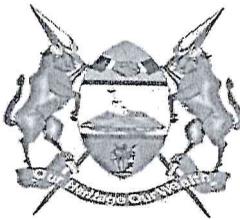


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COUNTY ASSEMBLY OF BUNGOMA

THIRD ASSEMBLY - FOURTH SESSION

LIAISON COMMITTEE

COUNTY ASSEMBLY OF BUNGOMA
(LPCS)

15 APR 2025

TABLED
By: Hon. Joseph Juma

COUNTY ASSEMBLY OF BUNGOMA
(LPCS)

15 APR 2025

NOTICE ISSUED
By: Hon. Joseph Juma

REPORT ON THE ACTIVITIES OF COUNTY ASSEMBLY COMMITTEES

FOR THE SECOND AND THIRD QUARTERS OF FY 2024/2025

(OCTOBER, 2024 – MARCH, 2025)

Clerk's Chambers
County Assembly Buildings
P.O BOX 1886 - 50200
BUNGOMA, KENYA

March, 2025

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CHAPTER ONE

1.0 PREFACE

Mr. Speaker Sir,

The Liaison Committee provides guidance and coordination of operations, policies and mandates of all Committees as per the Constitution of Kenya, other Relevant Statutes and the Standing Orders, consider schedule of the programmes of Committees, and ensure Committees submit reports as required by other statutes and the Bungoma County Assembly Standing Orders.

This report captures the operations, expenditures and activities of the Committees of the County Assembly of Bungoma for the second and third quarter of the FY 2024/2025 that commenced on 1st October, 2024 – 31st March, 2025. The report also contains the schedule for external meetings from the month of March to June 2025.

It is worth noting that the report covers the following areas: Committees' activities in the 2nd and 3rd quarter of FY 2024/25, Committee expenditure and balance as at 31st March, 2025 and schedule for external committees' meetings from April to June 2025, observations and recommendations.

1.1 COMMITTEE MANDATE

Mr. Speaker Sir,

The Committee on Liaison draws its mandate from the **Standing Order No. 216 (2 &3)** which states that the Committee shall:

- (a) Guide and co-ordinate the operations, policies and mandates of all Committees as per the Constitution of Kenya, other Relevant Statutes and this Standing Orders
- (b) Deliberate on and apportion the annual operating budgets among the Committees;
- (c) Consider and schedule the programmes of all Committees businesses;
- (d) Ensure that Committees submit reports as required by the Standing Orders;
- (e) Determine whenever necessary, the Committee or Committees to deliberate on any matter; and

- (f) Give such advice relating to the work and mandate of select committees as it may consider necessary.
- (g) The Liaison Committee shall consider reports of Committees that have not been deliberated by the House and shall report to the House on the consideration of such reports.

1.2 COMMITTEE MEMBERSHIP

Mr. Speaker Sir,

The following are the Members of the Liaison Committee:

Name	Designation
1. Hon. Stephen Wamalwa	Chairperson – Liaison
2. Hon. Christine Mukhongo	Vice chairperson – Liaison
3. Hon. Emmanuel Situma	Member – Chairperson – Powers/HBC/Rules/Speaker's/Appointments
4. Hon. James Mukhongo	Member -Chairperson – Finance
5. Hon. Jackson Wambulwa	Member -Chairperson – Budget
6. Hon. George Makari	Member -Chairperson – Health Services
7. Hon. Jack Kawa	Member -Chairperson – Gender and Culture
8. Hon. Joseph Nyongesa	Member -Chairperson – Selection
9. Hon. Franklin Simotwo	Member -Chairperson – Roads
10. Hon. Tony Barasa	Member-Chairperson – Public Administration
11. Hon. Hentry Nyongesa	Member – Chairperson -Labour Relations
12. Hon. Francis Chemion	Member – Chairperson – Lands,
13. Hon. Benard Kikechi	Member – Chairperson – Trade, Energy
14. Hon. Benjamin Otsiula	Member – Chairperson – Education & VT
15. Hon. Violet Makhanu	Member – Chairperson - Youth Affairs
16. Hon. Waiti Wafula	Member – Chairperson – Agriculture
17. Hon. Edwin Opwora	Member – Chairperson – Tourism
18. Hon. Jacob Psero	Member – Chairperson – Justice
19. Hon. George Tendet	Member – Chairperson – Delegated
20. Hon. Aggrey Mulongo	Member –Chairperson - Implementation

21. Hon. Everton Nganga

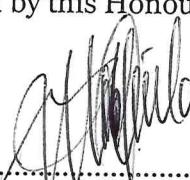
Member- Chairperson – PAIC

1.3 ACKNOWLEDGEMENT

Mr. Speaker Sir, I take this opportunity to thank your Office and the Office of the Clerk for facilitating the Committee to discharge its mandates.

Additionally, I would like to express my gratitude to Members and the Secretariat of the Liaison Committee for their unwavering support and dedication.

Mr. Speaker Sir, it is therefore my pleasant duty on behalf of the Committee to present this report on the activities of County Assembly Committees for the Second and Third Quarter of Financial Year 2024/2025 (October, 2024 – March, 2025) for consideration by this Honourable House.

SIGNED..... DATE.....10/04/2025.....

Hon. Stephen Wamalwa; **MCA Mitua/Soysambu Ward**
Chairperson, Liaison Committee

CHAPTER TWO

2.0 COMMITTEES' ACTIVITIES

2.1 Committee Meetings

Mr. Speaker Sir,

The Liaison Committee schedules meetings for Assembly Committees; both internal and external. Internal Committees sittings are scheduled for Monday, Tuesday (morning) and Thursday (morning) when the House is in session and for Tuesdays and Wednesdays during recess. Although these internal schedules are in place, Committees may hold meetings outside of the prescribed times. However, it is important to note that Committees cannot meet during a House session unless they have a written permission from the Speaker, as outlined in Standing Order 188 (2) read together with Standing Order No. 33 regarding meeting hours. Additionally, the Liaison Committee prepares an external meeting schedule for Assembly Committees on quarterly basis.

2.1.1 Internal meetings

Mr. Speaker Sir,

Pursuant to Standing Order No. 42 and 201(1), the schedule for sittings of various committees with the agendas to be considered, place, date and time for the meeting is prepared and published on the County Assembly website not later than Friday of the week proceeding such business. According to the Liaison internal Committee sitting schedule, each Committee is expected to have at least one Committee sitting in a week translating to four per month. All Committees attained the required number of meetings (12) in the period under review.

2.1.2 External meetings

Mr. Speaker Sir,

The Liaison Committee apportioned the annual operating budget among Assembly committees in July, 2024 which enabled committees to retreat and write reports on various activities as per their mandate and work plans. Further, the Committee

prepared schedules for the retreats (from July – October, 2024). Each Committee had been scheduled to hold at least one external sitting. Committees are expected to produce a report for tabling after the external meeting and some committees came up with more than one report during a retreat (*Attached find a copy of Committee Schedules for external meetings*).

There was one external meeting for all sector committees (Whole House) of the County Assembly for report writing on the 3rd and 4th quarterly financial statements and reports for FY 2023/2024 from 6th to 9th December, 2024. The Assembly held two external meetings for all Honorable members;

- Annual Assessment and strategic conference retreat from 13th -16th November 2024 and
- Consideration of the County valuation and rating Bill 2024 in regard to article 209(3) of the Constitution of Kenya 2010 from 20th -22nd February, 2025

The table below shows the number of meetings each Committee had and reports prepared;

N O.	NAME OF COMMITTEE	Internal meetings	External meetings	Number of Reports
1.	Lands, Housing and Physical Planning	37	1	3
2.	Public Administration and ICT	31	1	2
3.	Agriculture, Livestock, Fisheries, Irrigation & Co. development	32	1	2
4.	Gender, Culture and Social Welfare	30	1	2
5	Youth and Sports	29	1	2
6	Tourism, Water, Environment & Natural Resources	23	1	2
7.	Trade, Energy and Industrialization	33	1	2
8.	Roads, Infrastructure and Public Works	30	1	2

9.	Health Services	27	1	2
10.	Labour Relations, Members Service and Facilities	27	1	2
11.	Finance and Economic Planning	25	2	3
12.	Education and Vocational Training	24	1	2
13	Budget and Appropriations	28	3	1
14	PAIC	25	1	1
15.	Implementation Committee	28	1	0
16	Appointments	9	0	0
17.	Delegated County Legislation	26	1	1
18.	Selection	21	1	1
19.	Powers and Privilege	22	1	1
20.	Procedure and House Rules	23	0	0
21.	Justice, Cohesion and Legal Affairs	30	1	1
22.	House Business	18	1	1
23.	Liaison	26	1	1
24.	Speaker's Panel	23	1	0
	TOTAL	627	24	37

From the table above, it is observed that;

- I. Each sector committee submitted a report on the 3rd and 4th financial report and statements for their respective department for FY 2023/2024.
- II. Two committees did not retreat; Committee on Appointment and Procedure and House Rules

2.1.3 Consultative meetings, Interrogations and External Engagements

Mr. Speaker Sir,

The County Assembly Committees held consultative meetings with other stakeholders among them the departments in the Executive Arm of the County Government,

donors/ NGOs, Civil Societies and Government Agencies like the Auditor General's Office.

During the period under review, all Sector Committees held interrogations of the following documents with their respective departments;

- 3rd and 4th quarter financial statements FY 2023/2024 for the period ended 30th June, 2024.
- County Budget Review Outlook Paper
- Annual Development Plan 2025/2026
- 1st supplementary budget FY 2024/2025

Other engagements with the respective departments in the County Executive and other stakeholder included;

- a) Roads, Infrastructure, Transport and Civil Works Committee had consultative meetings with the department on;
 - The status of implementation of ward-based projects FY 2023/24 on 18th November, 2024,
 - The status of implementation of ward-based projects FY 2024/25 on 16th January, 2025
 - The construction of Misikhu-Brigadier Road in Bungoma County on 17th February, 2025
 - Meeting with the CECM Roads and CECM-Finance on the Implementation status of the MoU between the County Government of Bungoma and West Kenya Sugar Company Limited on 11th February, 2025
- b) Education and Vocational Training Committee had consultative meeting with the CECM on Mentorship programs on Bursary and Scholarship on 23rd January, 2025.
- c) Gender and Culture Committee held four consultative meetings with the department of Gender and Culture on;
 - Women and Disability Funds and the status of Sang'alo Cultural centre held on 18th November, 2024

- launch of the Bungoma County Gender Mainstreaming, Bungoma County Disability mainstreaming, Culture and Heritage, Group registration and Bungoma County Children policies on 18th December, 2024,
- Women and Disability empowerment Funds financial statements and reports on 21st January, 2025 and 3rd February, 2025

d) Health Services Committee held consultative meetings with the department on Devolution Support Programmes on 3rd and 8th October, 2024 and on status of healthcare in the County; nurses' strike, payment of CHPs, and newly recruited healthcare officers on 13th February, 2025.

e) Agriculture, Livestock, Fisheries, Irrigation and Cooperative Development Committee had two engagement with the department on the statement sought by Hon. Hentry Nyongesa on Utilization of Cess Money on 20th November, 2024 and on the status of SACCOs under NAVCDP on 28th January, 2025.

f) Public Administration and ICT Committee engage the department on the statement sought by a Member for Kaptama Ward in relation to the completion of the construction of Mt Elgon Kenya Medical Training College on 28th January, 2025 and on the implementation status of the Decentralized Units Act 2015 on 17th February, 2025.

g) Health Service Committee interrogated the statement by Hon. Hentry Nyongesa on payment of stipend to Community Health Promoters by the County Government of Bungoma on 21st November, 2024.

h) Trade Energy and Industrialization held two consultative meeting with its department on; Trade Loan Financial statements for the period ended June 30th, 2024 on 30th January, 2025 and the status of REREC on 30th January, 2025.

i) Labour Relations Members Services and Facilities Committee had a meeting with CPSB on employment of the Bungoma County Land Valuer on 12th March, 2025.

j) Youth and Sports had a consultative meeting with the department on the Gaps on Youth Empowerment Funds on 10th February, 2025.

k) Public Accounts and Investment Committee interrogated the County Assembly Accounting officer on 10th of February 2025 on the two Auditor General reports: for the County Assembly FY 2022/2023 and Hon. Members Car Loan and Mortgage FY 2022/2023

2.2 Consideration of Papers Laid

Mr. Speaker Sir,

The County Assembly receives reports from the County Executive Departments, Auditor General, Controller of Budget, County Assembly Committees, stakeholders and other government agencies. The Papers are laid on the Table of the House and committed to relevant Committees for processing and reporting to the House for consideration.

The table below shows the papers that were submitted, tabled and committed to the relevant committees in the period under review;

	Relevant committee	Name of the report/paper	Status
1.	Sectoral Committee on Finance and Economic Planning.	1. The statement changes in the Finance Bill, 2024 2. The Finance Bill public participation report 3. The revenue policy statement 4. Quarterly Reports and Financial Statements for County Revenue Fund for the period ended 30 th June, 2024 5. Quarterly Reports and Financial Statements for Receiver of Revenue for the period ended 30 th June, 2024 6. The Bungoma County Revenue Fund Statements FY 2024/2025 for the period ended September, 30th 2024 7. County Government of Bungoma Receiver of Revenue quarterly report and Financial Statements for the period ending 31 st December, 2024	Processed and reported back Pending Pending Pending Pending

		8. County Government of Bungoma Revenue Fund quarterly report and Financial Statements for the period ending 31 st December, 2024	Pending
2.	All Sectoral Committees	1.Consolidated Reports and Financial Statements for County Executive for the period ended 30 th June, 2024 2.The Bungoma County Executive Financial Statements FY 2024/2025 for the period ended September, 30 th 2024 3. County Government of Bungoma quarterly report and Financial Statements for the period ended 31st December, 2024	Processed and reported back Pending Pending
3.	Budget and Appropriations Committee	1. The County Government of Bungoma County Budget Review Outlook Paper (CBROP) 2024 2. County Fiscal Strategy Paper, 2025 3.The Bungoma County 1st Supplementary Budget for the Financial Year 2024/2025 4. Medium Term Debt Management Paper 2025/2026 – 2027/2028	Processed Pending Ongoing Ongoing
4.	Sectoral Committee on Labour Relations Members' Services and Facilities	1. The Annual Report of the Financial Statements of the County Assembly of Bungoma for the year ended 30 th June, 2024. 2. Annual report of the County Assembly Service Board for the period January – December, 2024 3. The Bungoma County Assembly 1 st Quarter Financial Statements FY 2024/2025 for the period ended September, 30 th 2024	Processed Pending Pending

5.	Sectoral Committee on Lands, Urban, Physical Planning and Housing	Task force Report on the Land Inventory in Bungoma County Vetting of the nominee for the position of member of the Bungoma Municipal Board	Pending Pending
6.	Sectoral Committee on Agriculture, Livestock, Fisheries, Irrigation and Cooperative Development	The Bungoma County Agricultural Technical Vocational Education and Training Promotion Policy, 2024.	Pending
7.	Committee on appointment	Vetting of the nominee for the position of Bungoma County Attorney	Pending
8.	Public Accounts and Investments Committee	Reports of the Auditor General on; 1. Bungoma County Referral Hospital for the year ended 30 th June, 2023. 2. Mt. Elgon Sub County Level 4 Hospital for the year ended 30 th June, 2023- County Government of Bungoma 3. Mt. Elgon Sub County Level 4 Hospital for the year ended 30 th June, 2024- County Government of Bungoma 4. Bokoli Sub County Hospital for the year ended 30 th June, 2024- County Government of Bungoma. 5. Bokoli Sub County Hospital for the year ended 30 th June, 2023- County Government of Bungoma 6. Bokoli Sub County Hospital for the year ended 30 th June, 2022- County Government of Bungoma 7. Naitiri Sub County Hospital for the year ended 30 th June, 2022- County Government of Bungoma	All Pending

	<p>8. Kimilili Sub County Hospital for the year ended 30th June, 2024- County Government of Bungoma</p> <p>9. Naitiri Sub County Hospital for the year ended 30th June, 2024- County Government of Bungoma</p> <p>10. Naitiri Sub County Hospital for the year ended 30th June, 2023- County Government of Bungoma</p> <p>11. Sirisia Level 4 Hospital for the year ended 30th June, 2024- County Government of Bungoma</p> <p>12. Cheptais Level 4 Hospital for the year ended 30th June, 2024- County Government of Bungoma</p> <p>13. Webuye Level 4 Hospital for the year ended 30th June, 2024- County Government of Bungoma</p> <p>14. Chwele Sub County Hospital for the year ended 30th June, 2024- County Government of Bungoma</p> <p>15. Bungoma County Referral Hospital for the year ended 30th June, 2024- County Government of Bungoma</p> <p>16. Bungoma County Disaster and Emergency Management Fund for the year ended 30th June, 2024</p> <p>17. Bungoma County Persons with Disabilities Empowerment Fund for the year ended 30th June, 2024</p> <p>18. Bungoma County Youth and Women Empowerment Fund for the year ended 30th June, 2024</p> <p>19. Bungoma County Climate Change Fund for the year ended 30th June, 2024.</p> <p>20. Kimilili Municipality for the year ended 30th June, 2024</p> <p>21. Bungoma Municipality for the year ended 30th June, 2024</p> <p>22. Bungoma County Trade Development Loans Fund for the year ended 30th June, 2024</p> <p>23. Bungoma County Education Support Scheme for the year ended 30th June, 2024</p>
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	<p>24. Nzoia Water Services Company Limited for the year ended 30th June, 2024</p> <p>25. Bungoma County Assembly Employee Car Loan and Mortgage Scheme Fund for the year ended 30th June, 2024</p> <p>26. Bungoma County Assembly Members' Car Loan and Mortgage Scheme Fund for the year ended 30th June, 2024</p> <p>27. County Assembly of Bungoma for the year ended 30 June, 2024</p> <p>28. County Executive of Bungoma for the year ended 30 June, 2024</p> <p>29. County Revenue Fund for the year ended 30 June, 2024 – County Government of Bungoma</p> <p>30. Receiver of Revenue – Revenue Statements for the year ended 30th June, 2024 – County Government of Bungoma</p>	
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From the table, seven committees have pending reports that were committed to them for processing; PAIC, Finance and Economic Planning, Budget and Appropriations, Lands, Urban Physical Planning and Housing, Education and Vocational Training, Labour Relations Members' Services and Facilities and Committee on Appointment.

The Public Accounts and Investment Committee has analysed all the Audit reports on Health facilities (14 reports) and sort responses from the Executive of which the responses have been submitted therefore the Committee is awaiting the briefs from the Auditor General to carry out interrogations and report writing.

2.3 Statements/Questions

Mr. Speaker Sir,

Members of the County Assembly raised various issues of concern to County Departments as part of their representation and oversight roles, through statements/questions on the floor of the House. These questions are directed to the respective County Executive Committee Members or Chairperson who provide responses.

In the period under review, the following statements were committed and handled by the relevant committees;

NO	REQUESTED BY	STATEMENT DIRECTED TO	SUBJECT OF STATEMENT	DATE REQUESTED	DATE FOR THE RESPONSE
1.	Hon. Francis Chemion	Chairperson committee on Public Administration	Status of construction of Mt. Elgon Medical Training College.	02/10/2024	23/10/2024
2.	Hon. Miliah Masungo	Chairperson Education and Vocational Training	Bursary disbursed to Vocational Training Centres in Bungoma County since 2013.	30/10/2024	4/12/2024
3.	Hon. Hentry Nyongesa	Chairperson Health services	Payment of stipend to Community Health Promoters by the County Government of Bungoma.	6/11/2024	26/11/2024
4.	Hon. Hentry Nyongesa	Chairperson Committee on Agriculture, Livestock, Fisheries, Irrigation and Cooperative	In respect to Cess Money.	20/11/2024	4/12/2024

		Development			
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2.4 Fact Findings

In exercising the oversight role of the County Assembly, various Committees undertake fact finding activities on programs implemented by various departments in the County Executive. In the period under review, only two committees; Agriculture, Livestock, Fisheries, Irrigation and Cooperative Development, conduct a fact finding on the status of SACCOs under NAVCDP from 18th to 20th February, 2025 and Roads, Transport, Infrastructure and Public Works conducted a fact finding on the status of Misikhu Brigadia Road on 14th February, 2025.

2.5 Exchange program

Mr. Speaker Sir,

Exchange of program serve as a platform for fostering collaboration, learning and the sharing of best practices among legislators. It provides an opportunity for the legislator to gain valuable insight from diverse legislative system which in turn improve policy making processes.

During the period under review, the Committee on Labour Relations, Members Services, and Facilities held a joint meeting with the counterpart committee from the Homabay County Assembly on 28th November 2024 and the Committee on Delegated County Legislation hosted members of the Delegated Legislation Committee from the Kisumu County Assembly on 11th March 2025.

2.6 Vetting of Nominees for Appointment

Mr. Speaker Sir.

Pursuant to Standing Order 217 (5) (g) of the County Assembly of Bungoma Standing Orders, one of the function of Sectoral Committees is to vet and report on all appointments where the Constitution or any law requires the House to approve, except those under Standing Order 208 (Committee on Appointments).

During the period under review, the Sectoral Committee on Lands, Urban Physical Planning and Housing vetted 5 members of Bungoma Municipality Board on 28th January 2025, 5 members of Kimilili Municipality Board on 29th January, 2025 and chairperson affordable housing committee on 17th February, 2025. All the nominees were approved by the House save for Mr. Ben Ndichu Karuga who had been nominated as a member of Bungoma Municipality Board.

There are two nominees for the position of the County Attorney and member of Bungoma Municipality Board that have been committed to the Committees on Appointments and Lands, Urban Physical Planning and Housing respectively for vetting.

2.7 Sector Committee Oversight on House Resolutions

Mr. Speaker Sir,

The sector committees shall systematically identify and extract all House resolutions from adopted reports, policies, and acts relevant to their respective departments. Over a two-day schedule, each committee will engage the executive through structured interrogations to assess the status of implementation. These sessions will gather progress reports, identify challenges, and evaluate compliance with legislative directives. Each committee shall then compile a comprehensive report detailing findings, challenges, and recommendations. The reports will follow the standard route through the Whole House for debate and adoption, ensuring accountability and continuous oversight of government commitments.

CHAPTER THREE

COMMITTEE EXPENDITURE

Mr. Speaker Sir,

In the FY 2024/25, the allocation for committees' operations was Kshs. **130,595,784** out of which Kshs. **78,662,800** has been spent translating to 60.23% leaving a balance of Kshs. **51,932,984** which is equal **39.77%**. The table below shows the allocation, expenditure and running balance for each committee.

S/NO	COUNTY ASSEMBLY	ESTIMATE FOR FY 2024/2025	TOTAL EXPENDITURE	RUNNING BALANCE	BUDGET UTILIZATION
1	AGRICULTURE, LIVESTOCK, FISHERIES AND CO-OPERATIVE DEVELOPMENT	4,401,078	2,508,600	1,892,478	57.00%
2	LIAISON COMMITTEE	8,396,588	6,181,600	2,214,988	73.62%
3	SELECTION COMMITTEE	2,300,000	2,374,800	(74,800)	103.25%
4	HOUSE BUSINESS COMMITTEE	4,401,078	3,547,600	853,478	80.61%
5	HEALTH COMMITTEE	4,401,078	2,702,400	1,698,678	61.40%
6	COMMITTEE ON IMPLEMENTATION	3,227,647	1,984,800	1,242,847	61.49%
7	BUDGET AND APPROPRIATIONS COMMITTEE	8,187,647	4,753,600	3,434,047	58.06%
8	DELEGATED LEGISLATION COMMITTEE	3,227,647	1,906,200	1,321,447	59.06%
9	EDUCATION AND VOCATIONAL TRAINING COMMITTEE	4,401,078	2,356,200	2,044,878	53.54%

10	FINANCE AND ECONOMIC PLANNING COMMITTEE	6,561,078	4,168,000	2,393,078	63.53%
11	YOUTH AND SPORTS COMMITTEE	4,401,078	2,530,800	1,870,278	57.50%
12	LANDS, URBAN, PHYSICAL PLANNING.	4,401,078	2,747,200	1,653,878	62.42%
13	PUBLIC ACCOUNTS AND INVESTMENT COMMITTEE	7,187,647	2,362,400	4,825,247	32.87%
14	POWERS AND PRIVILEGES COMMITTEE	3,227,647	2,300,600	927,047	71.28%
15	PUBLIC ADMINISTRATION AND ICT COMMITTEE	4,401,078	2,622,600	1,778,478	59.59%
16	ROADS, INFRASTRUCTURE A	4,401,078	2,683,400	1,717,678	60.97%
17	RULES AND PROCEDURES COMMITTEE	1,758,000	603,600	1,154,400	34.33%
18	GENDER AND CULTURE COMMITTEE	4,401,078	2,544,800	1,856,278	57.82%
19	LABOUR AND SOCIAL WELFARE COMMITTEE	4,401,078	2,448,200	1,952,878	55.63%
20	TOURISM, ENVIRONMENT, WATER AND NATURAL RESOURCES COMMITTEE	4,401,078	2,493,400	1,907,678	56.65%
21	JUSTICE AND LEGAL	3,227,647	1,850,000	1,377,647	57.32%

21	JUSTICE AND LEGAL AFFAIRS COMMITTEE	3,227,647	1,850,000	1,377,647	57.32%
22	TRADE, ENERGY AND INDUSTRIALIZATION	4,401,078	2,418,800	1,982,278	54.96%
23	SPEAKERS PANEL COMMITTEE	1,681,300	764,500	916,800	45.47%
24	COMMITTEE ON APPOINTMENT	2,300,000	-	2,300,000	0.00%
25	COMMITTEE WHOLE-HOUSE	26,500,000	17,808,700	8,691,300	67.20%
	Grand Total for Committees	130,595,784	78,662,800	51,932,984	60.23%

From the table above, it is observed that:

- i. Committees have utilized Kshs. 78,662,800 (60.23%) out of the Kshs 130,595,784 allocation hence a balance of Kshs. 51,932,984.
- ii. Committee on Selection has exhausted its allocations.
- iii. Committee on Public Accounts and Investments has the lowest absorption rate of 32.87%

CHAPTER FOUR

SCHEDULE FOR EXTERNAL COMMITTEES MEETINGS

Mr. Speaker Sir,

This Committee approved a schedule for external committee meetings that ran from November 2024 to March, 2025 where all the 24 Committees of the County Assembly were to retreat at least once but 2 Committees did not retreat; Procedure and House Rules Committee and Committee on Appointments. The schedule was reviewed three times to allow members attend CAF annual meeting, Legislative Summit and EALASCA Games.

The Committee has come up with a tentative Committees' retreat schedule from April to June 2025 that has given priority to Committees with pending business committed to them for their processing. The schedule is subject to change depending on the business before the County Assembly for consideration and any other unforeseen activities.

Below is the schedule;

SCHEDULE FOR EXTERNAL COMMITTEE ACTIVITIES FROM APRIL TO JUNE, 2025

NO	COMMITTEE	DATES	DA YS	PLANNED ACTIVITY
1	Finance and Economic Planning	3 th – 6 th April	4	1. Bungoma County receivers of revenue financial statement for the period ending 30 th June 2024 2. Bungoma County Revenue fund financial statement for the period ending 30 th June 2024.
2	Budget and Appropriations	3 th – 6 th April	4	County Fiscal Strategy Paper, 2025
3	Labour Relations Members' Services and Facilities	7 th – 10 th April	4	The Annual Report of the Financial Statements of the County Assembly of Bungoma for the year ended 30 th June, 2024

4	Committee on Appointment	11 th – 14 th April	4	Report writing on the vetting of the nominee in the position of the County Attorney
5	Lands	15 th – 18 th April	4	Report writing on the vetting of the nominee in the position of member Bungoma Municipality Board
6	Agriculture	19 th – 22 nd April	4	Consideration of the Bungoma County Agricultural Technical and Vocational Education and Training (ATVET) Promotion Policy
7	PAIC	23 rd - 26 th April	4	Interrogation and report writing on OAG'S reports on Health facilities
8	Roads	27 th - 30 th April	4	Scrutiny of the Bungoma County parking management Act 2017 and the Bungoma County investment and development corporation Act 2019
9	Rules and Procedure	27 th – 30 th April	4	Procedure and House rules. Amendment of standing orders
10	Whole House	1 st – 4 th May	4	1 st and 2 nd Financial Statements and Reports FY 2024/2025
11	Health	5 th -8 th May	4	Management and equipping of the BCRH
12	Speaker's Panel	5 th – 8 th May	4	Bench marking visit to Baringo County Assembly
13	Public Admin and ICT	9 th – 12 th May	4	Consideration of County Administration Annual Report 2024.
14	Delegated	9 th – 12 th May		Scrutiny of the Bungoma County parking management Act 2017 and the Bungoma County investment and development corporation Act 2019
15	PAIC	13 th – 16 th May	4	Consideration of the Auditor Generals Reports

16	All sector Committees	17th – 20th May	4	Follow up on the Implementation of House Resolution
17	Education	21st – 24th May	4	Status of ECDE Centers in FY 2023/2024
18	Tourism	25th – 28th May	4	Status of Ward based projects for the period 2023/2024
19	Liaison Committee	29th May – 1st June	4	Annual Budget FY 2024/25
20	Justice	2nd -5th June	4	Scrutiny of Petition to County Assemblies (Procedure) Act No. 15 of 2020
21	Budget	2nd -5th June	4	Annual Budget FY 2024/25
22	Powers	6th – 9th June	4	Capacity building
23	Trade	10th -13th June	4	Status of completion of Kipsigon, Kamukuywa and Chwele markets
24	Youth	14th -17th June	4	Inquiry into the completion of Chemoge High Altitude Training Centre
25	Selection	14th -17th June	4	Assessment of member's performance to committees.
26	Gender	18th – 21st June	4	Implementation status of recommendations made by the committee since 2023
27	Implementation	22nd – 25th June	4	Consideration of House resolutions
28	HBC	22nd – 25th June	4	1st Quarter sessional Plenary review
29	LIAISON	26th - 30th June	5	Committees' annual report FY 2024/25

NOTE: Committee that exhausted their allocation have not been scheduled

CHAPTER FOUR

5.0 OBSERVATIONS AND RECOMMENDATIONS

5.1 OBSERVATIONS

It was observed that;

1. The County Assembly Committees held a broad spectrum of consultative meetings with a variety of stakeholders, including County government departments, external agencies (e.g., donors, NGOs), and key government institutions (e.g., the Auditor General's Office). This diverse engagement is critical for fostering collaboration and ensuring that various perspectives are considered in decision making processes.
2. A wide variety of reports from the County Executive, Auditor General, Controller of Budget, and other agencies were laid before the County Assembly, covering crucial areas like financial statements, audits, and policy proposals. However, there is a significant backlog of pending reports in several committees, including PAIC, Finance and Economic Planning, and Budget and Appropriations. This backlog could delay the legislative process, impede decision making, and affect the timely implementation of key projects.
3. It is noted that several reports have been processed and reported back by various committees, demonstrating the County Assembly's commitment to engaging with and analyzing the papers laid before them. However, there is still room for improvement in the efficiency and timely processing of all documents.
4. The Public Accounts and Investment Committee has made significant progress in analyzing 14 audit reports related to health facilities, awaiting responses from the Executive and the Auditor General for further interrogation and report writing. However, delays in processing critical documents hindering timely decision making and financial oversight.
5. The committee had planned for all 24 committees to retreat at least once from November 2024 to March 2025. However, two committees — Procedure and House Rules Committee and Committee on Appointments did not retreat during this period. This could indicate logistical challenges or prioritization

issues for those committees, which may need to be addressed in future schedules.

6. The committee schedule was reviewed three times to accommodate external events, such as the CAF Annual Meeting, Legislative Summit, and EALASCA Games. This suggests that the schedules of the committees are flexible, but it might also point to a need for better coordination to avoid frequent changes to the plan.
7. The tentative schedule from April to June 2025 prioritizes committees with pending and urgent businesses for considerations. This is a practical approach, ensuring that critical issues are addressed on time.

5.2 RECOMMENDATIONS

1. **THAT**, the County Assembly Committees should continue fostering collaboration by ensuring consistent engagement with a wide range of stakeholders, including County departments, external agencies, and key government institutions. This will help integrate diverse perspectives into decision-making processes, enhancing the quality and inclusiveness of policies.
2. **THAT**, Committees establish an efficient system for prioritizing and processing reports, adopt a robust follow-up mechanism to track pending documents, and set up regular monitoring to identify and address bottlenecks, ensuring timely decision making and the clearing of report backlogs.
3. **THAT**, the Committee on Rules and Procedure Committee while amending the Standing Orders, to consider creating a Special Funds Committee to specifically handle audit reports of funds established by the County Legislations, such as scholarship, bursary, women, youth, disability funds, trade loans, and health facility audits among others, while the Public Accounts and Investment Committee continues to handle other audit reports, in order to address the backlog efficiently.
4. **THAT**, the committees which missed their scheduled retreats (Procedure and House Rules Committee, and Committee on Appointments) be prioritized in the next retreat cycle to ensure that all committees have an equal opportunity for consideration of various businesses before them.

5. **THAT**, the schedule from April to June 2025 be closely monitored to ensure that Committees with pending or urgent business are able to address critical issues within the planned time frame.
6. **THAT**, the County Assembly Committees should implement a more structured follow-up mechanism after consultative meetings and retreats, ensuring that decisions made during these engagements are actioned efficiently and within the designated timelines, with a clear system for tracking outcomes to maintain accountability and progress.

5.3 CONCLUSION

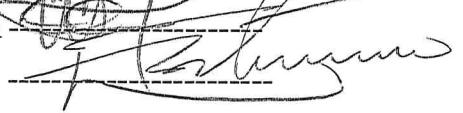
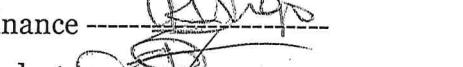
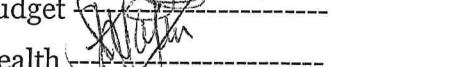
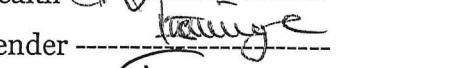
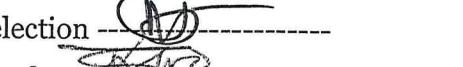
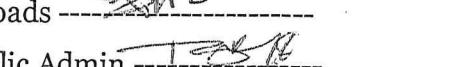
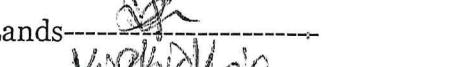
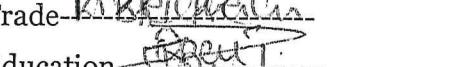
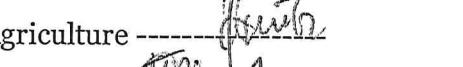
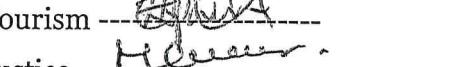
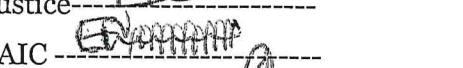
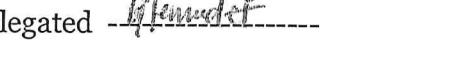
Mr. Speaker Sir,

It is now my humble request to this House to approve this report by the Liaison Committee on the Activities of County Assembly Committees in the Second and Third Quarters of FY 2024/2025 (October, 2024 - March, 2025) and Retreat Schedule for Fourth Quarter FY 2024/25.

I move---

ADOPTION SCHEDULE

We the undersigned members of the Liaison Committee append our signatures adopting this report with the contents therein.

Name	Designation	Signature
1. Hon. Stephen Wamalwa	Chairperson – Liaison	
2. Hon. Christine Mukhong	Vice chairperson – Liaison	
3. Hon. Emmanuel Situma	Member - Chairperson Powers/HBC/Rules/Speaker's/Appointments	
4. Hon. James Mukhongo	Member -Chairperson – Finance	
5. Hon. Jack Wambulwa	Member -Chairperson – Budget	
6. Hon. George Makari	Member -Chairperson – Health	
7. Hon. Jack Kawa	Member -Chairperson – Gender	
8. Hon. Joseph Nyongesa	Member -Chairperson – Selection	
9. Hon. Frankline Simotwo	Member -Chairperson – Roads	
10. Hon. Tony Barasa	Member-Chairperson – Public Admin	
11. Hon. Hentry Nyongesa	Member – Chairperson – Labour	
12. Hon. Francis Chemion	Member – Chairperson – Lands	
13. Hon. Benard Kikechi	Member – Chairperson – Trade	
14. Hon. Benjamin Otsiula	Member – Chairperson – Education	
15. Hon. Violet Makhanu	Member – Chairperson – Youth	
16. Hon. Waiti Wafula	Member – Chairperson – Agriculture	
17. Hon. Edwin Opwora	Member – Chairperson – Tourism	
18. Hon. Jacob Psero	Member – Chairperson – Justice	
19. Hon. Everton Nganga	Member – Chairperson – PAIC	
20. Hon. Aggrey Mulongo	Member – Chairperson – Implementation	
21. Hon. George Tendet	Member- Chairperson – Delegated	