembly Powers and Privileges Act, 2017 whenever there are delays or no response at all from the County Executive.

4. **THAT**, Committees are advised to implement the resolutions of Liaison Committee and ensure compliance.
5. **THAT**, Committees should plan for their activities in time to ensure timely completion and submission of reports.
6. **THAT**, Committees with pending statements are urged to comply with the Speaker's directives and process them within the provided timeline.
7. **THAT**, prior information on upcoming issues should be relayed on time to avoid clashing of Committee programmes.
8. **THAT**, during interrogations of budget and planning documents, the CECMs should defend, offer clarifications and respond to emerging issues from the Committees and minimize submissions including request for further resource allocations to programmes against the proposal as submitted from the Cabinet. Any request should be resolved at the sector committee level.

On proposal by Hon. Francis Chemion and seconded by Hon. Benjamin Otsiula, the report was adopted.

ADJOURNMENT

There being no other business, the meeting was adjourned at 1:05 p.m.

CONFIRMATION OF MINUTES

CONFIRMED ON..... 23/10/2023

CHAIRPERSON: HON. STEPHEN WAMALWA

SIGN..... 

COMMITTEE CLERK: KAREN WANYAMA

SIGN..... K.W

COUNTY ASSEMBLY OF BUNGOMA
SUMMARY OF THE ENGAGEMENT WITH THE EXECUTITVE IN
THE FIRST QUARTER, FY 2023/24

N O .	COMMITTEE	DATE	EXTERNAL GROUP	ACTIVITY	VENUE
HEALTH SERVICES					
1.	HEALTH SERVICES	11/07/23	Department of Health & Sanitation	Consultative meeting on the issues raised in the half year financial statements for the period ended 31 st march, 2023	County Assembly
2.	HEALTH SERVICES	10/8/23	Board members for Bungoma referral Hospital and Webuye County Hospital	Preparedness on collection of AIA and support programmes, mechanisms for submission of financial statements,	County Assembly
3.	HEALTH SERVICES	19/9/23	the CPSB, County Secretary, CECM Health	On the matter of management of BUmula, Naitiri sub-county hospitals and Ndalul health centre,	County Assembly
4.	HEALTH SERVICES	29/09/23	Department of health and Sanitation	Interrogation of ADP, 2024/25	County Assembly
LANDS COMMITTEE					
1.	LANDS	18/09/23	The department of Lands	Consultative meeting on the status of the rating Bill, 2023, valuation Rolls	County Assembly
2.	LANDS	25/09/23	the department, Bungoma Municipality Board members, County Secretary	Engagement on the protest letter by the Bungoma Municipality Board protest letter on the transfer of the Municipal managers by the CECM	County Assembly
3.	LANDS	28/09/23	Department of lands and municipality management	Interrogation of ADP, 2024/25	County Assembly
Tourism					
1	Tourism	10/7/23	Tourism Department	PCRA and climate change action plan	County Assembly
2	Tourism	25/9/23	Tourism Department	Work plan and procurement plan for approved budget	County Assembly

				2023/24	
Finance					
1	Finance	20/7/23	Lands department	Some revenue stream that registered negative variance in collection in the dpt	County Assembly
2	Finance	5/9/23	Lands department	Some additional revenue streams that registered negative variance in revenue collection	County Assembly
3.	Finance	12/9/23	Finance department	Some revenue streams within the dpt that registered negative deviation	County Assembly
4.	Finance	27/9/23	Finance department	Interrogation of ADP FY 2024/25	County Assembly
Trade Energy and Industrialization					
1	Trade	18/7/23	Department of Trade Energy and industrialization	Consultative meeting with the department of Trade Energy and industrialization on the updated status of street lighting	County Assembly
2	Trade	29/09/23	Department of Trade Energy and industrialization	Response by the CECM on status of street lighting	County Assembly
3	Trade	28/9/23	Department of Trade Energy and industrialization	Interrogation of the ADP 2024/2025	County Assembly
Justice cohesion and legal affairs					
1	Justice		Emonyo Yefwe International	Interrogation of Emonyo Yefwe International petitioners on market construction at Dinah fly over	County Assembly
Agriculture, Livestock, Irrigation, Fisheries and Cooperative Development					
1	Agriculture	4/9/23	Agriculture department	Status of dams, water pans and Irrigation schemes across the County	County Assembly
2	Agriculture	29/9/23	Agriculture Department	Interrogation of the ADP	County Assembly
3	Agriculture	7-8 th Sept	USAID	Champions for change leadership in Kakamega	Kakamega
Public Administration and ICT					

1	PA	10/07/23	Department of Public Administration	Status of automobiles	County Assembly
2	Public Admin	14/09/23	Departments of Public Administration and Roads	Construction of ward offices	County Assembly
3	Public Admin	6 th -10 th Sept	Public Administration	Administrative and enforcement Policies, Transport and fleet policy, Review of Strategic plan and Ward offices	Kisumu
4	Public Admin	25/9/23	Public Administration	Contracted staff pegged on current Governor's term	County Assembly
5	Public Admin	28/09/23	Public Administration	Interrogation of the ADP FY 2024/25	County Assembly

ROADS, PUBLIC WORKS, TRANSPORT AND INFRASTRUCTURE

1	Roads	13/09/23	Roads	Status of Ward Based Projects 2021/22	County Assembly
2	Roads	3 rd -6 th Sept 23	Roads	Status of implementation of planned Ward Based Projects 2021/22 and 2023/24 and Work plan for County Internal Machinery	Kisumu
3	Roads	6/9/2023	Roads	Implementation of planned Ward Based Projects 2023/24	County Assembly
4	Roads	27/10/23	Roads	Interrogation of the ADP FY 2024/35	County Assembly

BUDGET AND APPROPRIATION COMMITTEE

1	Budget	19/09/23	CECM – Finance	Implementation status of Ward Based Projects FY 2023/24	County Assembly
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LABOUR RELATIONS, MEMBERS FACILITY AND WELFARE

1	Labour	8/8/23	NZOWASCO Management	NZOWASCO Management on dismissal of three employees.	County Assembly
2	Labour	8/8/23	CECM Health	Recruitment of Medical workers	County Assembly
3	Labour	6/7/23	CPSB	Recruitment of Medical workers	County Assembly
4	Labour	1/8/23	County Secretary and Chief Officer	County Secretary and Chief officer Health	County Assembly
5	Labour	29/9/23	CPSB and CASB	Interrogation of ADP	County Assembly

YOUTH AND SPORTS					
1	Youth	29/09/23	Youth and Sports	Interrogation of ADP FY 2024/25	County Assembly
EDUCATION AND VOCATIONAL TRAINING					
1	Education	26 th – 30 th July 2023	Dept of Education and Vocational Training	Consultative Meeting	Kisumu
2	Education	29/9/2023	Education Department	Interrogation of ADP FY 2024/25	County Assembly
IMPLEMENTATION COMMITTEE					
1	Implementation	8/09/23	CECM –Finance	Implementation of Bungoma County Disaster Management and Emergency Fund, 2019	County Assembly
2	Implementation	24/07/23	CECM – Education	Implementation of Bungoma County Education Support Scheme Regulation, 2021	County Assembly