

COUNTY GOVERNMENT OF BUNGOMA

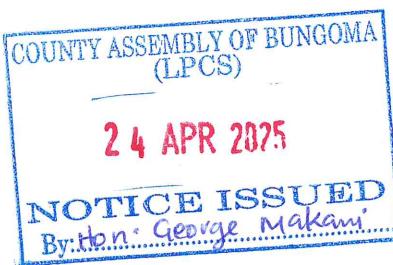


COUNTY ASSEMBLY OF BUNGOMA

THIRD ASSEMBLY-FOURTH SESSION

COMMITTEE ON LANDS, URBAN, PHYSICAL PLANNING AND HOUSING

REPORT ON THE VETTING OF THE NOMINEE FOR APPOINTMENT AS A MEMBER OF BUNGOMA MUNICIPALITY BOARD.



Clerk's Chambers
County Assembly Buildings
P.O BOX 1886 - 50200
BUNGOMA, KENYA

April, 2025

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CHAPTER ONE

1.0 PREFACE

Pursuant to the provisions of Sections 13 and 14 of the Urban Areas and Cities Amendment Act, 2019, Section 14(3)(a) of the County Governments Act, 2012 and Section 4 of the Public Appointments (County Assemblies Approval) Act, 2017, His Excellency the Governor vide a letter dated 17th March, 2025 reference No.CG/BGM/GVN/CA/LUPPH&M/VOL.1(14) nominated and forwarded the name of one Ben Ndichu Karuga of National identity card No.22886241 for appointment as a member of Bungoma Municipality Board to the County Assembly for vetting.

On Thursday, 25th March, 2025, pursuant to Section 7 of the Public Appointments(County Assemblies approval)Act,2017, the name of the nominee was committed to the Committee on Lands, Urban, Physical Planning and Housing for vetting and reporting to the House within twenty-one (21) sitting days; pursuant to section 9 of the Public Appointments (County Assemblies Approval) Act, 2017 and Standing Order 56(1) of the County Assembly of Bungoma Standing orders.

Subsequently, the Clerk of the County Assembly in compliance with Section 7 (4) & (5) of the Public Appointments (County Assemblies Approval) Act, 2017, placed an advertisement in the print media on Friday 28th March, 2025; inviting the public to submit memoranda by way of written statements on oath (affidavits) on the suitability or otherwise of the nominee as stipulated in the Public Appointments (County Assemblies Approval) Act, 2017. As at the date of the approval hearing on the 7th April,2025, the County Assembly had not received any petition.

The Clerk of the County Assembly through an advertisement in the print media on Friday 25th March, 2025, notified the public that the Committee on Lands, Urban, Physical Planning and Housing would conduct the approval hearing for the nominee on Monday 7th April,2025 from 9:00 a.m in fulfilment of the provisions of Article 196 of the Constitution of Kenya,2010, Section 7(5) of the Public Appointments (County Assemblies Approval) Act, 2017 and Standing Order 56(3) of the County Assembly of Bungoma standing orders.

1.1 Establishment and Mandate of the Committee

Mr. Speaker Sir,

The Sectoral Committee on Lands, Urban, Physical planning and Housing was constituted pursuant to the provisions of Standing Order No. 217(1) of the County Assembly of Bungoma Standing Orders and it executes its mandate in accordance with Standing order 217(5) which provides that, the functions of a sector committee shall be to-

- a. Investigate, inquire into, and report on all matters relating to the mandate, management, activities, administration, operations, coordination, control and monitoring of budget;
- b. Consider quarterly reports of the assigned departments and report to the House within twenty-one (21) sitting days upon being laid;
- c. Study the program and policy objectives of departments and the effectiveness of the implementation;
- d. Study and review all county legislation referred to it;
- e. Study, access and analyze the relative success of the departments as measured by the results obtained as compared with their stated objectives;
- f. Investigate and inquire into all matters relating to the assigned departments as they may deem necessary, and as may be referred to them by the County Assembly;
- g. vet and report on all appointments where the constitution or any law requires the House to approve, except those under Standing Order 208 (Committee on Appointments); and
- h. Make reports and recommendations to the House as often as possible, including recommendation of proposed legislation.

3. METHODOLOGY

The committee applied the following methods to come up with this report;

- I. Committee meetings
- II. Conducting vetting exercise publicly in the County Assembly plenary
- III. Perusing and analyzing testimonials and other documents for the nominee.
- IV. Receiving and considering oral views and written submissions from the nominee.

1.2 TERMS OF REFERERENCE

1. To consider and vet the nominee for the position of member of the Bungoma Municipality Board
2. To make relevant recommendations on the nominee for consideration and adoption by the County Assembly.

1.3 TOOLS OF REFERENCE

The committee made reference to the following documents to inform its observations, findings and recommendations;

1. The Constitution of Kenya, 2010
2. The County Governments Act, 2012
3. County Assembly of Bungoma Standing Orders
4. The Public Appointments (County Assemblies) Approval Act, No. 5 of 2017
5. The Urban Areas and Cities Act of 2019
6. Submissions from the Bungoma County Public Service Board (CPSB)

1.4 Committee Membership

1. Hon. Francis Chemion -Chairperson
2. Hon. Johnston Ipara -Vice Chairperson
3. Hon. Wafula Waiti -Member
4. Hon. Benjamin Otsiula -Member
5. Hon. Cornelius Makhanu -Member
6. Hon. Ali Machani -Member
7. Hon. George Makari -Member
8. Hon. Hentry Nyongesa -Member
9. Hon. Polycarp Kimeta -Member
10. Hon. Jeremiah Kuloba -Member
11. Hon. Busolo Sudi -Member
12. Hon. Aggrey Mulongo -Member
13. Hon. James Mukhongo -Member
14. Hon. Joan Kirong -Member
15. Hon. Edwin Opwora -Member

1.5 ACKNOWLEDGEMENT

I take this opportunity to acknowledge all Members of the Committee for their input and valuable contributions and time during the approval hearing and deliberations during the compilation of this report. The Committee also takes this opportunity to thank the Offices of the Speaker and of the Clerk of the County Assembly for the technical support accorded to it during the exercise.

On behalf of the Committee on Lands, Urban, Physical Planning and Housing and pursuant to section 14(3) (b) of the County Governments Act, 2012, section 9(1) of the Public Appointments (County Assemblies Approval) Act, 2017 and the provisions of Standing Order 202 (7) of the County Assembly of Bungoma standing orders, it is now my duty and privilege to present to the House, the report of the committee on Lands, Urban Physical planning and Housing on the nominee for the position of member for Bungoma municipality Board.

Signature.....  Date 18/4/2025

Hon. Francis Chemion

Chairperson, Committee on Lands, Urban Physical planning and Housing

CHAPTER TWO

2.0 BACKGROUND INFORMATION

2.1 COMMITTAL OF THE NAME OF THE NOMINEE TO THE COMMITTEE ON LANDS, URBAN, PHYSICAL PLANNING AND HOUSING.

Pursuant to the provisions of Sections 13 and 14 of the Urban Areas and Cities (Amendment) Act, 2019, on the 18th March, 2025, His Excellency the Governor conveyed a message vide a letter addressed to the Clerk to County Assembly dated 17th March, 2025 reference No. CG/BGM/GVN/CA/LUPPH&M/Vol.1 (14) notifying the County Assembly of the nomination of the following person for appointment as a member of the Municipality Board of Bungoma;

Name	Position	Gender	ID number	Nominating institution
Ben Ndichu Karuga	Bungoma Municipality	Male	22886241	Competitive

Pursuant to section 4 of the Public Appointments (County Assemblies Approval) Act, 2017, Standing Orders 56(1) and 217(5) (g) of the County Assembly of Bungoma Standing Orders, the name of the nominee was committed to the sectoral Committee on Lands, Urban, Physical Planning and Housing for vetting and reporting to the House within twenty-one (21) sitting days on 25th March 2025 during the 2:30 pm sitting.

2.1.1 ESTABLISHMENT OF BUNGOMA MUNICIPALITY BOARD.

Legal Framework

Bungoma Municipality is a decentralized unit of service provision in Bungoma County established pursuant to the provisions of Articles 184 and 176(2) of the Constitution of Kenya, 2010 and the Urban Areas and Cities Act, 2011 (Amended 2019), read together with Section 48 of the County Governments Act, 2012.

Pursuant to the above provisions of law and as provided for under section 72 of the Interpretation and General provisions Act (Chapter 2) and all other enabling provisions of the law, the County Governor of Bungoma granted the municipality its Charter in May, 2018 and the said Charter was duly gazetted in November, 2018, giving the agency the required legal framework to carry out its operations.

As an agency of the County Government, the Municipality is a body corporate pursuant to Section 12 of the Urban Areas and Cities Act, read together with its Charter, governed by a Non-executive Board with the Municipal Manager who was appointed pursuant to Sections 28 & 29 of the Urban Areas and Cities Act as secretary to the Board and Ex-officio member and head of administration.

Composition of a Board of a Municipality

Section 14 of the Urban Areas and Cities Act, 2019 provides that-

- (1) A board of a municipality shall consist of nine members appointed by the County Governor with the approval of the County Assembly.
- (2) The members of the Board appointed under Section(1) above, shall be constituted as follows;-
 - (a) The County Executive Member for the time being responsible for cities and urban areas or his representative;
 - (b) three members who shall be appointed by the County Governor, with the approval of the County Assembly;
 - (c) four members who shall be nominated by an association and appointed by the county governor, with the approval of the County Assembly;
 - (d) the chief officer responsible for urban development; and
 - (e) the municipal manager appointed under section 28 who shall be the secretary of the board and an ex-officio member of the board

Section 14(3)) of the Urban Areas and Cities Act, 2019 provides that;

The four members of the board of a municipality specified under sub-section(2)(c) above shall be nominated by-

- (a) an umbrella body representing professional associations in the area;
- (b) an association representing the private sector in the area;
- (c) a cluster representing registered associations of the informal sector in the area; and
- (d) a cluster representing registered neighborhood associations in the area.

Further, section 14(4) of the same Act states that-

The County Governor shall, while appointing the members of the board, ensure gender equity, representation of persons with disability, youth and marginalized groups.

Further, section 14(5) of the Act provides that-

(5) The county governor shall while considering the nominated members identified by the organizations specified under subsection (2), require the organizations to produce;

(a) signed minutes as evidence of an accountable process of nomination;

(b) evidence of compliance with statutory obligations; and

(c) vetting form to establish that the nominee has complied with the prescribed criteria for appointment

(6) A person shall be qualified for appointment as a member of the board if that person-

(a) holds at least a diploma from an institution recognized in Kenya;

(b) has a distinguished career in a medium level management position in either the private or public sector.

(c) holds at least five years' post-qualification professional experience; and

(d) satisfies the requirements of Chapter Six of the Constitution;

(e) is ordinarily resident or has a permanent dwelling in the municipality; and

(f) carries on business in the municipality or has lived in the municipality for at least five years.

(7) A person shall not be appointed as a member of the Board if that person-

(a) is an undercharged bankrupt;

(b) has been removed from office for contravening the Constitution or any other law;

(c) is not a citizen of Kenya; or

(d) has in the conduct of his or her affairs not met any statutory obligations.

2.2 GUIDING PRINCIPLES IN THE VETTING OF THE BOARD MEMBER

Mr. Speaker Sir,

The Committee made reference to the Constitution of Kenya 2010, the County Governments Act 2012, The Urban Areas and Cities Act 2019, the Public Appointments (County Assemblies Approval) Act, 2017 and the County Assembly of Bungoma Standing Orders.

The Constitution of Kenya 2010

Article 184 (1) provides for:

- (a) the establishment of a criteria for classifying areas as Urban Areas and Cities;
- (b) the establishment of the principles of governance and management of Urban Areas and Cities; and
- (c) the provision for participation by residents in the governance of urban areas and cities.

Article 196 of the Constitution of Kenya provides that;

(1) A County Assembly shall-

- a) Conduct its business in an open manner, and hold its sittings and those of its committees, in public; and
- b) Facilitate public participation and involvement in the legislative and other business of the Assembly and its committees.

The County Governments Act 2012

Section 8 (1)(a) of the County Governments Act, 2012 provides that;

The County Assembly shall-

- (a) vet and approve nominees for appointment to county public offices as may be provided for in this Act or any other law; and
- (b) perform the roles set out under Article 185 of the Constitution of Kenya.

Functions of a municipality Board

Sections 13 and 14 of the Urban Areas and Cities (Amendment) Act, 2019 provides for the establishment of Cities and Municipality Boards with the functions as clearly spelt out under section 20 on governance and management of the said Boards which include;

20 (1) Subject to the provisions of this Act a board of a city or municipality shall-

- a) Oversee the affairs of the city or municipality;
- b) Develop and adopt policies, plans, strategies and programmes, and may set targets for delivery of services;
- c) Formulate and implement an integrated development plan;
- d) Control land use, land sub-division, land development and zoning by public and private sector for any purpose, including industry, commerce, markets, shopping centres and other employment centres, residential areas, recreational areas, parks, entertainment, passenger transport, agriculture, and

freight and transit stations within the framework of the spatial and master plans for the city or municipality as maybe delegated by the county government;

- e) as maybe delegated by the county government, promote and undertake infrastructural development and services within the city or municipality;
- f) develop and manage schemes including site development in collaboration with the national and county agencies;
- g) maintain a comprehensive database and information system of the administration and provide public access thereto upon payment of a nominal fee to be determined by the board;
- h) administer and regulate internal affairs;
- i) implement applicable national and county legislation;
- j) enter into such contracts, partnerships or joint ventures as it may consider necessary for the discharge of its functions under this Act or other written law;
- k) monitor and, where appropriate, regulate city and municipal services where those services are provided by service providers other than the board of the city or municipality;
- l) prepare its budget for the approval by the county executive committee and administer the budget as approved;
- m) as may be delegated by the county government, collect rates, taxes levies, duties, fees and surcharges on fees;
- n) settle and implement tariff, rates and tax and debt collection policies as delegated by the county government;
- o) monitor the impact and effectiveness of any services, policies, programmes or plans;
- p) establish, implement and monitor performance management systems;
- q) promote a safe and healthy environment;
- r) facilitate and regulate public transport; and
- s) perform such other functions as may be delegated to it by the county government or as may be provided for by any written law.

2.3 NOTIFICATION TO THE NOMINEE AND THE PUBLIC

Article 196 of the Constitution provides that the County Assembly shall facilitate public participation and involvement in the legislative business and other business of the County Assembly and its Committees.

Section 7 of the Public Appointments (County Assemblies Approval) Act, 2017 further provides that the Clerk shall notify the public of the time and place for holding an approval hearings at least seven days prior to the hearings.

Further, Section 7(10) of the same Act provides that;

“any person may, prior to the approval hearing and by written statement on oath, provide the Clerk with evidence contesting the suitability of a candidate to hold the office to which the candidate has been nominated.”

In fulfillment of the said provisions of law read together with standing order No.56(3), the Clerk of the County Assembly placed an advertisement in the print media in the Standard Newspaper of Friday 28th March 2025, inviting the public to submit memoranda by way of written statements on oath (affidavits) on the suitability or otherwise of the nominee in accordance with the Public Appointments (County Assemblies Approval) Act, 2017.

It was indicated that the Committee on Lands, Urban, Physical Planning and Housing would conduct the approval hearings on Monday, 7th April 2025.

The advertisement further indicated that the submissions were to be received by Friday 24th January, 2025 at 9.00 am.

By close of the submission deadline, the Committee had not received any memoranda contesting the suitability of the nominee for appointment.

2.4 Clearance and Compliance Requirements.

On the notice of appearance for approval hearings, the Clerk of the County Assembly informed the Nominee to provide Clearance and Compliance requirements from the Ethics and Anti-Corruption Commission (EACC), Kenya Revenue Authority (KRA), Directorate of Criminal Investigations (DCI), the Higher Education Loans Board (HELB) and the Credit Reference Bureau (CRB).

2.5 APPROVAL HEARING

The nominee appeared before the Committee as scheduled on Monday, 7th April 2025 for approval hearing in accordance with the provisions of the Constitution, the Public Appointments (County Assemblies Approval) Act, 2017 and the County

Assembly Standing Orders on his suitability or otherwise for appointment to the position of member of Bungoma Municipality Board.

2.6 Issues for Consideration during the Approval Hearings

a) Procedure for Nomination

Sections 4 and 6 (1) of the Public Appointments (County Assemblies Approval) Act, 2017 requires the appointing authority, upon nominating a person for appointment, to notify the relevant County Assembly.

In this regard, pursuant to section 4 and 6(1) of the Public Appointments (County Assemblies Approval) Act, 2017, the Governor duly notified the County Assembly of the nomination of the nominee for the position of Member of Bungoma municipality Board.

b) Constitutional and Statutory Requirements

The Constitution and the Public Appointments (County Assemblies Approval) Act, 2017, gives guidelines on how to appoint persons to public office which include:-

(i) Two-Third Gender Rule

Article 27(8) of the Constitution provides that the County Assembly shall take measures to implement the principle that not more than two- thirds of the members of elective or appointive bodies shall be of the same gender.

(ii) Leadership Integrity

The Committee in determining the suitability of the nominee was also guided by the provisions on leadership and integrity as outlined under Chapter Six of the Constitution. In particular, Article 73 (2) of the Constitution provides that the guiding principles of leadership and integrity include: -

73 (2)

- (a) *Selection on the basis of personal integrity, competence and suitability, or election in free and fair elections;*
- (b) *Objectivity and impartiality in decision making, and in ensuring that decisions are not influenced by nepotism, favoritism, other improper motives or corrupt practices;*
- (c) *Selfless service based solely on the public interest, demonstrated by*
 - (i) *Honesty in the execution of public duties; and*
 - (ii) *The declaration of any personal interest that may conflict with public duties*
- (d) *Accountability to the public for decisions and actions; and*

e) Discipline and commitment in service to the people.

Article 75 of the Constitution requires a State Officer, whether in public or private life to behave in a manner that avoids conflict between personal interest and public official duties.

This Article further prohibits a State Officer who has been removed from office under it from holding any other State Office.

Article 77(1) of the Constitution prohibits a full time State Officer from participating in any other gainful employment.

Article 78 of the Constitution disqualifies persons who are not Kenyan Citizens from appointment as State Officers.

In addition, the Committee considered Section 10 of the Leadership and Integrity Act, 2012 in particular which provides that;

A State Officer shall to the best of their ability-

- a) Carry out the duties of the Office efficiently and honestly.*
- b) carry out the duties in a transparent and accountable manner*
- c) keep accurate records and documents relating to the functions of the office; and*
- d) report truthfully on all matters of the organization which they represent.*

c) Suitability of the nominee with regard to the nominee's abilities, experience and qualities.

The suitability of the nominee was assessed after scrutiny of the academic credentials, professional training and experience, personal integrity, background and qualities as well as his performance during the approval hearing conducted on Monday 7th April, 2025 at 11:00am.

2.7 Pre- vetting Meeting

The Committee held a pre-vetting meeting and noted the following: -

- (i)** THAT, the nominee had not notified the Clerk of the County Assembly of his withdrawal from the approval process as outlined under section 7(12) of the Public Appointments (County Assemblies Approvals) Act, 2017.
- (ii)** THAT, the Committee would examine the nominee in accordance with the criteria set out in section 8 of the Public Appointments (County Assemblies Approval) Act, 2017.

CHAPTER THREE

3.0 APPROVAL HEARING OF THE NOMINEE.

The Committee conducted the approval hearing on Monday 7th of April 2025 in the County Assembly chambers from 11:00am and the nominee was vetted under oath pursuant to the Public Appointments (County Assemblies Approval) Act, 2017 and the Standing Orders of the Bungoma County Assembly in the following sequence;

- Date and Place of Birth
- Academic and Professional Qualifications
- Employment Record
- Professional association and membership
- Potential Conflict of Interest
- Pro-bono/Charity Work
- Integrity
- Knowledge of the position nominated for

COMMITTEE FINDINGS

1. Date and place of Birth

Ben Ndichu Karuga of ID number 22886241 is a male Kenyan Citizen born on 14th April 1982. He is a resident of Namachanja, Township Ward.

2. Academic and Professional Qualifications

The nominee's educational background is as follows;-

- Currently pursuing a **Bachelor of Arts in Political Science and Economics** at the University of Nairobi.
- Pursued **Certified Public Secretary (CPS) Part II**, in June 2005
- Sat for **KCSE in 2001** at Mang'u High School
- To match the job requirement of a nominee having at least a diploma, the committee took note that the nominee was appearing before it for the second time (attached letter by the Governor. Ref CG/BGM/GVN/CA/LUPPH& M/VOL.1(07).

The committee therefore referred to a certificate presented by the nominee from the Kenya National Qualifications Authority (KNQA). The certificate was dated 3rd March, 2025, serial No. KNQA-CD98DI271 being a certificate of

alignment of qualifications for Ben Ndichu Karuga(attached). KNQA had evaluated Mr. Ben Ndichu Karuga's current education and training (**Certified Public Secretary (CPS Part II) examination certificate awarded to him**) and aligned it to Kenya National Qualification Framework (aggregate grade on KNQF as part qualification under Kenya National Qualification Framework level 7 (Bachelor's Degree), which is above Kenya National Qualification Authority level 6, the equivalent level for diplomas in Kenya.

Further, the committee took cognizant of the letter and communications from the Kenya Accountants and Secretaries Examinations Board(KASNEB) which the certified Secretaries Intermediate Level qualification(formerly Part II) was equated as part Qualification under KNQF Level 7, which is above KNQA Level 6, the equivalent level for Diploma in Kenya. The CS Intermediate Level qualification was said to be above Diploma level qualification.(attached find: Ref:22/RST/P/CCCLXXXIII/278).

The committee concluded that the nominee technically meets and surpasses the minimum requirement of at least a diploma.

3. Employment Record

The nominee has held various managerial and governance-related roles, including:

- **2018 – Present:** Director, Parugam Company Limited.
- **2009 – 2015:** Business Manager, Outerspace Transporters, Nairobi.

4. Professional association and membership

The nominee is not a member of any professional body

5. Potential Conflict of Interest

The nominee assured the committee that in the spirit of upholding transparency and integrity, he would recuse himself from deliberations or decisions that he is conflicted.

6. Pro Bono and Charity Work

The nominee has been involved in community development and voluntary initiatives, particularly in supporting grassroots governance efforts and election-related advisory roles.

The nominee is involved in identifying bright and needy KCPE students for Tsavo Foundation scholarship for their high school education in Kanduyi constituency and Bungoma County at large.

7. Integrity

The nominee submitted all the documents in compliance with the requirements of Chapter 6 of the Kenyan Constitution on integrity exhibiting his good standing.

8. Knowledge of the Position

The nominee demonstrated an understanding of the roles and responsibilities of a member of the Municipality Board, including:

- Participating in the formulation and implementation of policies that enhance urban development and service delivery.
- Ensuring proper planning and execution of projects aimed at improving municipal services such as waste management, infrastructure, and social amenities.
- Engaging with stakeholders, including the public and government agencies, to enhance governance and urban management.
- Overseeing financial management, accountability, and adherence to legal frameworks guiding municipal operations.

On what he intends to achieve as a member of Bungoma municipality Board, the nominee stated that he would strive to end the conflict between the municipality board and the department by ensuring there is a clear demarcation of duties.

Committee's General Observations

After reviewing the nominee's submissions and qualifications, the committee made the following observations:

1. **THAT**, the nominee is a resident of Namachanja, Township Ward where he has lived for most of his life, which is within the municipality.
2. **THAT**, he is a Kenyan citizen born in Bungoma County and does not hold dual citizenship.
3. **THAT**, his integrity is not in question, and he has demonstrated commitment to public service and governance and has satisfactorily met the requirements of Chapter 6 of the constitution.
4. **THAT**, from the submissions during the approval hearing, he demonstrated knowledge, skills and experience in leadership and institutional management.
5. **THAT** the nominee pursued certified Public Secretary (CPS) Part II (2005) and is currently pursuing a **Bachelor of Arts in Political Science and Economics** at the University of Nairobi. The **Certified Public Secretary (CPS) Part II**, which was aligned as a part qualification under Kenya National Qualifications Framework level 7 which is above Kenya National Qualification Authority level 6, the equivalent level for diplomas in Kenya.
6. **THAT**, the Committee's average score on the nominee was recorded as 75.8%.

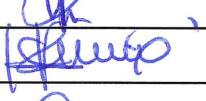
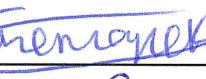
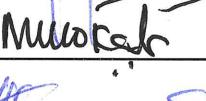
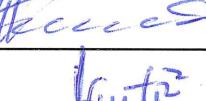
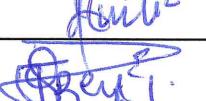
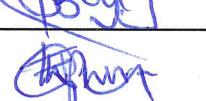
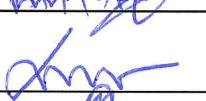
CHAPTER FOUR

4.0 COMMITTEE'S RECOMMENDATION

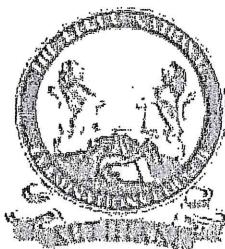
Having conducted the approval hearing for the nominee pursuant to Sections 4, 7 and 8 of the Public Appointments (County Assemblies Approval) Act, 2017 and Standing Orders 56(1) and 217 (5), the Committee recommends that this House; **Approves** the nomination of Ben Ndichu Karuga as the member of Bungoma Municipality Board by His Excellency, the Governor.

ADOPTION SCHEDULE

We the undersigned Members of the Committee on Lands, Urban, Physical Planning and Housing affix our signatures adopting this report with the contents therein.

NO.	MEMBER'S NAME	DESIGNATION	SIGN
1.	Hon. Francis Chemion	Chairperson	
2.	Hon. Johnston Ipara	Vice Chairperson	
3.	Hon. James Mukhongo	Member	
4.	Hon. Joan Kirong'	Member	
5.	Hon. Sudi Busolo	Member	
6.	Hon. George Makari	Member	
7.	Hon. Ali Machani	Member	
8.	Hon. Hentry Nyongesa	Member	
9.	Hon. Wafula Waiti	Member	
10.	Hon. Benjamin Otsiula	Member	
11.	Hon. Edwin Opwora	Member	
12.	Hon. Jeremiah Kuloba	Member	
13.	Hon. Polycarp Kimeta	Member	
14.	Hon. Aggrey Mulongo	Member	
15.	Hon. Cornelius Makhanu	Member	

THE KENYA NATIONAL EXAMINATIONS COUNCIL



KENYA CERTIFICATE OF PRIMARY EDUCATION
KCPE

This is to certify that the candidate named below sat the Examination for Kenya Certificate of Primary Education and reached the Grades shown in the subjects named:-

NAME : CARUDA N JEN 6024 23 / 01

SCHOOL : LUGJLU GIRLS 6024 23

	GRADE
ENGLISH LANGUAGE	A
KISWAHILI	A-
MATHEMATICS	A
SCIENCE AND AGRICULTURE	A
GEOGRAPHY, HISTORY & CIVICS AND	
RELIGIOUS EDUCATION	A
ART & CRAFT AND MUSIC	B+
HOME SCIENCE AND BUSINESS EDUCATION	A

EXAMINATION OF 1997

[Handwritten signature]
Secretary
Kenya National Examinations Council

[Handwritten signature]
Chairman
Kenya National Examinations Council

This certificate was issued without any alteration whatsoever. See overleaf for grades and mark intervals.

KCPE 4906047



Head Office: National Housing Corporation Building, Aga Khan Walk, PO Box 73598-00200 City Square, NAIROBI, KENYA
Telephone: (+254-20) 3341098/50/71, 3317419/12/13, 3341113 Fax: (+254-20) 2226032
E-mail: exams@knec.ac.ke Website: www.knec.ac.ke

CERTIFICATION OF EXAMINATIONS RESULTS

The Kenya National Examinations Council (KNEC) Certifies that, **KARUGA BEN NDICHU** sat for **KENYA CERTIFICATE OF SECONDARY EDUCATION (KCSE)** Examination under index number **200003060** in the Year **2001** at **MANGU HIGH SCHOOL** and attained the following results:

<u>SUBJECT CODE</u>	<u>SUBJECT NAME</u>	<u>GRADE</u>
101	ENGLISH	B (PLAIN)
102	KISWAHILI	B+ (PLUS)
121	MATHEMATICS	B+ (PLUS)
231	BIOLOGY	B+ (PLUS)
233	CHEMISTRY	B- (MINUS)
311	HISTORY AND GOVERNMENT	A
313	CHRISTIAN RELIGIOUS EDUCATION	A
561	ACCOUNTING	A- (MINUS)

SUBJECTS NAMED: 8

MEAN GRADE : B+ (PLUS)

The results are a true reflection of grades as contained in the KNEC Records.

Dr. David Njengere, MBS
CHIEF EXECUTIVE OFFICER

This document is issued without alteration, erasure or tear. The Kenya National Examinations Council is not responsible for the identification of candidate.

This document is **NOT** a certificate and is issued once only.

Printed: 250212

0024689

COUNTY ASSEMBLY OF BUNGOMA



Telephone: 0202651905/0208000663
Email: info@bungomaassembly.go.ke

P.O. BOX 1886-50200
Web: www.bungomaassembly.go.ke
BUNGOMA, Kenya

OFFICE OF THE CLERK

THIRD COUNTY ASSEMBLY - FOURTH SESSION

NOTIFICATION OF APPROVAL HEARING BY THE COMMITTEE ON APPOINTMENTS AND SECTORAL COMMITTEE ON LAND, URBAN, PHYSICAL PLANNING AND HOUSING OF PERSONS NOMINATED AS BUNGOMA COUNTY ATTORNEY AND MEMBER OF BUNGOMA MUNICIPAL BOARD

In the matter of the approval by the County Assembly of Bungoma of persons nominated to be appointed as Bungoma County Attorney and member of Bungoma Municipal Board.

Pursuant to Article 179(2) (b) of the Constitution; Section 7(4) of Public Appointments (County Assemblies Approval) Act, No. 5 of 2017, and Section 5 of the Office of the County Attorney Act No. 14 of 2020 the nominees listed below for appointment as Bungoma County Attorney and member of Bungoma Municipal Board respectively are invited to appear before the County Assembly Committee on Appointments and Sectoral Committee on Land, Urban, Physical Planning and Housing respectively for approval hearing.

Pursuant to Section 7(5) of Public Appointments (County Assemblies Approval) Act, No. 5 of 2017 and Standing Order 56(3), the general public is hereby notified that the Committee on Appointments and Sectoral Committee on Land, Urban, Physical Planning and Housing shall conduct the approval hearing of the persons nominated for appointment as Bungoma County Attorney and member of Bungoma Municipal Board in the County Assembly Chambers as per the following schedule:

NO.	NOMINEE	POSITION	TIME
1.	Edward Oringe Waswa	Bungoma County Attorney	9:00 a.m.
2.	Ben Ndichu Karuga	Member of Bungoma Municipal Board	11:00 a.m.

The nominees are required to collect the vetting questionnaire from the office of the Clerk to the County Assembly between 8.00 a.m. and 5.00 p.m. from Friday 28th March, 2025 and return them with copies of the following documents on or before Wednesday 2nd April, 2025 at 9:00 a.m.

1. National Identification Card or passport
2. Curriculum Vitae and relevant academic and professional certificates
3. Letters/certificates of clearance or compliance from the following bodies.
 - a. Kenya Judicial Service Commission (KJSC)
 - b. Criminal Investigation Department (CID)
 - c. Higher Education Loans Board (HELB)
 - d. Ethics and Anti-Corruption Commission (EACC)
 - e. Credit Reference Bureau (CRB)

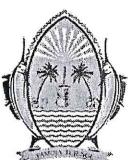
The nominees are also advised to bring the ORIGINALS of the above mentioned documents on the day of the approval hearing.

Further, Pursuant to the provisions of Section 7(10) of the Public Appointments (County Assemblies Approval) Act, No. 5 of 2017, the Committees on Appointments and the Sectoral Committee on Land, Urban, Physical Planning and Housing invite members of the public to submit any information or comments on the suitability or otherwise of the candidates by written statement on oath [affidavit] with supporting evidence contesting the suitability of the said nominees for appointment.

The written memoranda may be forwarded to the Clerk of the County Assembly of Bungoma, P.O Box 1886-50200, Bungoma; hand - delivered to the Office of the Clerk, Bungoma or emailed to Info@bungomaassembly.go.ke; to be received on or before Wednesday 2nd April, 2025 at 9:00 a.m.

CHARLES W. WAFULA
CLERK OF THE COUNTY ASSEMBLY OF BUNGOMA

COUNTY GOVERNMENT OF KILIFI



COUNTY ASSEMBLY OF KILIFI

THIRD ASSEMBLY - FOURTH SESSION

IN THE MATTERS OF CONSIDERATION BY THE COUNTY ASSEMBLY OF KILIFI -
THE KILIFI COUNTY REPRODUCTIVE MATERNAL, NEW-BORN CHILD AND
ADOLESCENT HEALTH BILL, 2024

The County Assembly of Kilifi wishes to notify the General public that the Kilifi County Reproductive Maternal, New-Born Child and Adolescent Health Bill, 2024 was read a first time on **Monday 3rd March, 2025**. Pursuant to Standing Order 120, the Bill was committed to the Sectoral Committee on Health Services for consideration.

SUBMISSION OF MEMORANDA/PUBLIC PARTICIPATION

Pursuant to Article 196(1) (b) of the constitution of Kenya, 2010 and Standing Orders 120(3), the Committee invites stakeholders and interested members of the general public to submit their Memoranda on the aforementioned Bill. Written Memoranda may be forwarded to the Office of the Clerk, County Assembly of Kilifi, P.O. Box 332 - 80200, Malindi, Email: klfassembly@gmail.com to be received on or before **Friday 11th April 2025 at 4.30 p.m.**

Copies of the Bill can be obtained from the Office of the Clerk or can be downloaded from the Assembly's website: <http://www.kilifiassembly.go.ke/index.php/downloads/bills>

CPA, Michael B. Ngala.
Clerk of the County Assembly/Secretary, County Assembly Service Board.



AFRICAN BANKING CORPORATION LTD.

P.O. BOX 46452 - 00100, NAIROBI Tel: (020) 4253 000, 0719 016000, 0725 612223, 0701 700700

Email: kilic@abcbank.com Website: www.abcbank.com

AUDITED FINANCIAL STATEMENTS AND OTHER DISCLOSURES
AS AT 31ST DECEMBER 2024

STATEMENT OF FINANCIAL POSITION		Bank	Bank	Group	Group
		31st Dec 2023	31st Dec 2024	31st Dec 2023	31st Dec 2024
		Audited	Audited	Audited	Audited
A ASSETS					
1 Cash [both Local & Foreign]	202,896	229,426	305,869	297,257	
2 Bank Deposits - Central Bank of Kenya	2,095,027	2,412,408	2,006,027	2,412,408	
3 Kenya Government and other securities held for dealing purposes	-	-	-	-	
4 Financial Assets at fair value through profit and loss	-	-	-	-	
5 Investment Securities	-	-	-	-	
6 Investments to be sold:	-	-	-	-	
7 Kenya Government securities	7,376,511	7,384,487	7,783,194	7,728,681	
8 Other securities	7,376,511	7,384,487	7,800,529	7,800,529	
9 Loans and advances to customers (net)	83,906	94,597	126,306	136,597	
10 Balances due from banking institutions in the group	28,493,545	33,015,617	29,517,665	33,743,037	
11 Investments in associates	72,222	62,683	-	-	
12 Investments in subsidiary companies	-	-	-	-	
13 Investments in joint ventures	-	-	-	-	
14 Investment properties	-	-	-	-	
15 Property and equipment	520,867	528,435	612,985	582,334	
16 Prepaid lease rentals	-	-	-	-	
17 Intangible assets	55,214	68,710	109,245	103,397	
18 Deferred tax asset	473,550	751,055	473,550	751,055	
19 Retirement benefit asset	-	-	-	-	
20 Other assets	313,510	321,195	315,393	327,796	
21 TOTAL ASSETS	41,775,949	50,098,658	43,141,842	51,062,219	
B LIABILITIES					
22 Balances due to Central Bank of Kenya	2,605,810	5,696,679	2,605,610	5,899,679	
23 Customer deposits	32,693,805	38,936,269	33,528,637	36,693,402	
24 Deposits and balances due to local banking institutions	710,955	269	710,955	269	
25 Deposits and balances due to foreign banking institutions	784,559	567,077	784,559	524,824	
26 Other money market deposits	-	-	-	-	
27 Borrowed funds	132,816	-	132,816	-	
28 Balances due to banking institutions in the group	157,754	209,187	-	-	
29 Trade payables	-	-	-	-	
30 Dividends payable	-	-	-	-	
31 Deferred tax liability	-	-	1,000	853	
32 Retirement benefit liability	-	-	-	-	
33 Other liabilities	236,546	375,888	638,618	702,007	
34 TOTAL LIABILITIES	37,596,784	46,005,997	38,402,192	46,819,034	
C SHAREHOLDERS' FUNDS					
35 Paid up (Assigned) capital	1,050,000	1,050,000	1,050,000	1,050,000	
36 Share premium (discount)	-	-	-	-	
37 Revaluation reserves	(6,801)	(6,165)	(602,227)	(216,632)	
38 Retained earnings/accumulated losses	2,037,354	2,123,483	2,570,405	2,118,289	
39 Statutory loan loss reserves	718,412	910,383	780,472	871,647	
40 Other Reserves	-	-	264,821	54,716	
41 Premium on shares	-	-	-	-	
42 Capital grants	-	-	-	-	
43 TOTAL SHAREHOLDERS' FUNDS	4,389,165	4,082,661	4,336,471	3,916,720	
44 Minority interests			403,179	327,465	
45 TOTAL ASSETS AND SHAREHOLDERS' FUNDS	41,775,949	50,098,658	43,141,842	51,062,219	
I STATEMENT OF COMPREHENSIVE INCOME					
1.0 INTEREST INCOME					
1.1 Loans and advances	3,574,957	5,483,928	3,721,400	5,626,555	
1.2 Deposits and securities	893,513	902,455	944,109	950,625	
1.3 Deposits and placements with banking institutions	52,528	181,169	66,250	72,361	
1.4 Other interest income	-	-	57	522	
1.5 Total Interest Income	4,520,548	6,567,552	4,752,541	6,800,289	
2.0 INTEREST EXPENSE					
2.1 Customer deposits	2,476,145	3,924,265	2,496,043	4,004,231	
2.2 Deposits and placements from banking institutions	273,520	724,682	270,908	723,361	
2.3 Other interest expenses	-	-	-	-	
2.4 Total Interest and Dividend Expenses	2,749,672	4,732,936	2,772,923	4,743,573	
3.0 OTHER OPERATING INCOME/(LOSS)					
4.0 NON-INTEREST INCOME					
4.1 Fees and commissions on loans and advances	19,475	-	33,639	9,895	
4.2 Other fees and commissions	110,084	103,670	159,105	149,242	
4.3 Foreign exchange trading income/(Loss)	165,072	50,653	192,340	140,834	
4.4 Dividend Income	-	-	-	1,094	
4.5 Other income	3,165	111,830	45,039	184,308	
4.6 Total Non-Interest Income	317,788	266,353	430,213	383,723	
5.0 OTHER OPERATING EXPENSES					
5.1 Loan loss provision	216,507	933,153	265,988	956,394	
5.2 Staff costs	91,354	899,816	929,672	1,026,692	
5.3 Other professional services	122,027	139,702	130,550	142,656	
5.4 Rental charges	7,037	7,106	12,089	11,913	
5.5 Depreciation charge on property and equipment	94,163	105,844	123,050	133,088	
5.6 Amortisation charges	18,515	19,474	31,058	35,104	
5.7 Other operating expenses	548,718	560,178	710,012	695,398	
5.8 Total Other Operating Expenses	1,372,279	2,265,522	2,000,388	2,391,510	
6.0 Profit/(Loss) Before Tax and Exceptional Items	190,481	(594,213)	206,369	(510,300)	
6.0.1 Current Year	186,481	155,533	193,220	184,038	
6.0.2 After Exceptional Items	(5,800)	(12,680)	(1,670)	(1,260)	
6.0.3 Current Year After Exceptional Items	186,481	155,533	193,220	184,038	
6.0.4 Deferred Tax	(105,755)	(277,676)	(104,843)	(277,476)	
6.0.5 Profit/(Loss) After Tax and Exceptional Items	244,633	(316,920)	236,091	(264,632)	
6.0.6 Minority Interest	-	-	(5,884)	4,303	
6.0.7 Other Comprehensive Income	246,633	(116,920)	241,375	(298,041)	
6.0.8 Gains/(Losses) from translating the financial statements of foreign operations	-	-	233,025	(120,105)	
6.0.9 Value changes in available for sale financial assets	(8,242)	10,416	(15,259)	9,272	
6.0.10 Realisation surplus on Property, plant, and equipment	-	-	-	-	
6.0.11 Share of other comprehensive income of associates	-	-	-	-	
6.0.12 Income tax relating to comprehensive income	-	-	-	-	
6.0.13 Other comprehensive income for the year net of tax	(8,242)	10,416	217,768	(200,838)	
6.0.14 Total comprehensive Income for the year	240,411	(308,504)	453,857	(495,485)	
10.0 EARNINGS PER SHARE - BASIC & DILUTED	2.37	(3.02)	2.30	(2.85)	
10.0.1 DIVIDEND PER SHARE - DECLARED					
10.0.2 NON-PERFORMING LOANS AND ADVANCES					
(a) Gross Non-performing loans and advances	6,024,031	10,587,947	6,071,339	10,611,494	
(b) Less recoveries in suspense	798,950	799,768	801,002	802,812	
(c) Gross Non-Performing Loans and Advances (a-b)	5,225,081	9,788,179	5,269,337	9,810,682	
(d) Less Loan Loss Provisions	1,347,220	2,397,105	1,356,639	2,200,766	
(e) Net Non-Performing Loans and Advances (c-d)	3,877,861	7,590,954	3,903,829	7,610,266	
(f) Discounted Value of Securities	3,337,144	6,648,796	3,693,112	6,664,814	
(g) Total Non-Performing Loans and Advances	540,717	942,168	540,717	945,452	
2.0 INSIDER LOANS AND ADVANCES					
(a) Directors, Shareholders and Associates	239,713	227,983	240,494	228,559	
(b) Employees	374,072	333,139	375,743	333,715	
(c) Other Insider Loans and Advances	614,685	561,121	616,227	562,274	
3.0 OFF-BALANCE SHEET ITEMS					
(a) Letters of credit/guarantees, acceptances	2,055,632	2,003,268	2,097,919	2,049,580	
(b) Forwarding, swaps and options	1,380,944	892,898	1,393,044	922,839	
(c) Derivative financial instruments	1,543,737	1,659,800	1,654,737	1,659,800	
(d) Total Contingent Liabilities	4,990,313	4,565,807	5,032,099	4,612,219	
4.0 CAPITAL STRENGTH					
(a) Core Capital	3,079,447	2,570,576	6,071,339	10,611,494	
(b) Minimum Statutory Capital	1,000,000	1,000,000	801,002	802,812	
(c) Excess/(Deficiency) (a-b)	2,079,447	1,570,576	5,269,337	9,810,682	
(d) Supplementary Capital	716,412	910,363	-	-	
(e) Total Capital (a+d)	3,797,859	3,480,939	-	-	
(f) Total risk weighted assets	24,666,562	25,932,050	-	-	
(g) Core Capital/Total risk weighted assets	9.34%	6.55%	-	-	
(h) Minimum Statutory Ratio	80.0%	80.0%	-	-	
(i) Excess/(Deficiency) (g-h)	1.34%	(1.43%)	-	-	
(j) Core Capital/total risk weighted assets	12.48%	9.91%	-	-	
(k) Minimum Statutory Ratio	10.50%	10.50%	-	-	
(l) Excess/(Deficiency) (j-k)	1.88%	(0.59%)	-	-	
(m) Total Capital/total risk weighted assets	15.40%	12.44%	-	-	
(n) Minimum Statutory Ratio	14.50%	14.50%	-	-	
(o) Excess/(Deficiency) (m-n)	0.90%	(1.08%)	-	-	

DCW
TINA
Homa
18/3/25
WBC For Secretary
17th Mar 2025

COUNTY GOVERNMENT OF BUNGOMA



OFFICE OF THE GOVERNOR

Telephone: 0725-393939

E-mail: governor@bungoma.go.ke

RECORDS SECTION
COUNTY GOVERNMENT OF BUNGOMA

18 MAR. 2025

RECEIVED
P. O. Box 1886 50200, BUNGOMA

Municipal Building
P.O Box 437- 50200
BUNGOMA

Ref: CG/BGM/GVN/CA/LUPPH&M/Vol.1 (14) dated 25 MAR 2025
RECORDED
17th Mar 2025

Date: 17th March, 2025

Clerk to County Assembly
County Assembly of Bungoma
P.O. Box 1886-50200
BUNGOMA

Noted
26/3/25
Noted

RE: NOMINATION OF A MEMBER OF BUNGOMA MUNICIPAL BOARD

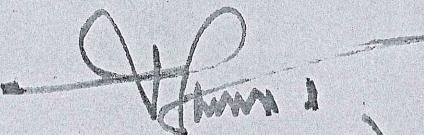
The above matter refers.

I have nominated the following individual as a member of Bungoma Municipal Board after having concluded verification of his academic qualification as per my earlier communication of reference CG/BGM/GVN/CA/LUPPH&M/Vol.1 (07) dated 4th January, 2025, copy attached for ease of reference.

I therefore, re-forward the same for your necessary action as provided for under section 13 and 14 of the Urban Areas and Cities Act No. 13 of 2011.

Bungoma Municipality				
No	Name	Gender	ID No.	Nominating Institution
1	Ben Ndichu Karuga	Male	22886241	Competitive

Yours Sincerely,


H.E Rt. Hon. Kenneth Lusaka, EGH.
GOVERNOR – BUNGOMA COUNTY

COUNTY GOVERNMENT OF BUNGOMA



OFFICE OF THE GOVERNOR

Telephone: 0725-393939

E-mail: governor@bungoma.go.ke

Municipal Building
P.O Box 437- 50200
BUNGOMA

Ref: CG/BGM/GVN/CA/LUPPH&M/Vol.1 (07)

Date: 4th January, 2025

Clerk to County Assembly
County Assembly of Bungoma
P.O. Box 1886-50200
BUNGOMA

RE: WITHDRAWAL OF A NOMINATED MEMBER OF BUNGOMA MUNICIPAL BOARD

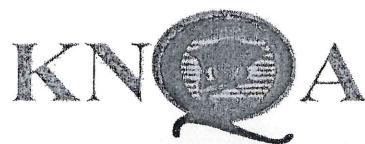
The above matter refers.

I write to withdraw the following nominated member of Bungoma Municipal Board pending further verification of his academic qualification.

No	Name	Gender	ID No.	Nominating Institution
Bungoma Municipality				
1	Ben Ndichu Karuga	Male	22886241	Competitive

Yours Sincerely,

**H.E Rt. Hon. Kenneth Lusaka, EGH.
GOVERNOR – BUNGOMA COUNTY**



KENYA NATIONAL QUALIFICATIONS AUTHORITY

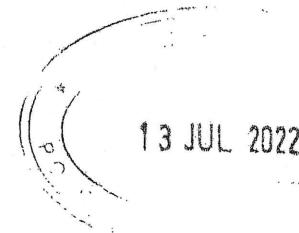
Kenya National Qualifications Authority
4th Floor, NACOSTI Headquarters' Building
Upper Kabete, off Waiyaki Way
P.O. Box 72635 - 00200
Nairobi, Kenya

Tel: 020-2100272
Website: www.knqa.go.ke
Email: knqa.go.ke@gmail.com

Ref No: KNQA/RA/16(4)

Date: 7th July, 2022

Dr. Nicholas K. Letting', PhD
The Chief Executive Officer, KASNEB
Kenya Accountants and Secretaries Examinations Board,
KASNEB Towers, Off Hospital Road, Upper Hill,
P.O Box 41362-00100,
Nairobi.



Dear Dr. Letting',

REGISTERED LIST OF NATIONAL QUALIFICATIONS

This is to confirm that upon your application and as per section 5 (1) of the Kenya National Qualifications Framework (KNQF) Act No. 22 of 2014 and KNQF Regulations 2018, the Authority has registered **Kenya Accountants and Secretaries Examinations Board (KASNEB)** as a Qualification Awarding Institution (QAI) in the TVET sector vide Registration Certificate No. **KNQA/QAI/15/2022** on **14th April 2022 to 14th April 2026** to offer the thirteen (13) listed Qualifications (encl.). With this registration, you are therefore approved to train, assess and issue certification for these qualifications for a period of four (4) years from the date of registration.

Kindly note that the certificates that you issue for these qualifications should bear the approved KNQF certification features (KNQF Level and Logo) in line with the Registration of National Qualifications Standards and Guidelines. Further note that any changes in the duration, name, level and learning outcomes of a registered qualification must be approved by KNQA in writing.

Yours sincerely,

Dr. Juma Mukhwana, PhD, HSC
DIRECTOR GENERAL/ CEO

Encls.

DTD/AMC
Please share
this widely
with the Training
Institutions
and website
AMC 03/7/2022

				by the KNQA				
8.	041207 T4	Business and Administrati on	CIFA II – Intermedi ate level	Part Qualificati on	CIFA Foundation level	1200	120	1 year
9.	041207 T4	Business and Administrati on	CIFA III – Advanced level	Level 7	CIFA Intermediate level or KCSE C+ (Plus) or Equivalent Qualificatio ns recognized by KNQA	2400	240	2 years
10.	041207 T4	Business and Administrati on	CCP I – Foundatio n level	Part Qualificati on	KCSE C+ (Plus) Or Equivalent qualification s as recognized by the KNQA	1200	120	1 Year
11.	041207 T4	Business and Administrati on	CCP II – Intermedi ate level	Part Qualificati on	CCP Level I	1200	120	1 Year
12.	041207 T4	Business and Administrati on	CCP III – Advanced level	Level 7	CCP Level II	2400	2400	2 years



SERIAL NO: KNQA-CD98DI271

CERTIFICATE OF ALIGNMENT OF QUALIFICATIONS

Ben Ndich Karuga

Date: March 3, 2025

RE: DEFINITION OF LEVEL OF QUALIFICATIONS – BEN NDICH KARUGA

Thank you for your application dated Jan. 27, 2025 requesting for the definition of level of qualification of the Certified Public Secretaries Part Two Examination certificate awarded by Kenya Accountants and Secretaries National Examinations Board, Kenya.

In accordance with the Kenya National Qualifications Framework (KNQF) Act No. 22 of 2014, Section 8 (1)(j), your qualification is aligned to Kenya National Qualifications Framework (Aggregate grade on KNQF Part qualification of KNQF Level 7 (Bachelor's Degree).

However, kindly note that apart from this certificate definition, you may be called upon to meet other requirements set by Kenyan Professional organizations for your qualification.



Dr. Alice Kande, PhD

DIRECTOR GENERAL/CHIEF EXECUTIVE OFFICER

Note:

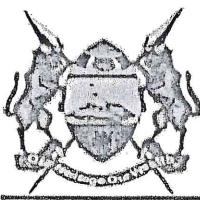
- The Authority is not accountable for the authenticity of the certificate or the identity of the certificate holder presented for definition; and
- The Authority retains the right to revoke the award of the certificate in the event it establishes any reason that makes the award in question ineligible for definition.

• This Certificate is system generated. You can verify it's authenticity on qa.knqa.go.ke/cert-validity/



SHAPING THE FUTURE OF KENYA

NACOSTI Building, 4th Floor, Off Waiyaki Way, Upper Kabete, P.O. Box 72635 – 00200, Nairobi, Tel. +254 20 2100272
Email: info@knqa.go.ke



**COUNTY GOVERNMENT OF BUNGOMA
COUNTY PUBLIC SERVICE BOARD**

Moi Avenue next to Governor's Office; P.O. Box 2489 – 50200 Bungoma
email:cpsb.bungoma50200@gmail.com



Your ref:

Date: 13th December, 2024

Our ref: CPSBB/C.A/VOL.III/4

The Clerk to the County Assembly,
P.O Box 1886-50200
BUNGOMA.

Thro' *To Governor & Councillors*
Re: nomination
H.E The Governor
County Government of Bungoma
P.O Box 437-50200
BUNGOMA

17/12/2024

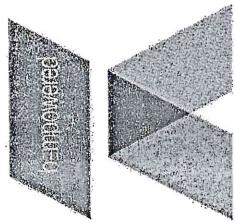
RE: SUBMISSION OF DOCUMENTS FOR NOMINEES

Reference is made to the above subject.

Forwarded herewith, please find the following documents in respect of the under-mentioned six (6) nominees for the positions of Municipality Board Member, Bungoma and Kimilili Municipalities for your further necessary action.

- a) Advert on eligibility
- b) Profiling of Applicants
- c) Names of Nominees
- d) Process files for nominees
- e) Curriculum Vitae for nominees
- f) Requirements pursuant to Chapter six of the Constitution of Kenya

No	Name	Id No	G
MUNICIPALITY BOARD MEMBER, KIMILILI MUNICIPALITY			
1.	Wafula Barasa Dennis	27311696	M
2.	Samson Sichangi Wanyonyi	14640532	M
3.	Ziprine Nasike Wamalwa	28924985	F
MUNICIPALITY BOARD MEMBER, BUNGOMA MUNICIPALITY			
4.	Paul Maloba Kamala	27436006	M



kasneb

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Ref: 27/CONF/EXC/LXVIII/288

Date: 14 September 2022

CIRCULAR TO ALL KASNEB STUDENTS, TRAINING INSTITUTIONS AND OTHER STAKEHOLDERS

REGISTRATION OF PROFESSIONAL AND POST-PROFESSIONAL SYLLABUSES BY THE KENYA NATIONAL QUALIFICATIONS AUTHORITY (KNQA) INCLUSIVE OF PRACTICAL ANALYTICS CONTENT FOR CPA AND CIFA QUALIFICATIONS

We wish to inform you that, following the release of the Kasneb syllabuses in July 2021, the syllabuses for professional and post-professional qualifications were submitted to the Kenya National Qualifications Authority (KNQA) for review and accreditation. The KNQA is the statutory body in Kenya mandated to coordinate and harmonize education, training, assessment and quality assurance of qualifications awarded in the country, with the view to improving quality and international comparability.

Upon the successful review of the syllabuses, KNQA has formally accredited the following professional and post-professional qualifications examined by Kasneb and placed them at Kenya National Qualifications Framework (KNQF) Level 7 (with bachelor's degrees) and KNQF Level 8 (with post-graduate degrees) respectively as follows:

- (a) **Professional Qualifications (KNQF Level 7)**
 - 1. Certified Public Accountants (CPA)
 - 2. Certified Secretaries (CS)
 - 3. Certified Investment and Financial Analysts (CIFA)
 - 4. Certified Credit Professionals (CCP)
- (b) **Post – professional qualification (KNQF Level 8)**
 - Certified Forensic Fraud Examiner (CFFE)

The process of accrediting other qualifications of Kasneb is ongoing. We are pleased to enclose the syllabuses of the qualifications registered and accredited by KNQA.

Please note that included in the content of the syllabuses for CPA and CIFA are **Business Data Analytics** and **Financial Modelling and Data Analytics** papers respectively.

We appreciate the continued support and partnership and look forward to long term collaborations.

Yours faithfully

**Dr. Nicholas K. Letting', PhD, EBS
SECRETARY/CHIEF EXECUTIVE OFFICER**

Encl.

bempowered

Please address all correspondence to the Chief Executive Officer quoting the above reference number and date





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Reference Number: 22/RST/P/CCCLXXXIII/278

Date: 3 March 2025

To whom it may concern

**SUBJECT: EQUATION OF THE CERTIFIED SECRETARIES INTERMEDIATE LEVEL
QUALIFICATION UNDER THE KENYA NATIONAL QUALIFICATIONS FRAMEWORK
(KNQF)**

KASNEB is a professional examinations body established under as a State Corporation under the National Treasury by the Government of Kenya on 24 July 1969. The establishment and operations of KASNEB are governed by the following main Acts, among others:

- (a) The Accountant Act, No.15 of 2008 (which repealed and replaced the Accountants Act, Cap. 531 of 1977).
- (b) The Certified Public Secretaries of Kenya Act, Cap.534 of 1988.
- (c) The Investment and Financial Analysts Act, No.13 of 2015.

The mandate of KASNEB is the development of syllabuses, conduct of post-professional, professional, diploma and certificate examinations and certification of students in accountancy, finance, credit, governance and management, information technology and related disciplines, promotion of its qualifications nationally and internationally and the accreditation of relevant training institutions in liaison with the ministry in charge of Education.

We wish to confirm that KASNEB is registered as a Qualification Awarding Institution by the Kenya National Qualifications Authority (KNQA). In addition, the qualifications of KASNEB have been equated as per the enclosed schedule. Specifically, the Certified Secretaries Intermediate Level qualification (formerly Part II) has been equated as a Part Qualification under KNQF Level 7, which is above KNQA Level 6, the equivalent level for Diplomas in Kenya. The CS Intermediate Level qualification is therefore above Diploma level qualifications.

Please contact the undersigned for any further clarification.

Thank you

Yours

**FCPA Isaac M. Njuguna
FOR: SECRETARY/CHIEF EXECUTIVE OFFICER**

Encl.

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Please address all correspondence to the Chief Executive Officer quoting the above reference number and date



KENYA ACCOUNTANTS AND SECRETARIES NATIONAL EXAMINATIONS BOARD

S101232

SI2003211310

This is to certify that

Ben Ndichu Karuga

NSC/95779

Reg. No.

passed the

**Certified Public Secretaries
Part One Examination**

*held in
December Two Thousand and Three*

having satisfied the examiners in the following subjects

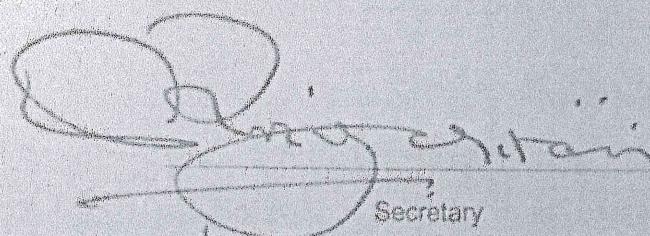
Section 1

Financial Accounting I
General Principles of Law
Economics

Section 2

Taxation
Communication and Report Writing
Office Management

Official Seal



A handwritten signature in black ink, appearing to read "D. M. G. Karuga", is written over a stylized, symmetrical graphic element consisting of two overlapping circles.

Secretary

KENYA ACCOUNTANTS AND SECRETARIES NATIONAL EXAMINATIONS BOARD

S201467

SII200511056

This is to certify that

Ben Ndichu Karuga

Reg. No. *NSC/95779*

passed the

**Certified Public Secretaries
Part Two Examination**

held in

June Two Thousand and Five

having satisfied the examiners in the following subjects

Section 3
Commercial Law
Cost Accounting
Business Finance

Section 4
Human Resources Management
Statistics
Company Law

Stimelati