



## COUNTY ASSEMBLY OF BUNGOMA TENDER NOTICE

### REGISTRATION OF SUPPLIERS FOR SUPPLY OF GOODS, WORKS, CONSULTANCY AND NON-CONSULTANCY SERVICES FOR FINANCIAL YEAR 2025-2026/2026-2027

The County Assembly of Bungoma herein referred as Procuring entity intends to register suppliers for the supply of goods, works and services to the organization for the **FINANCIAL YEAR 2025-2026/2026-2027**. Interested eligible bidders may obtain further information on the registration documents from the procurement office during official working hours 0800hrs to 1700hrs.

#### 1. Goods

| SNO. | Category               | Item description   | Eligibility      |
|------|------------------------|--|------------------|
| 1    | CAB/REG/01/2025-2027   | Supply & Delivery of General office Stationery                             | Youth            |
| 2    | CAB/REG /02/2025-2027  | Supply and delivery of tonners and cartridges                              | Women            |
| 3    | CAB/REG /03/2025-2027  | Supply &Delivery of Dispenser Water and Disposable Cups                    | Women            |
| 4    | CAB/REG /04/2025-2027  | Supply &Delivery of Cleaning Materials                                     | Women            |
| 5    | CAB/REG /05/2025-2027  | Supply & Delivery of Bottled Drinking Water(500ml)                         | PWD              |
| 6    | CAB/REG /06/2025-2027  | Supply &Delivery of Refined fuel, super Petrol, Diesel, Oil and Lubricants | Open             |
| 7    | CAB/REG /07/2025-2027  | Supply and delivery of corporate uniforms                                  | PWD              |
| 8    | CAB/REG /08/2025-2027  | Supply and delivery of electrical materials                                | PWD              |
| 9    | CAB/REG /09/2025-2027  | Supply and delivery of plumbing materials                                  | County Residents |
| 10   | CAB/REG /010/2025-2027 | Supply and delivery of sports uniforms and equipment's                     | Women            |
| 11   | CAB/REG /011/2025-2027 | Supply and delivery of parliamentary regalia                               | Women            |
| 12   | CAB/REG /012/2025-2027 | Supply and delivery of general supplies                                    | Women            |
| 13   | CAB/REG /013/2025-2027 | Supply and delivery of anti-virus user license                             | Youth            |
| 14   | CAB/REG /014/2025-2027 | Supply and delivery of tyres and batteries                                 | PWD              |

## 2. Non-Consulting Services

| SNO. | Category               | Service description  | Eligibility      |
|------|------------------------|--|------------------|
| 15   | CAB/REG /015/2025-2027 | Repair and maintenance of motor vehicle  | County Residents |
| 16   | CAB/REG /016/2025-2027 | Provision of Hotels, Conference Facilities and Accommodation Services  | Open             |
| 17   | CAB/REG /017/2025-2027 | Provision of Local and International Travel Agency and Air Ticketing Services  | Open             |
| 18   | CAB/REG /018/2025-2027 | Provision of vacuum cleaning services  | County Residents |
| 19   | CAB/REG /019/2025-2027 | Provision of Event Organizing Services; Hire of Tents, Chairs, Tables, Public address Systems, Decorations and Related Items | County Residents |
| 20   | CAB/REG /020/2025-2027 | Repair, Maintenance and Servicing of ICT Equipment I.E Photocopier, Printers, Computer and other Related Equipment           | Open             |
| 21   | CAB/REG /021/2025-2027 | Provision and Maintenance of ICT Networking, Infrastructure and Installation Services  | Open             |
| 22   | CAB/REG /022/2025-2027 | Supply, Delivery and Installation and maintenance of Air Conditioners  | Open             |
| 23   | CAB/REG /023/2025-2027 | Maintenance of generator   | Open             |
| 24   | CAB/REG /024/2025-2027 | Provision of Fumigation services   | County Residents |
| 25   | CAB/REG /025/2025-2027 | Provision of printing and binding services   | Youth            |
| 26   | CAB/REG /026/2025-2027 | Maintenance of lifts   | Open             |
| 27   | CAB/REG /027/2025-2027 | Repair and maintenance of motor vehicle  | Open             |
| 28   | CAB/REG /028/2025-2027 | Maintenance of office furniture and equipment  | Open             |
| 29   | CAB/REG /029/2025-2027 | Sanitary bin supply, collection and disposal   | women            |
| 30   | CAB/REG /030/2025-2027 | Maintenance of HVAC system (heating, ventilation and air conditioning)   | Open             |

### 3. CONSULTANCY SERVICES

| S/NO. | Category               | Service description                                  | Eligibility |
|-------|------------------------|--|-------------|
| 31    | CAB/REG /031/2025-2027 | Provision of Legal Services                          | Open        |
| 32    | CAB/REG /032/2025-2027 | Provision of Consultancy Services                    | Open        |
| 33    | CAB/REG /033/2025-2027 | Provision of Staff Training and Development Services | Open        |

### 4. WORKS

| S/NO. | Category               | Work description   | Eligibility                           |
|-------|------------------------|--|---------------------------------------|
| 34    | CAB/REG /034/2025-2027 | Provision of Small Works: Building Construction, General Civil Works and Electrical Works. | All Contractors registered under NCA7 |

Registration tender documents are to be obtained by downloading from the County Assembly website: [www.bungomaassembly.go.ke](http://www.bungomaassembly.go.ke) or Public Procurement Information Portal <https://tenders.go.ke> free of charge.

Interested bidders should note that **ONLY** those meeting the criteria indicated in the respective tender document will be registered.

Duly filled documents for registration must be submitted enclosed in plain sealed envelopes clearly marked with the **TENDER NO, TENDER DESCRIPTION and CATEGORY** addressed to:

**THE CLERK  
COUNTY ASSEMBLY OF BUNGOMA  
P.O BOX 1886-50200  
BUNGOMA**

And be deposited in the tender box located at the reception County Assembly administration Offices, so as to be received on or before **17<sup>th</sup> September, 2025** at exactly **11:30 A.M Local Time**. Opening of bids will take place immediately thereafter at Paskari Nabwana hall ground floor in the presence of tenderers/representatives who may wish to attend.

**NB:** Companies owned by Youth, Women, County residents and Persons with disabilities (PWDs) are encouraged to apply since 30% of our procurement will be set aside exclusively for Special Groups owned firms.

**NOTE:** Late bids shall not be accepted and will be returned unopened.

  
Charles W. Wafula  
Clerk of the County Assembly  
**COUNTY GOVERNMENT OF BUNGOMA**