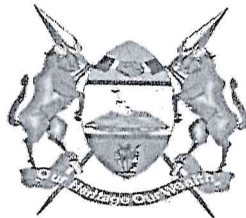


COUNTY GOVERNMENT OF BUNGOMA



COUNTY ASSEMBLY OF BUNGOMA

THIRD ASSEMBLY - FOURTH SESSION

LIAISON COMMITTEE

REPORT ON THE ACTIVITIES OF COUNTY ASSEMBLY COMMITTEES
FOR THE SECOND AND THIRD QUARTERS OF FY 2024/2025
(OCTOBER, 2024 – MARCH, 2025)

Clerk's Chambers
County Assembly Buildings
P.O BOX 1886 - 50200
BUNGOMA, KENYA

March, 2025

HBC
Schedule
9/4/25
DCL

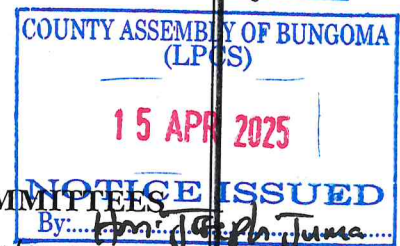
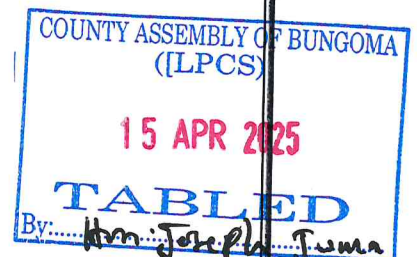


Table of Contents

| | |
|---|------------------------------|
| CHAPTER ONE | 3 |
| 1.0 PREFACE | 3 |
| 1.1 COMMITTEE MANDATE..... | 3 |
| 1.2 COMMITTEE MEMBERSHIP | 4 |
| 1.3 ACKNOWLEDGEMENT | 5 |
| CHAPTER TWO..... | 6 |
| 2.0 COMMITTEES' ACTIVITIES | 6 |
| 2.1 Committee Meetings..... | 6 |
| 2.1.1 Internal meetings | 6 |
| 2.1.2 External meetings | 6 |
| 2.1.3 Consultative meetings, Interrogations and External Engagements..... | 8 |
| 2.2 Consideration of Papers Laid | 11 |
| 2.3 Statements/Questions..... | 15 |
| 2.4 Fact Findings | 17 |
| 2.5 Exchange program..... | 17 |
| 2.6 Vetting of Nominees for Appointment..... | 17 |
| 2.7 Sector Committee Oversight on House Resolutions | 18 |
| COMMITTEE EXPENDITURE | 19 |
| CHAPTER FOUR..... | 25 |
| 5.0 OBSERVATIONS AND RECOMMENDATIONS | 25 |
| 5.1 OBSERVATIONS | 25 |
| 5.2 RECOMMENDATIONS | 26 |
| ADOPTION SCHEDULE..... | Error! Bookmark not defined. |

CHAPTER ONE

1.0 PREFACE

Mr. Speaker Sir,

The Liaison Committee provides guidance and coordination of operations, policies and mandates of all Committees as per the Constitution of Kenya, other Relevant Statutes and the Standing Orders, consider schedule of the programmes of Committees, and ensure Committees submit reports as required by other statutes and the Bungoma County Assembly Standing Orders.

This report captures the operations, expenditures and activities of the Committees of the County Assembly of Bungoma for the second and third quarter of the FY 2024/2025 that commenced on 1st October, 2024 – 31st March, 2025. The report also contains the schedule for external meetings from the month of March to June 2025.

It is worth noting that the report covers the following areas: Committees' activities in the 2nd and 3rd quarter of FY 2024/25, Committee expenditure and balance as at 31st March, 2025 and schedule for external committees' meetings from April to June 2025, observations and recommendations.

1.1 COMMITTEE MANDATE

Mr. Speaker Sir,

The Committee on Liaison draws its mandate from the **Standing Order No. 216 (2 & 3)** which states that the Committee shall:

- (a) Guide and co-ordinate the operations, policies and mandates of all Committees as per the Constitution of Kenya, other Relevant Statutes and this Standing Orders
- (b) Deliberate on and apportion the annual operating budgets among the Committees;
- (c) Consider and schedule the programmes of all Committees businesses;
- (d) Ensure that Committees submit reports as required by the Standing Orders;
- (e) Determine whenever necessary, the Committee or Committees to deliberate on any matter; and

- (f) Give such advice relating to the work and mandate of select committees as it may consider necessary.
- (g) The Liaison Committee shall consider reports of Committees that have not been deliberated by the House and shall report to the House on the consideration of such reports.

1.2 COMMITTEE MEMBERSHIP

Mr. Speaker Sir,

The following are the Members of the Liaison Committee:

| Name | Designation |
|----------------------------|---|
| 1. Hon. Stephen Wamalwa | Chairperson – Liaison |
| 2. Hon. Christine Mukhongo | Vice chairperson – Liaison |
| 3. Hon. Emmanuel Situma | Member – Chairperson – Powers/HBC/Rules/Speaker's/Appointments |
| 4. Hon. James Mukhongo | Member -Chairperson – Finance |
| 5. Hon. Jackson Wambulwa | Member -Chairperson – Budget |
| 6. Hon. George Makari | Member -Chairperson – Health Services |
| 7. Hon. Jack Kawa | Member -Chairperson – Gender and Culture |
| 8. Hon. Joseph Nyongesa | Member -Chairperson – Selection |
| 9. Hon. Franklin Simotwo | Member -Chairperson – Roads |
| 10. Hon. Tony Barasa | Member-Chairperson-Public Administration |
| 11. Hon. Hentry Nyongesa | Member – Chairperson -Labour Relations |
| 12. Hon. Francis Chemion | Member – Chairperson – Lands, |
| 13. Hon. Benard Kikechi | Member – Chairperson – Trade, Energy |
| 14. Hon. Benjamin Otsiula | Member – Chairperson – Education & VT |
| 15. Hon. Violet Makhanu | Member – Chairperson - Youth Affairs |
| 16. Hon. Waiti Wafula | Member – Chairperson – Agriculture |
| 17. Hon. Edwin Opwora | Member – Chairperson – Tourism |
| 18. Hon. Jacob Psero | Member – Chairperson – Justice |
| 19. Hon. George Tendet | Member – Chairperson – Delegated |
| 20. Hon. Aggrey Mulongo | Member –Chairperson - Implementation |

21. Hon. Everton Nganga

Member- Chairperson – PAIC

1.3 ACKNOWLEDGEMENT

Mr. Speaker Sir, I take this opportunity to thank your Office and the Office of the Clerk for facilitating the Committee to discharge its mandates.

Additionally, I would like to express my gratitude to Members and the Secretariat of the Liaison Committee for their unwavering support and dedication.

Mr. Speaker Sir, it is therefore my pleasant duty on behalf of the Committee to present this report on the activities of County Assembly Committees for the Second and Third Quarter of Financial Year 2024/2025 (October, 2024 – March, 2025) for consideration by this Honourable House.

SIGNED..........DATE.....11/04/2025.....

Hon. Stephen Wamalwa; MCA Mitua/Soysambu Ward
Chairperson, Liaison Committee

CHAPTER TWO

2.0 COMMITTEES' ACTIVITIES

2.1 Committee Meetings

Mr. Speaker Sir,

The Liaison Committee schedules meetings for Assembly Committees; both internal and external. Internal Committees sittings are scheduled for Monday, Tuesday (morning) and Thursday (morning) when the House is in session and for Tuesdays and Wednesdays during recess. Although these internal schedules are in place, Committees may hold meetings outside of the prescribed times. However, it is important to note that Committees cannot meet during a House session unless they have a written permission from the Speaker, as outlined in Standing Order 188 (2) read together with Standing Order No. 33 regarding meeting hours. Additionally, the Liaison Committee prepares an external meeting schedule for Assembly Committees on quarterly basis.

2.1.1 Internal meetings

Mr. Speaker Sir,

Pursuant to Standing Order No. 42 and 201(1), the schedule for sittings of various committees with the agendas to be considered, place, date and time for the meeting is prepared and published on the County Assembly website not later than Friday of the week proceeding such business. According to the Liaison internal Committee sitting schedule, each Committee is expected to have at least one Committee sitting in a week translating to four per month. All Committees attained the required number of meetings (12) in the period under review.

2.1.2 External meetings

Mr. Speaker Sir,

The Liaison Committee apportioned the annual operating budget among Assembly committees in July, 2024 which enabled committees to retreat and write reports on various activities as per their mandate and work plans. Further, the Committee

prepared schedules for the retreats (from July – October, 2024). Each Committee had been scheduled to hold at least one external sitting. Committees are expected to produce a report for tabling after the external meeting and some committees came up with more than one report during a retreat (*Attached find a copy of Committee Schedules for external meetings*).

There was one external meeting for all sector committees (Whole House) of the County Assembly for report writing on the 3rd and 4th quarterly financial statements and reports for FY 2023/2024 from 6th to 9th December, 2024. The Assembly held two external meetings for all Honorable members;

- Annual Assessment and strategic conference retreat from 13th -16th November 2024 and
- Consideration of the County valuation and rating Bill 2024 in regard to article 209(3) of the Constitution of Kenya 2010 from 20th -22nd February, 2025

The table below shows the number of meetings each Committee had and reports prepared;

| N O. | NAME OF COMMITTEE | Internal meetings | External meetings | Number of Reports |
|---------|---|----------------------|----------------------|----------------------|
| 1. | Lands, Housing and Physical Planning | 37 | 1 | 3 |
| 2. | Public Administration and ICT | 31 | 1 | 2 |
| 3. | Agriculture, Livestock, Fisheries, Irrigation & Co. development | 32 | 1 | 2 |
| 4. | Gender, Culture and Social Welfare | 30 | 1 | 2 |
| 5 | Youth and Sports | 29 | 1 | 2 |
| 6 | Tourism, Water, Environment & Natural Resources | 23 | 1 | 2 |
| 7. | Trade, Energy and Industrialization | 33 | 1 | 2 |
| 8. | Roads, Infrastructure and Public Works | 30 | 1 | 2 |

| | | | | |
|-----|--|------------|-----------|-----------|
| 9. | Health Services | 27 | 1 | 2 |
| 10. | Labour Relations, Members Service and Facilities | 27 | 1 | 2 |
| 11. | Finance and Economic Planning | 25 | 2 | 3 |
| 12. | Education and Vocational Training | 24 | 1 | 2 |
| 13. | Budget and Appropriations | 28 | 3 | 1 |
| 14. | PAIC | 25 | 1 | 1 |
| 15. | Implementation Committee | 28 | 1 | 0 |
| 16. | Appointments | 9 | 0 | 0 |
| 17. | Delegated County Legislation | 26 | 1 | 1 |
| 18. | Selection | 21 | 1 | 1 |
| 19. | Powers and Privilege | 22 | 1 | 1 |
| 20. | Procedure and House Rules | 23 | 0 | 0 |
| 21. | Justice, Cohesion and Legal Affairs | 30 | 1 | 1 |
| 22. | House Business | 18 | 1 | 1 |
| 23. | Liaison | 26 | 1 | 1 |
| 24. | Speaker's Panel | 23 | 1 | 0 |
| | TOTAL | 627 | 24 | 37 |

From the table above, it is observed that;

- I. Each sector committee submitted a report on the 3rd and 4th financial report and statements for their respective department for FY 2023/2024.
- II. Two committees did not retreat; Committee on Appointment and Procedure and House Rules

2.1.3 Consultative meetings, Interrogations and External Engagements

Mr. Speaker Sir,

The County Assembly Committees held consultative meetings with other stakeholders among them the departments in the Executive Arm of the County Government,

donors/ NGOs, Civil Societies and Government Agencies like the Auditor General's Office.

During the period under review, all Sector Committees held interrogations of the following documents with their respective departments;

- 3rd and 4th quarter financial statements FY 2023/2024 for the period ended 30th June, 2024.
- County Budget Review Outlook Paper
- Annual Development Plan 2025/2026
- 1st supplementary budget FY 2024/2025

Other engagements with the respective departments in the County Executive and other stakeholder included;

- a) Roads, Infrastructure, Transport and Civil Works Committee had consultative meetings with the department on;
 - The status of implementation of ward-based projects FY 2023/24 on 18th November, 2024,
 - The status of implementation of ward-based projects FY 2024/25 on 16th January, 2025
 - The construction of Misikhu-Brigadier Road in Bungoma County on 17th February, 2025
 - Meeting with the CECM Roads and CECM-Finance on the Implementation status of the MoU between the County Government of Bungoma and West Kenya Sugar Company Limited on 11th February, 2025
- b) Education and Vocational Training Committee had consultative meeting with the CECM on Mentorship programs on Bursary and Scholarship on 23rd January, 2025.
- c) Gender and Culture Committee held four consultative meetings with the department of Gender and Culture on;
 - Women and Disability Funds and the status of Sang'alo Cultural centre held on 18th November, 2024

- launch of the Bungoma County Gender Mainstreaming, Bungoma County Disability mainstreaming, Culture and Heritage, Group registration and Bungoma County Children policies on 18th December, 2024,
 - Women and Disability empowerment Funds financial statements and reports on 21st January, 2025 and 3rd February, 2025
- d) Health Services Committee held consultative meetings with the department on Devolution Support Programmes on 3rd and 8th October, 2024 and on status of healthcare in the County; nurses' strike, payment of CHPs, and newly recruited healthcare officers on 13th February, 2025.
 - e) Agriculture, Livestock, Fisheries, Irrigation and Cooperative Development Committee had two engagement with the department on the statement sought by Hon. Hentry Nyongesa on Utilization of Cess Money on 20th November, 2024 and on the status of SACCOs under NAVCDP on 28th January, 2025.
 - f) Public Administration and ICT Committee engage the department on the statement sought by a Member for Kaptama Ward in relation to the completion of the construction of Mt Elgon Kenya Medical Training College on 28th January, 2025 and on the implementation status of the Decentralized Units Act 2015 on 17th February, 2025.
 - g) Health Service Committee interrogated the statement by Hon. Hentry Nyongesa on payment of stipend to Community Health Promoters by the County Government of Bungoma on 21st November, 2024.
 - h) Trade Energy and Industrialization held two consultative meeting with its department on; Trade Loan Financial statements for the period ended June 30th, 2024 on 30th January, 2025 and the status of REREC on 30th January, 2025.
 - i) Labour Relations Members Services and Facilities Committee had a meeting with CPSB on employment of the Bungoma County Land Valuer on 12th March, 2025.
 - j) Youth and Sports had a consultative meeting with the department on the Gaps on Youth Empowerment Funds on 10th February, 2025.

- k) Public Accounts and Investment Committee interrogated the County Assembly Accounting officer on 10th of February 2025 on the two Auditor General reports: for the County Assembly FY 2022/2023 and Hon. Members Car Loan and Mortgage FY 2022/2023

2.2 Consideration of Papers Laid

Mr. Speaker Sir,

The County Assembly receives reports from the County Executive Departments, Auditor General, Controller of Budget, County Assembly Committees, stakeholders and other government agencies. The Papers are laid on the Table of the House and committed to relevant Committees for processing and reporting to the House for consideration.

The table below shows the papers that were submitted, tabled and committed to the relevant committees in the period under review;

| | Relevant committee | Name of the report/paper | Status |
|----|--|---|---|
| 1. | Sectoral Committee on Finance and Economic Planning. | 1.The statement changes in the Finance Bill, 2024 2. The Finance Bill public participation report 3. The revenue policy statement 4. Quarterly Reports and Financial Statements for County Revenue Fund for the period ended 30 th June, 2024 5. Quarterly Reports and Financial Statements for Receiver of Revenue for the period ended 30 th June, 2024 6.The Bungoma County Revenue Fund Statements FY 2024/2025 for the period ended September, 30th 2024 7. County Government of Bungoma Receiver of Revenue quarterly report and Financial Statements for the period ending 31 st December, 2024 | Processed and reported back Pending Pending Pending Pending |

| | | | |
|----|---|---|--|
| | | 8. County Government of Bungoma Revenue Fund quarterly report and Financial Statements for the period ending 31 st December, 2024 | Pending |
| 2. | All Sectoral Committees | <p>1.Consolidated Reports and Financial Statements for County Executive for the period ended 30th June, 2024</p> <p>2.The Bungoma County Executive Financial Statements FY 2024/2025 for the period ended September, 30th 2024</p> <p>3. County Government of Bungoma quarterly report and Financial Statements for the period ended 31st December, 2024</p> | <p>Processed and reported back</p> <p>Pending</p> <p>Pending</p> |
| 3. | Budget and Appropriations Committee | <p>1. The County Government of Bungoma County Budget Review Outlook Paper (CBROP) 2024</p> <p>2. County Fiscal Strategy Paper, 2025</p> <p>3.The Bungoma County 1st Supplementary Budget for the Financial Year 2024/2025</p> <p>4. Medium Term Debt Management Paper 2025/2026 – 2027/2028</p> | <p>Processed</p> <p>Pending</p> <p>Ongoing</p> <p>Ongoing</p> |
| 4. | Sectoral Committee on Labour Relations Members' Services and Facilities | <p>1. The Annual Report of the Financial Statements of the County Assembly of Bungoma for the year ended 30th June, 2024.</p> <p>2. Annual report of the County Assembly Service Board for the period January – December, 2024</p> <p>3. The Bungoma County Assembly 1st Quarter Financial Statements FY 2024/2025 for the period ended September, 30th 2024</p> | <p>Processed</p> <p>Pending</p> <p>Pending</p> |

| | | | |
|----|---|---|------------------------|
| 5. | Sectoral Committee on Lands, Urban, Physical Planning and Housing | Task force Report on the Land Inventory in Bungoma County Vetting of the nominee for the position of member of the Bungoma Municipal Board | Pending Pending |
| 6. | Sectoral Committee on Agriculture, Livestock, Fisheries, Irrigation and Cooperative Development | The Bungoma County Agricultural Technical Vocational Education and Training Promotion Policy, 2024. | Pending |
| 7. | Committee on appointment | Vetting of the nominee for the position of Bungoma County Attorney | Pending |
| 8. | Public Accounts and Investments Committee | Reports of the Auditor General on; 1. Bungoma County Referral Hospital for the year ended 30 th June, 2023. 2. Mt. Elgon Sub County Level 4 Hospital for the year ended 30 th June, 2023- County Government of Bungoma 3. Mt. Elgon Sub County Level 4 Hospital for the year ended 30 th June, 2024- County Government of Bungoma 4. Bokoli Sub County Hospital for the year ended 30 th June, 2024- County Government of Bungoma. 5. Bokoli Sub County Hospital for the year ended 30 th June, 2023- County Government of Bungoma 6. Bokoli Sub County Hospital for the year ended 30 th June, 2022- County Government of Bungoma 7. Naitiri Sub County Hospital for the year ended 30 th June, 2022- County Government of Bungoma | All Pending |

| | | | |
|--|--|--|--|
| | | <p>8. Kimilili Sub County Hospital for the year ended 30th June, 2024- County Government of Bungoma</p> <p>9. Naitiri Sub County Hospital for the year ended 30th June, 2024- County Government of Bungoma</p> <p>10. Naitiri Sub County Hospital for the year ended 30th June, 2023- County Government of Bungoma</p> <p>11. Sirisia Level 4 Hospital for the year ended 30th June, 2024- County Government of Bungoma</p> <p>12. Cheptais Level 4 Hospital for the year ended 30th June, 2024- County Government of Bungoma</p> <p>13. Webuye Level 4 Hospital for the year ended 30th June, 2024- County Government of Bungoma</p> <p>14. Chwele Sub County Hospital for the year ended 30th June, 2024- County Government of Bungoma</p> <p>15. Bungoma County Referral Hospital for the year ended 30th June, 2024- County Government of Bungoma</p> <p>16. Bungoma County Disaster and Emergency Management Fund for the year ended 30th June, 2024</p> <p>17. Bungoma County Persons with Disabilities Empowerment Fund for the year ended 30th June, 2024</p> <p>18. Bungoma County Youth and Women Empowerment Fund for the year ended 30th June, 2024</p> <p>19. Bungoma County Climate Change Fund for the year ended 30th June, 2024.</p> <p>20. Kimilili Municipality for the year ended 30th June, 2024</p> <p>21. Bungoma Municipality for the year ended 30th June, 2024</p> <p>22. Bungoma County Trade Development Loans Fund for the year ended 30th June, 2024</p> <p>23. Bungoma County Education Support Scheme for the year ended 30th June, 2024</p> | |
|--|--|--|--|

| | | | |
|--|--|---|--|
| | | 24. Nzoia Water Services Company Limited for the year ended 30 th June, 2024 25. Bungoma County Assembly Employee Car Loan and Mortgage Scheme Fund for the year ended 30 th June, 2024 26. Bungoma County Assembly Members' Car Loan and Mortgage Scheme Fund for the year ended 30 th June, 2024 27. County Assembly of Bungoma for the year ended 30 June, 2024 28. County Executive of Bungoma for the year ended 30 June, 2024 29. County Revenue Fund for the year ended 30 June, 2024 – County Government of Bungoma 30. Receiver of Revenue – Revenue Statements for the year ended 30 th June, 2024 – County Government of Bungoma | |
|--|--|---|--|

From the table, seven committees have pending reports that were committed to them for processing; PAIC, Finance and Economic Planning, Budget and Appropriations, Lands, Urban Physical Planning and Housing, Education and Vocational Training, Labour Relations Members' Services and Facilities and Committee on Appointment.

The Public Accounts and Investment Committee has analysed all the Audit reports on Health facilities (14 reports) and sort responses from the Executive of which the responses have been submitted therefore the Committee is awaiting the briefs from the Auditor General to carry out interrogations and report writing.

2.3 Statements/Questions

Mr. Speaker Sir,

Members of the County Assembly raised various issues of concern to County Departments as part of their representation and oversight roles, through statements/questions on the floor of the House. These questions are directed to the respective County Executive Committee Members or Chairperson who provide responses.

In the period under review, the following statements were committed and handled by the relevant committees;

| NO | REQUESTED BY | STATEMENT DIRECTED TO | SUBJECT OF STATEMENT | DATE REQUESTED | DATE FOR THE RESPONSE |
|----|----------------------|--|---|----------------|-----------------------|
| 1. | Hon. Francis Chemion | Chairperson committee on Public Administration | Status of construction of Mt. Elgon Medical Training College. | 02/10/2024 | 23/10/2024 |
| 2. | Hon. Miliyah Masungu | Chairperson Education and Vocational Training | Bursary disbursed to Vocational Training Centres in Bungoma County since 2013. | 30/10/2024 | 4/12/2024 |
| 3. | Hon. Hentry Nyongesa | Chairperson Health services | Payment of stipend to Community Health Promoters by the County Government of Bungoma. | 6/11/2024 | 26/11/2024 |
| 4. | Hon. Hentry Nyongesa | Chairperson Committee on Agriculture, Livestock, Fisheries, Irrigation and Cooperative | In respect to Cess Money. | 20/11/2024 | 4/12/2024 |

| | | | | | |
|--|--|-------------|--|--|--|
| | | Development | | | |
|--|--|-------------|--|--|--|

2.4 Fact Findings

In exercising the oversight role of the County Assembly, various Committees undertake fact finding activities on programs implemented by various departments in the County Executive. In the period under review, only two committees; Agriculture, Livestock, Fisheries, Irrigation and Cooperative Development, conduct a fact finding on the status of SACCOs under NAVCDP from 18th to 20th February, 2025 and Roads, Transport, Infrastructure and Public Works conducted a fact finding on the status of Misikhu Brigadia Road on 14th February, 2025.

2.5 Exchange program

Mr. Speaker Sir,

Exchange of program serve as a platform for fostering collaboration, learning and the sharing of best practices among legislators. It provides an opportunity for the legislator to gain valuable insight from diverse legislative system which in turn improve policy making processes.

During the period under review, the Committee on Labour Relations, Members Services, and Facilities held a joint meeting with the counterpart committee from the Homabay County Assembly on 28th November 2024 and the Committee on Delegated County Legislation hosted members of the Delegated Legislation Committee from the Kisumu County Assembly on 11th March 2025.

2.6 Vetting of Nominees for Appointment

Mr. Speaker Sir.

Pursuant to Standing Order 217 (5) (g) of the County Assembly of Bungoma Standing Orders, one of the function of Sectoral Committees is to vet and report on all appointments where the Constitution or any law requires the House to approve, except those under Standing Order 208 (Committee on Appointments).

During the period under review, the Sectoral Committee on Lands, Urban Physical Planning and Housing vetted 5 members of Bungoma Municipality Board on 28th January 2025, 5 members of Kimilili Municipality Board on 29th January, 2025 and chairperson affordable housing committee on 17th February, 2025. All the nominees were approved by the House save for Mr. Ben Ndichu Karuga who had been nominated as a member of Bungoma Municipality Board.

There are two nominees for the position of the County Attorney and member of Bungoma Municipality Board that have been committed to the Committees on Appointments and Lands, Urban Physical Planning and Housing respectively for vetting.

2.7 Sector Committee Oversight on House Resolutions

Mr. Speaker Sir,

The sector committees shall systematically identify and extract all House resolutions from adopted reports, policies, and acts relevant to their respective departments. Over a two-day schedule, each committee will engage the executive through structured interrogations to assess the status of implementation. These sessions will gather progress reports, identify challenges, and evaluate compliance with legislative directives. Each committee shall then compile a comprehensive report detailing findings, challenges, and recommendations. The reports will follow the standard route through the Whole House for debate and adoption, ensuring accountability and continuous oversight of government commitments.

CHAPTER THREE

COMMITTEE EXPENDITURE

Mr. Speaker Sir,

In the FY 2024/25, the allocation for committees' operations was Kshs. **130,595,784** out of which Kshs. **78,662,800** has been spend translating to 60.23% leaving a balance of Kshs. **51,932,984** which is equal **39.77%**. The table below shows the allocation, expenditure and running balance for each committee.

| S/NO | COUNTY ASSEMBLY | ESTIMATE FOR FY 2024/2025 | TOTAL EXPENDITURE | RUNNING BALANCE | BUDGET UTILIZATION |
|------|---|---------------------------------|----------------------|--------------------|-----------------------|
| 1 | AGRICULTURE, LIVESTOCK, FISHERIES AND CO-OPERATIVE DEVELOPMENT | 4,401,078 | 2,508,600 | 1,892,478 | 57.00% |
| 2 | LLIAISON COMMITTEE | 8,396,588 | 6,181,600 | 2,214,988 | 73.62% |
| 3 | SELECTION COMMITTEE | 2,300,000 | 2,374,800 | (74,800) | 103.25% |
| 4 | HOUSE BUSINESS COMMITTEE | 4,401,078 | 3,547,600 | 853,478 | 80.61% |
| 5 | HEALTH COMMITTEE | 4,401,078 | 2,702,400 | 1,698,678 | 61.40% |
| 6 | COMMITTEE ON IMPLEMENTATION | 3,227,647 | 1,984,800 | 1,242,847 | 61.49% |
| 7 | BUDGET AND APPROPRIATIONS COMMITTEE | 8,187,647 | 4,753,600 | 3,434,047 | 58.06% |
| 8 | DELEGATED LEGISLATION COMMITTEE | 3,227,647 | 1,906,200 | 1,321,447 | 59.06% |
| 9 | EDUCATION AND VOCATIONAL TRAINING COMMITTEE | 4,401,078 | 2,356,200 | 2,044,878 | 53.54% |

| | | | | | |
|----|---|-----------|-----------|-----------|--------|
| 10 | FINANCE AND ECONOMIC PLANNING COMMITTEE | 6,561,078 | 4,168,000 | 2,393,078 | 63.53% |
| 11 | YOUTH AND SPORTS COMMITTEE | 4,401,078 | 2,530,800 | 1,870,278 | 57.50% |
| 12 | LANDS, URBAN, PHYSICAL PLANNING. | 4,401,078 | 2,747,200 | 1,653,878 | 62.42% |
| 13 | PUBLIC ACCOUNTS AND INVESTMENT COMMITTEE | 7,187,647 | 2,362,400 | 4,825,247 | 32.87% |
| 14 | POWERS AND PRIVILEGES COMMITTEE | 3,227,647 | 2,300,600 | 927,047 | 71.28% |
| 15 | PUBLIC ADMINISTRATION AND ICT COMMITTEE | 4,401,078 | 2,622,600 | 1,778,478 | 59.59% |
| 16 | ROADS, INFRASTRUCTURE A | 4,401,078 | 2,683,400 | 1,717,678 | 60.97% |
| 17 | RULES AND PROCEDURES COMMITTEE | 1,758,000 | 603,600 | 1,154,400 | 34.33% |
| 18 | GENDER AND CULTURE COMMITTEE | 4,401,078 | 2,544,800 | 1,856,278 | 57.82% |
| 19 | LABOUR AND SOCIAL WELFARE COMMITTEE | 4,401,078 | 2,448,200 | 1,952,878 | 55.63% |
| 20 | TOURISM, ENVIRONMENT, WATER AND NATURAL RESOURCES COMMITTEE | 4,401,078 | 2,493,400 | 1,907,678 | 56.65% |
| 21 | JUSTICE AND LEGAL | 3,227,647 | 1,850,000 | 1,377,647 | 57.32% |

| | | | | | |
|----|--|--------------------|-------------------|-------------------|---------------|
| 21 | JUSTICE AND LEGAL AFFAIRS COMMITTEE | 3,227,647 | 1,850,000 | 1,377,647 | 57.32% |
| 22 | TRADE,ENERGY AND INDUSTRIALIZATION | 4,401,078 | 2,418,800 | 1,982,278 | 54.96% |
| 23 | SPEAKERS PANEL COMMITTEE | 1,681,300 | 764,500 | 916,800 | 45.47% |
| 24 | COMMITTEE ON APPOINTMENT | 2,300,000 | - | 2,300,000 | 0.00% |
| 25 | COMMITTEE WHOLE- HOUSE | 26,500,000 | 17,808,700 | 8,691,300 | 67.20% |
| | Grand Total for Committees | 130,595,784 | 78,662,800 | 51,932,984 | 60.23% |

From the table above, it is observed that:

- i. Committees have utilized Kshs. 78,662,800 (60.23%) out of the Kshs 130,595,784 allocation hence a balance of Kshs. 51,932,984.
- ii. Committee on Selection has exhausted its allocations.
- iii. Committee on Public Accounts and Investments has the lowest absorption rate of 32.87%

CHAPTER FOUR

SCHEDULE FOR EXTERNAL COMMITTEES MEETINGS

Mr. Speaker Sir,

This Committee approved a schedule for external committee meetings that ran from November 2024 to March, 2025 where all the 24 Committees of the County Assembly were to retreat at least once but 2 Committees did not retreat; Procedure and House Rules Committee and Committee on Appointments. The schedule was reviewed three times to allow members attend CAF annual meeting, Legislative Summit and EALASCA Games.

The Committee has come up with a tentative Committees' retreat schedule from April to June 2025 that has given priority to Committees with pending business committed to them for their processing. The schedule is subject to change depending on the business before the County Assembly for consideration and any other unforeseen activities.

Below is the schedule;

SCHEDULE FOR EXTERNAL COMMITTEE ACTIVITIES FROM APRIL TO JUNE, 2025

| NO | COMMITTEE | DATES | DA YS | PLANNED ACTIVITY |
|----|---|--|----------|---|
| 1 | Finance and Economic Planning | 3 th – 6 th April | 4 | 1. Bungoma County receivers of revenue financial statement for the period ending 30 th June 2024 2. Bungoma County Revenue fund financial statement for the period ending 30 th June 2024. |
| 2 | Budget and Appropriations | 3 th – 6 th April | 4 | County Fiscal Strategy Paper, 2025 |
| 3 | Labour Relations Members' Services and Facilities | 7 th – 10 th April | 4 | The Annual Report of the Financial Statements of the County Assembly of Bungoma for the year ended 30 th June, 2024 |

| | | | | |
|----|---------------------------------|---|---|---|
| 4 | Committee on Appointment | 11 th – 14 th April | 4 | Report writing on the vetting of the nominee in the position of the County Attorney |
| 5 | Lands | 15 th – 18 th April | 4 | Report writing on the vetting of the nominee in the position of member Bungoma Municipality Board |
| 6 | Agriculture | 19 th – 22 nd April | 4 | Consideration of the Bungoma County Agricultural Technical and Vocational Education and Training (ATVET) Promotion Policy |
| 7 | PAIC | 23 rd - 26 th April | 4 | Interrogation and report writing on OAG'S reports on Health facilities |
| 8 | Roads | 27 th - 30 th April | 4 | Scrutiny of the Bungoma County parking management Act 2017 and the Bungoma County investment and development corporation Act 2019 |
| 9 | Rules and Procedure | 27 th – 30 th April | 4 | Procedure and House rules. Amendment of standing orders |
| 10 | Whole House | 1 st – 4 th May | 4 | 1 st and 2 nd Financial Statements and Reports FY 2024/2025 |
| 11 | Health | 5 th -8 th May | 4 | Management and equipping of the BCRH |
| 12 | Speaker's Panel | 5 th – 8 th May | 4 | Bench marking visit to Baringo County Assembly |
| 13 | Public Admin and ICT | 9 th – 12 th May | 4 | Consideration of County Administration Annual Report 2024. |
| 14 | Delegated | 9 th – 12 th May | | Scrutiny of the Bungoma County parking management Act 2017 and the Bungoma County investment and development corporation Act 2019 |
| 15 | PAIC | 13 th – 16 th May | 4 | Consideration of the Auditor Generals Reports |

| | | | | |
|----|-----------------------|--|---|---|
| 16 | All sector Committees | 17 th – 20 th May | 4 | Follow up on the Implementation of House Resolution |
| 17 | Education | 21 st – 24 th May | 4 | Status of ECDE Centers in FY 2023/2024 |
| 18 | Tourism | 25 th – 28 th May | 4 | Status of Ward based projects for the period 2023/2024 |
| 19 | Liaison Committee | 29 th May– 1 st June | 4 | Annual Budget FY 2024/25 |
| 20 | Justice | 2 nd –5 th June | 4 | Scrutiny of Petition to County Assemblies (Procedure) Act No. 15 of 2020 |
| 21 | Budget | 2 nd –5 th June | 4 | Annual Budget FY 2024/25 |
| 22 | Powers | 6 th – 9 th June | 4 | Capacity building |
| 23 | Trade | 10 th -13 th June | 4 | Status of completion of Kipsigon, Kamukuywa and Chwele markets |
| 24 | Youth | 14 th -17 th June | 4 | Inquiry into the completion of Chemoge High Altitude Training Centre |
| 25 | Selection | 14 th -17 th June | 4 | Assessment of member's performance to committees. |
| 26 | Gender | 18 th – 21 st June | 4 | Implementation status of recommendations made by the committee since 2023 |
| 27 | Implementation | 22 nd – 25 th June | 4 | Consideration of House resolutions |
| 28 | HBC | 22 nd – 25 th June | 4 | 1st Quarter sessional Plenary review |
| 29 | LIAISON | 26 th - 30 th June | 5 | Committees' annual report FY 2024/25 |

NOTE: Committee that exhausted their allocation have not been scheduled

CHAPTER FOUR

5.0 OBSERVATIONS AND RECOMMENDATIONS

5.1 OBSERVATIONS

It was observed that;

1. The County Assembly Committees held a broad spectrum of consultative meetings with a variety of stakeholders, including County government departments, external agencies (e.g., donors, NGOs), and key government institutions (e.g., the Auditor General's Office). This diverse engagement is critical for fostering collaboration and ensuring that various perspectives are considered in decision making processes.
2. A wide variety of reports from the County Executive, Auditor General, Controller of Budget, and other agencies were laid before the County Assembly, covering crucial areas like financial statements, audits, and policy proposals. However, there is a significant backlog of pending reports in several committees, including PAIC, Finance and Economic Planning, and Budget and Appropriations. This backlog could delay the legislative process, impede decision making, and affect the timely implementation of key projects.
3. It is noted that several reports have been processed and reported back by various committees, demonstrating the County Assembly's commitment to engaging with and analyzing the papers laid before them. However, there is still room for improvement in the efficiency and timely processing of all documents.
4. The Public Accounts and Investment Committee has made significant progress in analyzing 14 audit reports related to health facilities, awaiting responses from the Executive and the Auditor General for further interrogation and report writing. However, delays in processing critical documents hindering timely decision making and financial oversight.
5. The committee had planned for all 24 committees to retreat at least once from November 2024 to March 2025. However, two committees — Procedure and House Rules Committee and Committee on Appointments did not retreat during this period. This could indicate logistical challenges or prioritization

issues for those committees, which may need to be addressed in future schedules.

6. The committee schedule was reviewed three times to accommodate external events, such as the CAF Annual Meeting, Legislative Summit, and EALASCA Games. This suggests that the schedules of the committees are flexible, but it might also point to a need for better coordination to avoid frequent changes to the plan.
7. The tentative schedule from April to June 2025 prioritizes committees with pending and urgent businesses for considerations. This is a practical approach, ensuring that critical issues are addressed on time.

5.2 RECOMMENDATIONS

1. **THAT**, the County Assembly Committees should continue fostering collaboration by ensuring consistent engagement with a wide range of stakeholders, including County departments, external agencies, and key government institutions. This will help integrate diverse perspectives into decision-making processes, enhancing the quality and inclusiveness of policies.
2. **THAT**, Committees establish an efficient system for prioritizing and processing reports, adopt a robust follow-up mechanism to track pending documents, and set up regular monitoring to identify and address bottlenecks, ensuring timely decision making and the clearing of report backlogs.
3. **THAT**, the Committee on Rules and Procedure Committee while amending the Standing Orders, to consider creating a Special Funds Committee to specifically handle audit reports of funds established by the County Legislations, such as scholarship, bursary, women, youth, disability funds, trade loans, and health facility audits among others, while the Public Accounts and Investment Committee continues to handle other audit reports, in order to address the backlog efficiently.
4. **THAT**, the committees which missed their scheduled retreats (Procedure and House Rules Committee, and Committee on Appointments) be prioritized in the next retreat cycle to ensure that all committees have an equal opportunity for consideration of various businesses before them.

5. **THAT**, the schedule from April to June 2025 be closely monitored to ensure that Committees with pending or urgent business are able to address critical issues within the planned time frame.
6. **THAT**, the County Assembly Committees should implement a more structured follow-up mechanism after consultative meetings and retreats, ensuring that decisions made during these engagements are actioned efficiently and within the designated timelines, with a clear system for tracking outcomes to maintain accountability and progress.

5.3 CONCLUSION


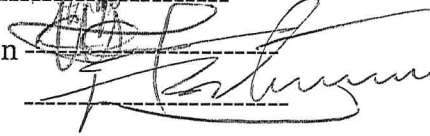
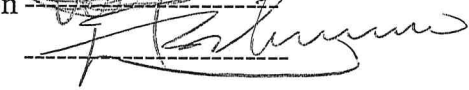

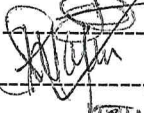
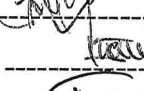
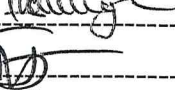

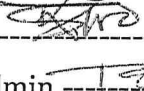
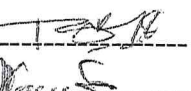
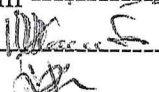
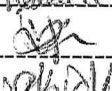
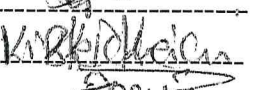
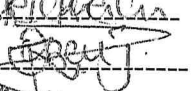
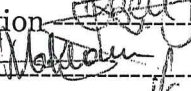
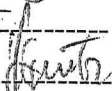

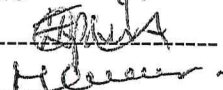
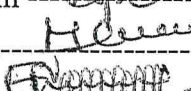

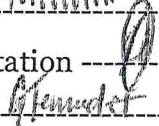
Mr. Speaker Sir,

It is now my humble request to this House to approve this report by the Liaison Committee on the Activities of County Assembly Committees in the Second and Third Quarters of FY 2024/2025 (October, 2024 - March, 2025) and Retreat Schedule for Fourth Quarter FY 2024/25.

I move---

ADOPTION SCHEDULE

We the undersigned members of the Liaison Committee append our signatures adopting this report with the contents therein.

| Name | Designation | Signature |
|---------------------------|---|---|
| 1. Hon. Stephen Wamalwa | Chairperson – Liaison |  |
| 2. Hon. Christine Mukhong | Vice chairperson – Liaison |  |
| 3. Hon. Emmanuel Situma | Member - Chairperson Powers/HBC/Rules/Speaker's/Appointments |  |
| 4. Hon. James Mukhongo | Member -Chairperson – Finance |  |
| 5. Hon. Jack Wambulwa | Member -Chairperson – Budget |  |
| 6. Hon. George Makari | Member -Chairperson – Health |  |
| 7. Hon. Jack Kawa | Member -Chairperson – Gender |  |
| 8. Hon. Joseph Nyongesa | Member -Chairperson – Selection |  |
| 9. Hon. Frankline Simotwo | Member -Chairperson – Roads |  |
| 10. Hon. Tony Barasa | Member-Chairperson-Public Admin |  |
| 11. Hon. Hentry Nyongesa | Member – Chairperson –Labour |  |
| 12. Hon. Francis Chemion | Member – Chairperson – Lands |  |
| 13. Hon. Benard Kikechi | Member – Chairperson – Trade |  |
| 14. Hon. Benjamin Otsiula | Member – Chairperson – Education |  |
| 15. Hon. Violet Makhanu | Member – Chairperson – Youth |  |
| 16. Hon. Waiti Wafula | Member – Chairperson – Agriculture |  |
| 17. Hon. Edwin Opwora | Member – Chairperson – Tourism |  |
| 18. Hon. Jacob Psero | Member – Chairperson – Justice |  |
| 19. Hon. Everton Nganga | Member – Chairperson – PAIC |  |
| 20. Hon. Aggrey Mulongo | Member – Chairperson – Implementation |  |
| 21. Hon. George Tendet | Member- Chairperson – Delegated |  |