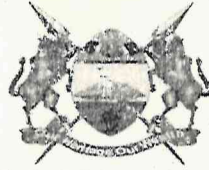


COUNTY GOVERNMENT OF BUNGOMA



OFFICE OF THE COUNTY SECRETARY AND HEAD OF PUBLIC SERVICE

Telephone: 0725 393939

E-mail: countysecretary@bungoma.go.ke

Municipal Building
P.O Box 437- 50200
BUNGOMA

Our Ref: CG/BGM/CS/C.A/9/1/VOL. I11 (89)

DATE: 8th June, 2026

The Clerk
County Assembly of Bungoma
P.O Box 1886-50200
BUNGOMA

RE: SUMMONS.

I refer to your letter **Ref No. CAB/ADM/6.VI (48)** dated **5th June, 2026** on the above subject matter addressed individually to officers of County Executive and the Chair of County Public Service Board.

I have read the Summons issued by the Honourable House and I hereby attach response as pertains to official legal and administrative brief on the caretaker or acting management arrangement put in place to execute County Public Service Board functions following the suspension of the CEO and Secretary of the Board.

Thank you

William Nasongo

COUNTY SECRETARY & HEAD OF PUBLIC SERVICE

BRIEF REPORT ON ADMINISTRATIVE ACTION TAKEN ON APPOINTMENT OF A CEO/SECRETARY OF BUNGOMA COUNTY PUBLIC SERVICE BOARD.

Introduction

The Secretary/CEO of Bungoma County Public Service Board, Mr. Makata Samita Joseph, served his full term of six years and his contract expired on 24th December, 2025. The process of recruiting a new Secretary and CEO to replace Mr. Makata was underway and had not been concluded.

The office of H.E the Governor extended twice the contract of Mr. Makata as Secretary and Chief Executive officer of the County Public Service Board through the office of the County Secretary vide letter Ref No. CG/BGM/CS/APPT/VOL.1/ (29) dated 8th January, 2026 and CG/BGM/CS/APPT/VOL.I (30) (copies attached). Mr. Makata accumulatively has served for an extension of five months from 24th December, 2025 to 23rd May, 2026. He was suspended by H.E the Governor from office on 20th May, 2026 following allegations of irregular employment of persons into the County Public Service.

H.E the Governor on 6th August, 2025 vide letter Ref No. CG/BGM/GOV/CA/VOL.1 (31) nominated Members of Selection Panel to recruit County Public Service Members and the CEO/Secretary. The Selection Panel executed its mandate and on 3rd December, 2025 a report was presented to H.E the Governor with names recommended for the positions of Board Members, however, no name was presented for the position of the CEO/ Secretary. This necessitated H.E the Governor to extend the extension of the recruitment panel from 3rd December, 2025 to recruit a Secretary/CEO of the Board. The Panel did its work and a name was presented to H.E the Governor to present to the Honourable House for consideration and approval.

On 4th June, 2026, the office of the County Secretary and Head of Public Service received a report from the office of Clerk, County Assembly of Bungoma on **Adopted Report on the Petition to Bar the Selection Panel Committee to Interview Applicants** for the position of the Secretary Bungoma County Public Service Board. In the report two key recommendations were made:

1. That the activities conducted by the Selection Panel beyond the 17th day of December, 2025 be hereby declared illegal and consequently

null and void for violation of Section 58(16) of the County Governments Act; and

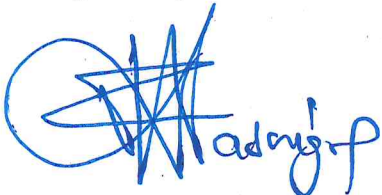
2. That the Governor should appoint Members of the Selection Panel for the purpose of selecting suitable candidates for appointment as Secretary/CEO of the County Public Service Board Pursuant to Section 58A of the County Governments Act and submit the same to the County Assembly for Approval within 14 days of the adoption of this report.

Having the prayers of the Petitioners granted, the county has no CEO/Secretary to the Board.

Way forward

The office of the County Secretary and Head of Public Service has held consultations with the Chair of the Board to source for a suitable candidate with qualifications to be appointed in Acting Capacity as Secretary and CEO of the County Public Service Board.

Report by:

A handwritten signature in blue ink, appearing to read 'William Nasong'o', with a large circular flourish on the left side.

William Nasong'o

COUNTY SECRETARY AND HEAD OF PUBLIC SERVICE

COUNTY GOVERNMENT OF BUNGOMA



OFFICE OF THE COUNTY SECRETARY AND HEAD OF PUBLIC SERVICE

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Municipal Building
PO Box 437- 50200
BUNGOMA

Our Ref: CG/BGM/CS/APPT/VOL.I/ (29)

Date: 8th January, 2026

Mr. Makata Samita Joseph
Secretary and Chief Executive Officer
County Public Service Board of Bungoma

Dear *Mr. Makata,*

RE: EXTENSION OF CONTRACT AS A SECRETARY AND CHIEF EXECUTIVE OFFICER - COUNTY PUBLIC SERVICE BOARD

Following the end of your contract that expired on **24th December, 2025** and in exercise of the powers conferred to His Excellency the Governor, County Government of Bungoma and pursuant to the provision of Section 30(2) of the County Government Act 2012 and in order to execute functions prescribed in Article 183 of the Constitution, I am pleased to convey the decision of H. E the Governor that your contract as Secretary and Chief Executive Officer, County Public Service Board of Bungoma is hereby extended for a period of **Three (3) months** with effect from **24th December, 2025**.

Prepare a comprehensive handing over for smooth transition of the new County Public Service Board.

Note that your terms and conditions of service will remain the same.

Yours *faithfully,*

William M. Nasong'o
COUNTY SECRETARY AND HEAD OF PUBLIC SERVICE

- Copy to:
- H.E the Governor
 - Chairperson – County Public Service Board
 - County Director – Human Resource Management
 - ✓ File Copy

