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COUNTY GOVERNMENT OF BUNGOMA



COUNTY ASSEMBLY OF BUNGOMA

THIRD ASSEMBLY, SECOND SESSION

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COUNTY ASSEMBLY OF BUNGOMA (LPCS)
01 NOV 2023
By: *[Signature]*
COUNTY ASSEMBLY OF BUNGOMA (LPCS)
12/10/23
COUNTY ASSEMBLY OF BUNGOMA (LPCS)
01 NOV 2023
NOTICE ISSUED

**REPORT BY THE COMMITTEE
ON PUBLIC ADMINISTRATION AND ICT REPORT ON INQUIRY
INTO UTILIZATION OF FUNDS ALLOCATED TO RECOVERY OF
COUNTY AUTOMOBILES**

Clerks Chambers
County Assembly Buildings
PO BOX 1886,
BUNGOMA, KENYA

COUNTY ASSEMBLY OF BUNGOMA (LPCS)
01 NOV 2023
TABLED
By: *Ken*
COUNTY ASSEMBLY OF BUNGOMA (LPCS)
September, 2023
01 NOV 2023
NOTICE ISSUED
By: *Wama*

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EXECUTIVE SUMMARY

Honorable Speaker,

Following the House approval of the report on County automobiles in the FY 2021/2022, a sum of Kshs. 19, 372,684 was appropriated towards the recovery of the automobiles from the garages in the FY 2022/2023. This report inquires on the utilization of the above mentioned funds and status of the said county automobiles.

During the interrogation of the first supplementary budget FY 2022/2023, it was observed that Kshs. 7,863,267 was proposed for re-voting to other votes. It's upon this background vide Budget and Appropriation Committee Report, that the House resolved to have the matter comprehensively undertaken to ascertain the recovery status of the automobiles and report on its findings.

The Department of Public Service Management and Administration was requested vide a letter **ref: BCA/CC/SECT/7 Vol (30)** to submit a comprehensive report on the recovery of the County Motor vehicles from the garages and a general status of Bungoma County vehicles and machines.

Subsequently, the committee held several interrogation and deliberative meetings with the department on the same. The responses submitted were not satisfactory hence the need for a verification exercise. The Research and Library Services Department was tasked to undertake the verification and submit the findings to the committee.

The Research team undertook the exercise by visiting all garages concerned and their findings form part of the report

1.3. Mandate of the Committee

Honorable Speaker,

The Sectoral Committee on Public Administration & ICT was established on 26th October; 2022 in accordance with the Standing Order No.179.

The mandate of the Committee is derived from the Standing Order 217 (5) and matters assigned under the Second Schedule which shall be exercised within the limits contemplated under Part 2 of the Fourth Schedule of the Constitution of Kenya, 2010.

The functions of a Sectoral Committee shall be to;

- (a) Investigate, inquire into, and report on all matters relating to the mandate, management, activities, administration, operations and estimates of the assigned departments;
- (b) Consider quarterly reports of the assigned departments and report to the house within twenty one sitting days upon being laid
- (c) Study the programme and policy objectives of departments and the effectiveness of the implementation;
- (d) Study and review all county legislation referred to it;
- (e) Study, access and analyze the relative success of the departments as measured by the results obtained as compared with their stated objectives;
- (f) Investigate and inquire into all matters relating to the assigned departments as they may deem necessary, and as may be referred to them by the County Assembly;
- (g) To vet and report on all appointments where the constitution or any law requires the County Assembly to approve, except those under Standing Order 208 (Committee on Appointments); and
- (h) Make reports and recommendations to the County Assembly as often as possible, including recommendation of proposed legislation.

1.4. Objectives of the exercise

The Committee's objectives of the exercise were to:

1. Verify the information submitted vis-a vis the actual information in the garages;
2. Physically verify the recovery of the motor vehicles from the garages;
3. Ascertain whether the payments were done as per the allocated amounts.
4. Whether the budgeted funds were diverted to other functions

1.5. Methodology

The verification exercise involved:

1. Desktop research and analysis of the submitted documents;
2. **Preparatory meetings;** Prior to the exercise, the committee held several preparatory meetings during which the itinerary was drawn and letters written to the CECM and to various garage and yard owners for provision of the necessary documents and logistical arrangements.
3. **Direct observation;** Part of the learning and report was realized through direct observation.
4. **Working retreat;** The visit led to a working retreat from 14th to 16th September 2023 at Itoya Hotel-Busia. A consequence of this retreat was the compilation of the final report for tabling in the House.

1.6. Acknowledgement

Honorable Speaker,

I wish to thank all the Committee Members for their input and valuable contributions and dedication during the verification, examination of documents and in the entire exercise.

The committee also takes this opportunity to thank the Offices of the Speaker and the Clerk to the County Assembly for the logistical support accorded to it during the exercise.

The Committee further wishes to record its appreciation to the County Assembly staff attached to it during the exercise. The Committee also thanks the garage owners and yards visited for their support and guidance during the verification exercise.

The Committee finally appreciates the Executive led by CECM Public Administration and his team for providing the requisite information and documents required that eased our work.

It is therefore my pleasant duty on behalf of the committee to present this report for approval by this Honorable House.

Thank you,

Signed..........Date..........

Hon. Tony Khaoya Barasa (MCA Lwandanyi Ward)

Chairperson, Sectoral Committee on Public Administration and ICT

CHAPTER TWO

2.1 Background Information House Resolution

Honorable Speaker,

The House adopted the Public Administration and ICT Committee report on 17th Feb 2022 which observed outstanding repair and storage bills owed to various garages as follows:

| | |
|-------------------------|-------------------------|
| a) Toyota Kericho | Kshs. 1,638,893 |
| b) CMC Kitale | Kshs. 11,219,783 |
| c) Terranova Autospares | Kshs. 2,494,946 |
| d) KERRE Auto Garage | Kshs. 3,179,500 |
| e) Wape Garage | Kshs. 839,562 |
| Total | Kshs. 19,372,684 |

It was further recommended that the Accounting Officers of the various departments to ensure that the outstanding repair and storage bill of Kshs.19, 372,684 owed to the garages is appropriated as first charge during the financial year 2022/2023.

Subsequently, the entire amount was allocated to the Department of Public Service Management and Administration since the transport docket is domiciled in the department.

2.2. Analysis of Submitted Documents

The following documents were submitted by the department:

- a) Lists of automobiles, their status and location.
- b) Status of vehicles involved in accidents
- c) List of vehicles still in garages
- d) Breakdown of payments made
- e) List of county drivers and the vehicles driven

- f) Inspection reports for vehicles released from garages
- g) List of vehicles proposed for disposal

2.2.1. County Automobiles, status and Location
Honorable Speaker,

It was reported that the County Government had a total of 239 vehicles, 252 motorcycles and 17 tractors broken down per Department as follows:

List of Automobiles per department and source

| Department | Source | | | | Tractors | Motorcycles |
|--------------------|------------|-----------------|------------|------------|-----------|-------------|
| | Purchased | Local Authority | NG | Total | | |
| Finance | 10 | 8 | 0 | 18 | 0 | 18 |
| Governor's | 15 | 0 | 0 | 15 | 0 | 1 |
| PSM/ADM | 2 | 8 | 0 | 10 | 7 | 0 |
| Health | 28 | 0 | 40 | 68 | 0 | 116 |
| Roads | 16 | 7 | 16 | 39 | 0 | 11 |
| Education | 3 | 0 | 0 | 3 | 0 | 0 |
| Gender | 3 | 0 | 1 | 4 | 0 | 0 |
| Environment | 5 | 1 | 0 | 6 | 0 | 0 |
| Water | 5 | 0 | 12 | 17 | 0 | 19 |
| Trade | 4 | 0 | 0 | 4 | 0 | 0 |
| Lands/Housing | 6 | 0 | 2 | 8 | 0 | 0 |
| Agriculture | 14 | 0 | 33 | 47 | 10 | 80 |
| Agriculture-NAGRIC | | | | | | 7 |
| Total | 111 | 24 | 104 | 239 | 17 | 252 |

2.2.2. Status of Motor Vehicles

| Department | No. Indicated | As per submitted lists | | | Total Submitted | Variance |
|------------|---------------|------------------------|----------|-----------|-----------------|----------|
| | | Serviceable | Grounded | Accidents | | |
| | | | | | | |

| | | | | | | |
|-------------|-----|-----|----|--|-----|-----|
| Finance | 18 | 16 | 2 | | 18 | 0 |
| Governor's | 15 | 13 | 2 | | 15 | 0 |
| PSMA | 10 | 8 | 5 | | 13 | (3) |
| Health | 68 | 53 | 13 | | 66 | (2) |
| Roads | 39 | 24 | 18 | | 42 | (3) |
| Education | 3 | 3 | 0 | | 3 | 0 |
| Gender | 4 | 2 | 1 | | 4 | (1) |
| Environment | 6 | 4 | 2 | | 6 | 0 |
| Water | 17 | 9 | 9 | | 18 | +1 |
| Trade | 4 | 4 | 0 | | 4 | 0 |
| Lands | 8 | 8 | 0 | | 8 | 0 |
| Agriculture | 47 | 30 | 16 | | 46 | (1) |
| Total | 239 | 174 | 68 | | 243 | |

2.2.3. Analysis of Motor Vehicles in Garages per Department

| Department | Vehicle Reg. No | Make | Condition | Name of Garage |
|------------------|--------------------|--------------|-----------------|-------------------|
| Governor's | KBV 316 K | Toyota Prado | Requires engine | TERRANOVA |
| D/Governor | KBU 692 T | Toyota Prado | Requires engine | TERRANOVA |
| County Secretary | KBY 368 C | Toyota Prado | | Garage Eldoret |
| Governors | GVN 039 A | M/Benz | | DT Dobie-Kisumu |
| | GVN 039 B | Toyota Prado | | TERRANOVA |
| PSMA | KAW 801 Z | Toyota D/Cab | Serviceable | TERRANOVA |
| | KAX 779 U | F/Ranger | Scrap | WAPE |

| | | | | |
|-------------|---------------|-------------------|-------------|-------------------------------|
| | KAM 274 B | Peugeot | Scrap | KERRE |
| Health | GK T 793 | Ambulance | Grounded | CMC Kitale |
| Trade | 39 CG 057A | Ford Ranger | Serviceable | CMC Kitale |
| Gender | 39CG 020 A | Fortuner | Accident | Combine |
| Agriculture | GK B 710 D | Nissan D/Cab | Serviceable | Combine |
| | GK A 597 T | Nissan | Serviceable | Mayabra |
| | GK A 612 Q | Nissan D/Cab | Serviceable | Combine |
| Health | GK W 649 | Land Rover | Scrap | WAPE |
| Environment | KSL 819 | Isuzu Lorry | Scrap | KERRE |
| Agriculture | GK A 469 K | Toyota D/Cab | Scrap | WAPE |
| Water | KAG 673 D | Suzuki | Scrap | Kitale (Unknown Garage) |
| PSMA | KAM 274 B | Peugeot Saloon | Scrap | KERRE |
| Agriculture | GK A 587 K | Toyota D/Cab | Scrap | KERRE |

N/B: The focus of the verification exercise was on that recovery of vehicles as per the pending bills. However, some of the vehicles were taken to various garages as outlined after the committee's site visit.

2.2.4 Payments

Honorable Speaker,The information provided entailed payment vouchers, expenditure process forms, invoices and some correspondences for CMC Motors Kitale, Terranova Auto Spares and Mali Safi Garages. There were no documents submitted with regard to 39 CG 014A that had been retained at Kericho Toyota, Kerre and Wape Auto Spares.

2.2.4.1 CMC Motors-Kitale

Honorable Speaker,

The outstanding bill for CMC Motors was Kshs. 11,219,783 as per the information contained in the House Resolution. Upon negotiation between the company and the department, the amount was reduced to Kshs. 10,924,692 as out listed in the table below. As at the time of production of this report, Kshs. 10,189,544 had been paid. The outstanding balance is Kshs. 735,148.

- An analysis of the submitted documents indicates a county expenditure process form requested by the transport officer amounting to Kshs. 10,189,544 with regard to CMC Motors. The requisition was for payment for repair and maintenance and storage fees for four (4) vehicles.

Additionally, a summary of the invoices submitted by the company indicated the breakdown per vehicle as follows;

| Vehicle No. | Department | Amount | Remarks |
|-------------|------------|-----------|---|
| 39 CG 045 A | Governor | 6,770,000 | Invoice attached |
| 39 CG 045 A | Governor | 543,115 | Invoice attached |
| 39CG 011 A | Governor | 203,682 | Invoice attached |
| KCD 216 G | Governor | 691,466 | Invoice attached |
| KBG 280 C | PSMA | 1,059,201 | Invoice attached |
| KAW 671 Z | PSMA | 1,387,228 | Invoice attached |
| GK T 793 | Health | 270,000 | No Details, vehicle taken to garage before devolution |

| | | | |
|--------------|--|-------------------|--|
| Total | | 10,924,692 | |
|--------------|--|-------------------|--|

In the absence of supporting documents, payments for GK T 793 (ambulance) could not be processed. The balance therefore was Kshs. 10,654,692 as per the breakdown above.

During the verification exercise, it was confirmed that all the vehicles with exception of GK T793 had been released back to the County Government upon payment of Kshs. 10,189,544. Documents indicating outstanding balance of Kshs.965, 148 were provided being Kshs. 500,000 storage charges and Kshs. 465,148 outstanding amount.

CMC Motors provided a letter that had been written to the County Government on the outstanding storage charges of Kshs. 500,000. It was noted that the correspondence was among the documents submitted by the department. Additionally, in the submissions, there was no mention of any negotiations with regard to the storage fees. It was therefore not clear why the amount raised was not inclusive of the storage charges.

Furthermore, during analysis, it was noted that the vehicle KBY 870C was involved in an accident, hence the vehicle was declared uneconomical to repair. Vide a letter dated 27th April, 2016, Africa Merchant Assurance Company Limited (AMACO) made an offer to pay Kshs. 3,515,000 for the loss upon submission of the required documents by the department.

Subsequently, through a letter dated 15th August 2016, the company undertook to channel the proceeds of a claim amounting to Kshs. 3,515,000 to CMC Motors.

Moreover, the Department vide a letter dated 16th August 2016 undertook to pay Kshs. 3,262,000. Consequently, as indicated by the sales invoice No. KTL-VLN+00915, dated 14th September, 2016, CMC Motors availed the vehicle 39 CG 046A. However, due to delay in honoring the commitments; the company retained the vehicle from 2016 until 2023 when it was released after full settlement by the Department.

There is no indication on the refusal by AMACO Limited to honor its commitment. However, vide a letter dated 5th September 2023; the Department requested the company to settle the outstanding debt as per the agreement.

**2.2.4.2. TERRANOVA Auto Spares- Kanduyi
Honorable Speaker,**

The outstanding bill as per House resolution with regard to TerraNova Auto Spares was Kshs. 2,494,946 out of which Kshs. 854,725.10 had been paid for the following vehicles as per attached invoices:

| | |
|----------------|--------------------------|
| a) 39 CG 015 A | Kshs. 495,927.80 |
| b) KBY 367 C | Kshs. 85,710.08 |
| c) KBY 367 C | Kshs. 92,078.48 |
| d) KBY 365 C | Kshs. 49,770.16 |
| e) KBU 810 U | Kshs. 34,550.60 |
| f) GVN 039 B | Kshs. 40,711.36(Repairs) |
| Total | Kshs. 854,725.10 |

The following vehicles are still at Terranova Auto spares awaiting official documentation to warrant repairs:

- a) KBV 316 K ; cost of repairs , Kshs.1,777,230
- b) KBU 692 T; cost of repairs, Kshs. 2,104,996
- c) GVN039 B; cost of repairs, Kshs. 2,524,597
- d) KAW 801 Z ; cost of repairs, Kshs. 881,065

The submitted report indicated that the department had initiated the process for payments for major services for GVN 039 B, KAW 801 Z and KBV 316 K; totaling to Kshs. 1,777,230. The procurement requisition form, County expenditure process form and payment voucher for this amount were provided. However analysis of the invoice raised on 21st June 2023 by the company indicate that the entire amount relate to KBV 316K and not all the three as indicated in the payment voucher.

It was noted that the payment voucher was incomplete with no evidence of the entire approval process. It could therefore not be ascertained whether the payment for the repairs was concluded or not.

Inspection reports
Honorable Speaker,

Inspection reports were provided for KBV 316K, KAW 801Z and GVN 039B as follows:

KBV 316K

The vehicle requires a major engine overhaul and major service on the cooling system and gear box. The report indicated that the vehicle is economical to repair at an estimated cost of Kshs.1, 777,230.

KAW 801 Z

The report indicated that the engine, cooling system, gear box and clutch were all serviceable although some of the vehicle parts were missing and damaged. The vehicle is economical to repair at an estimated cost of Kshs. 881,065.24

GVN 039 B

The vehicle engine knocked hence rendered unserviceable thus it requires a new engine. Major service is required on the cooling system and gear box due to prolonged grounding. The vehicle requires Kshs. 2,524,597 for repair.

The following gaps were noted with regard to the payments:

- a) The payment voucher was not submitted, hence no valid evidence of processed payment;
- b) There was no evidence of the county expenditure process form for the released vehicles, hence it was not possible to ascertain the amount requested for payment either;
- c) The company alleged that full payment was not done for all the vehicles released.

2.2.4.3 MALI SAFI Garage
Honorable Speaker,

Mali Safi Garage was not listed among the garages to be paid as approved by the House.

However, analysis of the submitted reports indicate an amount of Kshs. 1,175,280 processed and paid for maintenance and repair of the following vehicles:

- a) KBY 871 C Kshs. 483,000
- b) 39 CG 014 A Kshs. 153,140
- c) KBY 386 C Kshs. 539,140

All vehicles in the garage were released and payment vouchers of Kshs. 636,140 and Kshs. 539,140 were provided as evidence of payment with the relevant invoices.

2.2.4.4. KERRE Garage Honorable Speaker,

The garage had an outstanding pending bill of Kshs. 3,179,500 as per the approved report which had not been settled due to lack of supporting documents.

During the verification exercise, the committee was provided with correspondence from the garage to Chief Officer –Agriculture, requesting authentication of a list of invoices for outstanding bills from 2014. In the absence of authentic invoices, it was impossible to make payments for the bills. The bills date back to the FY 2014/15, FY 2015/16 and FY 2018/19.

The verification exercise revealed that the following vehicles are still under their custody; it was noted that the vehicles were mainly scrap and had been vandalized.

1. KAM 274B (Peugot saloon)-Public Administration department.
Status: The car has no engine, gearbox, headlamp and tyres.
2. KSL 819 (Isuzu lorry)-Environment
Status: Gearbox and crankshaft were missing. The engine and tyres were also tampered with.
3. GK 871B (Isuzu D/C Livestock.
Status: Tyres, engine and gearbox were missing
4. GK A 827B (Mazda P/U)-Livestock
Status: Tyres, dashboard dilapidated

5. GK A 587 K

Status: The tyres were missing.

The committee further established that the proprietor failed to account for the missing parts of the vehicles.

2.2.4.5. WAPE Garage
Honorable Speaker,

The outstanding payment was Kshs. 839,562.

All the vehicles had been released, but the garage management claimed a balance of Kshs. 489,562 as outstanding payment.

The submitted documents did not contain any information about the garage. (No requisition forms, procurement approvals, payments vouchers, and invoices)

2.3. PROJECT AUTOMOBILES
Honorable Speaker,

Documents submitted by the department indicate that the County Government had a total number of 23 vehicles and with civilian number plates as outlined below.

| | REG.NO | TYPE | PROJECT NAME | CONDITION | LOCATION |
|---|---------------|------------------|---------------------|------------------|-----------------|
| 1 | KCU 081U | Isuzu D/C | Swali Bora | Working | Water |
| 2 | KCB 478R | Isuzu Lorry | Beyond Zero | Working | Health |
| 3 | KCH 040U | Toyota D/C | Two Ems Ass | Working | C/Secretary |
| 4 | KCG573W | Mazda D/C | Leonard S.M | Working | Lands |
| 5 | KCM 488L | F. Ranger | Ambe Gen.M | Working | Water |
| 6 | KBC 633S | Nissan Matatu | Vaghjivan Ent | Working | Roads-Webuye |
| 7 | KDA 235R | Rush | To Confirm | Serviceable | Sports Office |
| 8 | KAX 779U | F/Ranger | Westbuild Gc | Grounded | Garage-WAPE |
| 9 | KCG 645Q | Toyota D/C | Afya Plus | Serviceable | Health |

| | | | | | |
|----|----------|------------------|-----------------------|-------------|---------------|
| 10 | KCX165K | T. Prado | Dual Carriage | Serviceable | Roads |
| 11 | KCX 131K | T. Prado | Dual Carriage | Serviceable | Roads |
| 12 | KCX 137K | Toyota D/C | Dual Carriage | Serviceable | Roads |
| 13 | KCX 135K | Toyota D/C | Dual Carriage | Serviceable | Roads |
| 14 | KBD 273G | Rush | Health | Serviceable | Health |
| 15 | KCN 847E | Isuzu D. Max | - | Grounded | Tongaren/Hc |
| 16 | KDC 487L | Isuzu D.Max | Water | Working | Kaperwa |
| 17 | KDC 458L | Isuzu D.Max | Health | Working | Maternity |
| 18 | KBK642H | Toyota Matatu | Donation | Working | Donation |
| 19 | KCC 040K | Rexton | Koika-Water | Accident | Not Specified |
| 20 | KCK 914W | Toyota D/C | Misikhu- Brigadier | Working | Roads |
| 21 | KCK 916W | Toyota D/C | Misikhu- Brigadier | Working | Roads |
| 22 | KAG 915C | Toyota D/C | Water | Working | Water |
| 23 | KAG 916G | Toyota D/C | Water | Working | Water |

2.7. COUNTY PROJECT MOTORCYCLES WITH CIVILIAN NUMBER PLATES

| | REG.NO | TYPE | LOCATION |
|---|--------------|-----------------|-------------------|
| 1 | KMEZ 248V | Yamaha | Roads |
| 2 | KMCV 636R | Yamaha | Health-Mt Elgon |
| | KMCV 624R | Yamaha | Health-Cheptais |
| 3 | KMCV 633R | Yamaha | Health-Mt Elgon |
| 4 | KMCV 638R | Yamaha | Kimilili Hospital |
| 5 | KMDP 811R | KTM | Beyond Zero |
| 6 | KMCV 625R | Alpha Plus | Bumula Hospital |
| 7 | KMDK 964S | TV Star | Governor's |
| 8 | KMDW 745E | Ktm Tuk- Tuk | Webuye Hospital |

CHAPTER THREE
COMMITTEE OBSERVATIONS AND RECOMMENDATIONS

3.1. COMMITTEE OBSERVATIONS

Honorable Speaker,

The committee made the following observations

1. The County lacks a structured fleet management tracking system for handling county vehicles; the committee noted that some of the automobiles could not be traced as their locations were unknown.
2. There is urgent need for the County Government to establish its own garage/yard.
3. That the County Government lacks robust transport management units and leadership. This was evident in the careless manner in which county vehicles were deposited in garages by the drivers for repair without approvals and documentation from the relevant County Departments.
4. The County Government has not put in place a regulatory framework to regulate the use, control, insurance, procurement, safety and protection of government owned vehicles.
5. Some vehicles were taken to garages without inspection reports from relevant officers.
6. Some vehicles were being moved from one garage to the other without proper documentation.
7. Some garages for instance Mali Safi Garage was paid Ksh.1.9M yet it was not captured in the budgetary allocation.
8. There were no tender advert/documents submitted by the department indicating how they arrived at AMACO insurance.

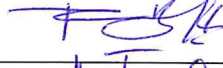

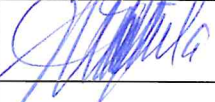



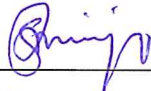
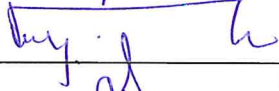

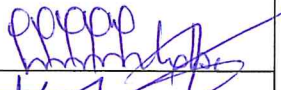



3.2. COMMITTEE RECOMMENDATIONS

Honorable Speaker, the Committee made the following recommendations

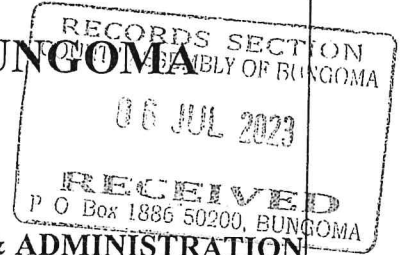
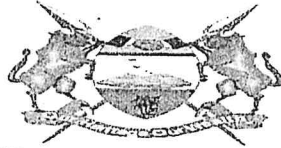
1. The County Government should formulate a fleet management policy to regulate the usage of County vehicles and provide greater accountability of the county fleet, maintain and repair county vehicles to acceptable standards within 60 days after adoption of this report.
2. The County Government should establish its own garage/yard in order to reduce cases of vandalism of its vehicles and reduce cost incurred in repairs.
3. The County Government under the department of Public Administration should establish a transport directorate and ensure it is well staffed and operational.
4. The County Government to ensure that procurement is undertaken for garages with accredited capacity and all county automobiles are repaired and serviced from prequalified garages.
5. Disciplinary measures should be instituted to government officers that took vehicles to garages without proper documentation and report to the Assembly within 60 days after adoption of this report.
6. The department should institute regulations and controls on how county vehicles are taken to garages (Fleet Management System).
7. Henceforth, the county drivers must take responsibility for the vehicles under their custody, report all accidents or any damage of vehicles to the police and the transport officer within twenty (24) hours and ensure the vehicle is properly serviced; failure to which the driver will be culpable for any damage caused on the vehicle due to negligence of duty.
8. Disciplinary actions should be taken against those officers who made and authorized payment to garages and yet there was no budgetary provision for the same i.e. Mali Safi garage.
9. Further investigation should be carried out on why AMACO Insurance declined to pay Kshs. 3,515,000 as compensation for vehicle registration number KBY 870C that was involved in an accident and later the whole amount was paid by the County Government

ADOPTION SCHEDULE

The Members of the Sectoral Committee on Public Administration and ICT hereby adopt and append the signatures to this report with the contents herein.

| S/N | Name | Designation | Signature |
|-----|------------------------|---------------|---|
| 1 | Hon. Tony Barasa | Chairperson |  |
| 2 | Hon. Caleb Wanjala | V/Chairperson |  |
| 3 | Hon. Stephen Wamalwa | Member |  |
| 4 | Hon. Joseph Juma | Member | |
| 5 | Hon. Jack Wambulwa | Member | |
| 6 | Hon. Sudi Busolo | Member |  |
| 7 | Hon. Grace Sundukwa | Member |  |
| 8 | Hon. Francis Chemion | Member |  |
| 9 | Hon. Stephen Kaiser | Member |  |
| 10 | Hon. Timothy Chikati | Member |  |
| 11 | Hon. Cornelius Makhanu | Member |  |
| 12 | Hon. Jeremiah Kuloba | Member |  |
| 13 | Hon. Franklin Simotwo | Member |  |
| 14 | Hon. Job Mukoyandali | Member |  |
| 15 | Hon. Bridgid Katasi | Member |  |

COUNTY GOVERNMENT OF BUNGOMA



DEPARTMENT OF PUBLIC SERVICE MANAGEMENT & ADMINISTRATION OFFICE OF THE COUNTY EXECUTIVE COMMITTEE MEMBER

Telephone: 0725393939
Email: publicadministration@bungoma.go.ke

County Headquarters
P.O. BOX 437-50200
BUNGOMA

OUR REF: CG/BGM/PSM&ADM/CECM/VOL.II (54)

Date: 5th July 2023

The Clerk
County Assembly of Bungoma
P.O. Box 1886 - 50200
BUNGOMA

Thro'

The County Secretary /Head of Public Service Board
County Government of Bungoma

Handwritten notes and signatures:
DCC
A.T.H.
6/7/23

RE: RESPONSE ON THE STATUS REPORT ON RECOVERY OF COUNTY MOTOR VEHICLES

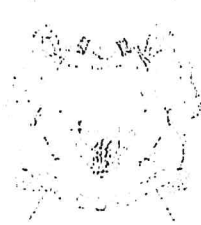
Reference is made to your letter dated 27th June 2023 ref 'BCA/CC/SECT/7VOL (30) requesting for a comprehensive report on the recovery of the County Motor Vehicles from the garages and the status of Bungoma County Government vehicles and machines.

Attached are the responses as follows:

1. List of all vehicles, their status, and location (ANNEX 1)

The County Government of Bungoma Executive has a total of 239 vehicles, 252 motorcycles, 17 tractors.

- ❖ Defunct local authority 24 Vehicles
- ❖ National Government 104 Vehicles
- ❖ Purchased by the County Government 111 vehicles
- ❖ Project Vehicle with private No. Plates 18 Vehicles
- ❖ Defunct Local authority vehicle with Private Number Plate KBV 316 K
- ❖ Motorcycle with civilian Reg. No. 9 motorcycles
- ❖ List of grounded vehicles 58 Vehicles (ANNEX 1B)



DEPARTMENT OF PUBLIC SERVICE MANAGEMENT AND ADMINISTRATION

①

Telephone: 053-2030144
E-mail: bungomacountygovt@gmail.com

Municipal Building
P.O Box 437- 50200
BUNGOMA

Date; 16th May.2019

RE: CGB/TR/GEN/Vol.III/102

The Chief officer-PSM&ADM
County Government of Bungoma.
BUNGOMA

RE; THE STATUS OF GOVERNMENT VEHICLES AT KERE AUTO GARAGE.

The above mentioned company was contracted by the County Government of Bungoma since 2013 to offer services of repairing vehicles.

The contract was based on payment after service had been carried out i.e. the cars were taken to the firm upon issuance of L. S. Os per each car and they were in serviceable and moving conditions.

Contrary to the terms and conditions of the Government procurement act, the proprietor of the firm has all along demanding for payments before service is carried out whereby he has failed to honour the contract that was awarded to the firm.

Through investigation, it was discovered that the vehicles that were taken for repair have been vandalized and he cannot account for same as they were before.

The listed vehicles from the firm are in bad state as they can be repaired.

The photos of each car are produced for your perusal.

1. KAM 274 B- Peugeot saloon- Public Administration.

The car has no engine, gearbox, headlamp and tyres

2. KSL 819.Isuzu lorry-Environment

Missing parts-Gearbox. Changed tyres, Crankshaft. Engine tempered with.

3. GK 871 B-Isuzu D/C-Livestock.

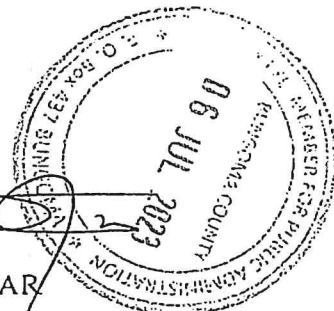

Missing parts-Tyres, Engine and Gearbox

LL

The Department of Public Service Management and Administration intends to train all drivers, but at the moment, the Department has no budgetary allocation in the FY 23/24 for training. All the Drivers need refresher course training.

7. Transport Policy

The Department has a transport policy in place, which guides the transport and fleet management in the County Government

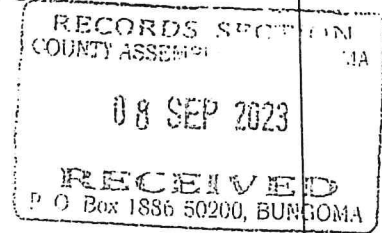
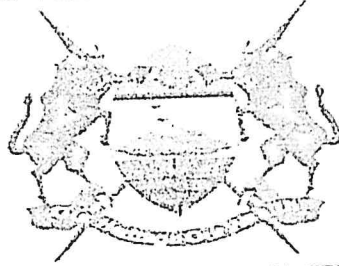


B.E. EMACAR

County Executive Committee Member -Public Service Management & Administration

CC H.E Governor
County Chief Officer PSM&A

COUNTY GOVERNMENT OF BUNGOMA



DEPARTMENT OF PUBLIC SERVICE MANAGEMENT, ADMINISTRATION & ICT
Office of the County Executive Committee Member

Telephone: 0725393939
E-mail: publicadministration@bungoma.go.co.ke

County Headquarters
P.O BOX 437-50200
BUNGOMA, KENYA

Our Ref: CG/BGM/PSM&A/CECM/CA/VOL.II(73)

DATE: 8th September, 2023

The Clerk
County Assembly of Bungoma
P. O. Box 1886-50200
BUNGOMA.

Handwritten notes:
CG-PA 2/1/23
DJS 11/9/23
DD cl
11/9/23

RE: REQUEST FOR DOCUMENTS.

The above subject matter and your letter dated 10th August 20th July 2023, refer.

The information required is as below: -

| | Requested information | Explanations |
|---|--|--|
| 1 | An explanation on what necessitated engine overhaul on some vehicles | Some Vehicles being driven carelessly by drivers. The former Governors office rejected qualified drivers and engaged others of their choice. (See Ref 1) |
| 2 | Breakdown of the repair cost amounting to Ksh,1,777,230/- | The amount of Ksh.1,777,230/= (see ref..2) was not incurred, but was a commitment to pay. The Vehicle registration number KBV 316K, is still at Toyota (Kanduyi Terranova), a waiting payment for repairs to commence. |
| 3 | Work Tickets issued in the Financial Year 2022/23 | Kindly find copies of the same. (See batch of copies in a separate file attached). We had earlier asked the respective departments (see Ref... 3) to avail us copies of their work tickets. Four departments (Finance, Roads, Water, Lands) have delayed sending in their copies despite reminders. A written reminder has been sent to the respective Chief Officers (See Ref.4) |

INCLUDED IN GENERAL REGISTER

| M/V REG. | TYPE | YR. MAN | OWNER | LOG. NO. | CONDITION | LOCATION | REMARKS |
|---|-------------------|---------|---------------|------------|------------------|---|---------------------|
| 1 KCU 081 U | ISUZU D/C | 2017 | SWALI BORA | K2643601D | WORKING | WATER | KIBINGEI WATER |
| 2 KCB 478 R | ISUZU LORRY | 2014 | BEYOND ZERO | N/A | WORKING | HEALTH | BEYOND ZERO |
| 3 KCH 040 U | TOYOTA D/C | 2010 | TWO EMS ASS. | K1256406B | WORKING | C/SECRETARY | LANDS ADJACENT TO K |
| 4 KCG 573 W | MAZDA D/C | 2014 | LEONARD S M | N/A | WORKING | LANDS | LANDS URBAN. |
| 5 KCM 488 L | F.RANGER | 2016 | AMBE GEN.M | K1439863R | WORKING | WATER | KIBABI-SASURI |
| 6 KBC 633 S | NISSAN MATA | 2008 | VAGHIVAN ENT. | R0254518Y | WORKING | ROADS WEBUYE | WBY-SITIKHO RD |
| 7 KDA 235 R | ADAPTA | 2020 | TO CONFIRM | | SERCICABLE | SPORTS OFFICE. | STADIUM PROJECT |
| 8 KAX 779 U | F/RANGER | 2007 | WESTBUILD G C | | GROUNDED | GARAGE-WAPE | PSM/ADM |
| 9 KCG 645 Q | TOYOTA D/C | 2021 | AFYA PLUS | | SERCICABLE | HEALTH | PROJECT/AFYA |
| 10 KCX 165 K | T.PRADO | 2020 | DUO ROAD | | SERCICABLE | ROADS | DUO PROJECT |
| 11 KCX 131 K | T.PRADO | 2020 | DUO ROAD | | SERCICABLE | ROADS | DUO PROJECT |
| 12 KCX 137 K | TOYOTA D/C | 2020 | DUO ROAD | | SERCICABLE | ROADS | DUO PROJECT |
| 13 KCX 135 K | TOYOTA D/C | 2020 | DUO ROAD | | SERCICABLE | ROADS | DUO PROJECT |
| 14 KBD 273 G | RUSH | 2021 | HEALTH | | SERCICABLE | HEALTH | HEALTH |
| 15 KCN 847 E | ISUZU D.MAX | 2015 | | | GROUNDED | | TONGAREN H/C |
| 16 KDC 487 L | ISUZU D.MAX | 2022 | WATER | | WORKING | H/G | KAPERWA |
| 17 KDC 458 L | ISUZU D.MAX | 2022 | HEALTH | | WORKING | P/WORKS | MATERNITY |
| 18 KBK 642H | TOYOTA MATA | 2022 | DONATION | | WORKING | KISIWA POLITECH | DONATION |
| 19 KCC 040 K | REXTON | 2014 | KOIKA WATER | K 882639 P | ACCIDENT | PAID KSH.1.8 MILLION.YET NOT ACCOUNTED FOR.2018 | |
| 20 KCK 914 W | TOYOTA D/C | 2014 | MISIKHU/BRIG | | WORKING | MISIKHU/BRIG | ROADS |
| 21 KCK 916 W | TOYOTA D/C | 2014 | MISIKHU/BRIG | | WORKING | MISIKHU/BRIG | ROADS |
| 22 KAG 915 C | TOYOTA D/C | | WATER | | WORKING | LVNW CO | WATER |
| 23 KAG 916 C | TOYOTA D/C | | WATER | | WORKING | LVNW CO | WATER |
| | | | | | | | 23 |
| MOTOR BIKES WITH CIVILIAN NO. PLATES | | | | | | | |
| KMEZ 248 V | YAMAHA | 2019 | BGM COUNTY | | ROADS | | |
| KMCV 636 R | YAMAHA | | N/A | | HEALTH-MT.ELGON | | |
| KMCV 624 R | YAMAHA | | N/A | | HEALTH-CHEPTAIS | | |
| KMCV 633 R | YAMAHA | | N/A | | HEALTH-MT.ELGON | | |
| KMCV 638 R | YAMAHA | 2011 | APPROPRIATE | S441806W | KIMILLI HOSPITAL | | |
| KMDP-811-R | KTM | | N/A | | BEYOND-ZERO | | |

VEHICLE ASSIGNED TEMPORARY TO GOVERNOR'S OFFICE

1. KBY 364 C -From County Secretary-Fred Munyifu Wakhungu
2. KBY 366 C - From Trade-Mash
3. 39 CG 009 A -From Roads and Public Works-Mulei Godwin
4. 39 CG 023 A -From Health- Victor Bokose

TO DEPUTY GOVERNOR'S

1. KBY 367 C -From Agriculture-Edwin Wafula
2. 39 CG 015A -From Public Administration-Dismas Ngeywo


NATHAN KIALAKAYI
TRANSPORT OFFICER

4.GK A 827 B.Mazda P/U-Livestock.

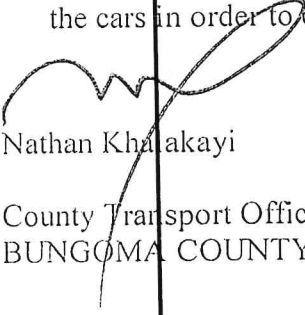
Missing.Tyres, dashboard dilapidated.

5.GK A 587 K.D/C NALEP.

No tyres.

In this regard, the proprietor has failed to account for the missing parts to the affected vehicles.

This is now to bring your attention that unless the vehicles brought to the original state, the Government should not pay for services not rendered and he should asked to account for the cars in order to continue with contract.



Nathan Khalakayi

County Transport Officer.
BUNGOMA COUNTY.

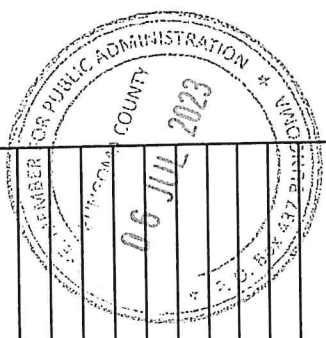
Copy to.
Chief officer- Finance and Econ.Planning

Director Supply Chain Management

2

GROUNDNED MACHINERIES

| NO. | REG. NO. | TYPE | VALUE KSH. | ENGINE, YR/MANF. | MINISTRY | REMARKS | CONDITION | WHERE FOUND |
|-----|-------------|------------------|---------------|------------------|-------------|-----------|-----------|------------------|
| 1 | KBY 870 C | F/EVERST | 5,700,000.00 | 2014 | GOVERNOR | GROUNDNED | SCRAP | ROADS YARD |
| 2 | GK W 649 | LAND ROVER | NATIONAL GVNT | | HEALTH | GROUNDNED | SCRAP | WAPE GARAGE |
| 3 | 39 CG 017 A | T/FORTUNER | 6,784,123.00 | 2014 | GOVERNOR | GROUNDNED | SCRAP | ROADS YARD |
| 4 | KAX 779 U | F/RANGER | 5,700,000.00 | W9AT173956 | P/ADMIN. | GROUNDNED | SCRAP | WAPE GARAGE |
| 5 | KSL 849 | SUZUKI LORRY | 1,681,800.00 | 861981 | ENVIRONMENT | GROUNDNED | SCRAP | KERE AUTO GARAGE |
| 6 | GK A 246 C | NISSAN | NATIONAL GVNT | 1991 | HEALTH | GROUNDNED | SCRAP | ROADS YARD |
| 7 | KAB 281 C | RENAULT LORRY | NATIONAL GVNT | 1992 | ROADS | GROUNDNED | SCRAP | ROADS YARD |
| 8 | KUF 263 | BEDFORD | NATIONAL GVNT | | ROADS | GROUNDNED | SCRAP | ROADS YARD |
| 9 | KAB 098 Q | PEUGEOT S/W | NATIONAL GVNT | 1992 | ROADS | GROUNDNED | SCRAP | ROADS YARD |
| 10 | GK X 464 | ISUZU | NATIONAL GVNT | | AGRICULTURE | GROUNDNED | SCRAP | CID BUNGOMA |
| 11 | GK W 708 | TOYOTA D/CAB | NATIONAL GVNT | | AGRICULTURE | GROUNDNED | SCRAP | WAPE GARAGE |
| 12 | GK A 469 K | TRACTOR | NATIONAL GVNT | | AGRICULTURE | GROUNDNED | SCRAP | MABANGA |
| 13 | GK A 319 Y | TOYOTA D/CAB | NATIONAL GVNT | | AGRICULTURE | GROUNDNED | SCRAP | |
| 14 | GK S 880 | ISUZU TROOPER | NATIONAL GVNT | | AGRICULTURE | GROUNDNED | SCRAP | |
| 15 | GK A 950 | PAJERO | NATIONAL GVNT | | AGRICULTURE | GROUNDNED | SCRAP | ACC WEBUYE |
| 16 | GK U 492 | | NATIONAL GVNT | | AGRICULTURE | GROUNDNED | SCRAP | |
| 17 | GK A 493 B | | NATIONAL GVNT | | AGRICULTURE | GROUNDNED | SCRAP | |
| 18 | GK W 742 | | NATIONAL GVNT | | AGRICULTURE | GROUNDNED | SCRAP | |
| 19 | GK N 283 | | NATIONAL GVNT | | AGRICULTURE | GROUNDNED | SCRAP | |
| 20 | GK U 914 | | NATIONAL GVNT | | AGRICULTURE | GROUNDNED | SCRAP | |
| 21 | GK V 741 | | NATIONAL GVNT | | AGRICULTURE | GROUNDNED | SCRAP | |
| 22 | GK T 724 | | NATIONAL GVNT | | AGRICULTURE | GROUNDNED | SCRAP | |
| 23 | GK 132 K | | NATIONAL GVNT | | AGRICULTURE | GROUNDNED | SCRAP | |
| 24 | GK A 799 | SCRAP | NATIONAL GVNT | | HEALTH | GROUNDNED | SCRAP | WEBUYE HOSPITAL |
| 25 | GK A 804 Z | MAZDA | NATIONAL GVNT | 2008 | HEALTH | GROUNDNED | SCRAP | |
| 26 | GK Z 822 | LAND ROVER | NATIONAL GVNT | | WATER | GROUNDNED | SCRAP | |
| 27 | GK U 476 | PAJERO | NATIONAL GVNT | | WATER | GROUNDNED | SCRAP | |
| 28 | GK W 792 | LAND ROVER | NATIONAL GVNT | | WATER | GROUNDNED | SCRAP | |
| 29 | GK Z 825 | LAND ROVER | NATIONAL GVNT | | WATER | GROUNDNED | SCRAP | |
| 30 | GK X 920 | LAND ROVER | NATIONAL GVNT | | WATER | GROUNDNED | SCRAP | KITALE |
| 31 | KAG 673 D | SUZUKI | NATIONAL GVNT | | WATER | GROUNDNED | SCRAP | |
| 32 | GK 164 X | LAND ROVER | NATIONAL GVNT | | WATER | GROUNDNED | SCRAP | |
| 33 | ZEF8536 | TRAILLER | L/AUTHORITY | | ROADS | GROUNDNED | SCRAP | |
| 34 | KAB 098 Q | PAJERO | L/AUTHORITY | | ROADS | GROUNDNED | SCRAP | ROADS YARD |
| 35 | KAB 281 Q | RENAULT FIRE | L/AUTHORITY | | ROADS | GROUNDNED | SCRAP | ROADS YARD |
| 36 | GK A 775 L | HAWS | NATIONAL GVNT | | ROADS | GROUNDNED | SCRAP | ROADS YARD |
| 37 | GK A 789 L | FUSO TPPER | NATIONAL GVNT | | ROADS | GROUNDNED | SCRAP | ROADS YARD |
| 38 | GK Z 053 | TRACTOR | NATIONAL GVNT | | ROADS | GROUNDNED | SCRAP | ROADS YARD |
| 39 | GK A 400 M | DAEWOO TIPPER | NATIONAL GVNT | | ROADS | GROUNDNED | SCRAP | ROADS YARD |
| 40 | KAM 274 B | PEUGEOT SALOON | L/AUTHORITY | | P/ADMIN. | GROUNDNED | SCRAP | KERE AUTO GARAGE |
| 41 | GK A 587 K | TOYOTA D/CABIN | NATIONAL GVNT | | AGRI. | GROUNDNED | SCRAP | KERE AUTO GARAGE |
| 42 | GK T 793 | TOYOTA AMBULANCE | NATIONAL GVNT | | HEALTH | GROUNDNED | SCRAP | CMC |
| 43 | KCN 847 E | NOAH | PROJECT | | HEALTH | GROUNDNED | SCRAP | TONGAREN H/C |
| 44 | 411/11/474 | FINANCIAL | FINANCIAL | 1980 | FINANCE | GROUNDNED | SCRAP | FINANCE |



| | | | | | | | | | |
|----|-------------|--------------|---------------|-----------|------|----------|--------------|----------|------------------|
| 45 | KBV 316 K | PRADO | L/AUTHORITY | | 2013 | GOVERNOR | GROUND | | TERRANOVA |
| 46 | GVN 039 B | PRADO | COUNTY | | 2014 | GOVERNOR | REQUIRE SER. | | TERRANOVA |
| 47 | KAJ 110 L | SURF | L/AUTHORITY | | 1996 | P/ADMIN. | GROUND | SCRAP | ROADS YARD |
| 48 | KAR 113 L | PAJERO | L/AUTHORITY | | 2004 | P/ADMIN. | GROUND | | WORKS |
| 49 | KAM 838 C | PEUGEOT | L/AUTHORITY | | 1999 | P/ADMIN. | GROUND | SCRAP | ROADS YARD |
| 50 | KAW 781 Z | LAND ROVER | L/AUTHORITY | | 2002 | ROADS | GROUND | | ROADS YARD |
| 51 | KAB 086 Q | RENAULT FIRE | L/AUTHORITY | | 1992 | ROADS | GROUND | | ROADS YARD |
| 52 | ZEF8536 | TRAILER | L/AUTHORITY | | | ROADS | GROUND | | ROADS YARD |
| 53 | GK 648 T | G/SANNY | NATIONAL GVNT | | | ROADS | GROUND | | ROADS YARD |
| 54 | ZB3049 | TRAILER | NATIONAL GVNT | | | ROADS | GROUND | | ROADS YARD |
| 55 | GK 835 X | PEUGEOT | NATIONAL GVNT | | | ROADS | GROUND | | ROADS YARD |
| 56 | GK 287 B | LAND ROVER | WEIGHTS | | | ROADS | GROUND | | ROADS YARD |
| 57 | 39 CG 020 A | FORTUNER | COUNTY | | 2014 | GENDER | GROUND | ACCIDENT | COMBINE GARAGE |
| 58 | GK A 871 B | ISUZU D/CAB | NATIONAL GVNT | LIVESTOCK | | AGRI. | GROUND | | KERE AUTO GARAGE |

