



# THE BUNGOMA LEGISLATOR

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## Inside this edition

1. Bungoma County Assembly handed over the hosting rights for the 5th edition of CASA Games in Kenya
2. Speaker of the County Assembly of Bungoma flags off teams in preparation to host this year's County Assemblies Sports Association (CASA) Games
3. Elgeyo Marakwet County Assembly visit Bungoma to benchmark on Performance Management
4. New levy imposed on government contractors and suppliers
5. County Assembly of Bungoma ushers in new era with official launch of Quality Management System

# Bungoma County Assembly handed over the hosting rights for the 5th edition of CASA Games in Kenya

By County Assembly Communications Team

Thursday October 3, 2024, the County Assembly of Bungoma was handed instruments of power and the rights to host the 5th Edition of County Assemblies Sports Association (CASA) games. The Speaker of the County Assembly of Bungoma Hon Emmanuel Situma was officially conferred as the CASA patron at a colorful event witnessed by CASA officials. The games will be held from the 18th to the 27th of October 2024.

The County is expected to host more than 6,000 participants including the Members of County Assemblies (MCAs) and the Staff drawn from the 47 County Assemblies.

This will present a significant boost to the local business community who will register increased sales due to an influx in the number of guests.

CASA officials confirmed that 40 County Assemblies had already registered to participate in this year's event.

The immediate CASA Patron, the Speaker of Nakuru County Assembly Hon. Joel Karuri Maina handed over the CASA chain symbolizing the patronage of CASA to Bungoma County Assembly Speaker Hon Situma as he prepared him for the task ahead of him.

The handing-over ceremony was

attended by CASA officials, NGC Members, Speaker of Kilifi Hon Teddy Mwambire, Speaker of Homa Bay Hon Julius Odhiambo Gaya, and Clerks from County Assemblies across the country. Over 24 County Assemblies were represented in the ceremony, which was a sign of commitment to participating in the upcoming games.

Hon Situma welcomed all County Assemblies to Bungoma County for the games. He appreciated the CASA officials for settling on Bungoma to host this year's games.

Nairobi County Assembly Majority leader Hon. Peter Imwatok who doubles as CASA chairperson appreciated the County Assembly

of Bungoma for the commitment it has shown in CASA activities since the advent of the games in 2019 at Kasarani Stadium in Nairobi. He affirmed that Bungoma County as the venue of the games this year was arrived at following all the laid out procedures for selection of counties to host the games.

County Assembly of Bungoma Clerk Mr. Charles Wafula urged the guests who will be attending the games to sample the vibrant tourism sector and the local cuisine. He pointed out that the County has enough fields, recreational centres, tourism sites and hotels for accommodation.



*Speaker of the County Assembly of Bungoma Hon Emmanuel Situma (Centre), Speaker of Homabay County Assembly Hon Julius Odhiambo Gaya (left), Speaker of Kilifi County Assembly Hon Teddy Mwambire, Speaker Nakuru County Assembly Hon Joel Karuri Maina (Right) with the County Assemblies Sports Association (CASA) team and Members of the County Assembly*



*Speaker of the County Assembly of Bungoma being conferred as the CASA patron by the immediate CASA patron and Speaker of Nakuru County Assembly at the ceremony held in Paskari Nabwana Hall to official hand over CASA hosting rights to Bungoma on 3rd of October, 2024*



*Speaker of the County Assembly Hon Emmanuel Situma (Centre) unveiling the Local Organizing Committee tasked with coordinate County Assemblies Sports Association (CASA) games in Bungoma.*

# Speaker of the County Assembly of Bungoma flags off teams in preparation to host this year's County Assemblies Sports Association (CASA) Games

By County Assembly Communications Team

The Speaker of the County Assembly of Bungoma, Hon. Emmanuel Situma, on Wednesday, October 2, 2024, flagged off teams to begin practice and rehearsals as Bungoma County prepares to host the 5th edition of the County Assemblies Sports Association (CASA) games.

This year's festival theme is "Fostering Inclusivity and Diversity in County Sports and Cultural Events," emphasizing cohesion and interaction among participants from diverse County Assemblies.

Bungoma County Assembly previously achieved 3rd place overall in the 4th edition of the CASA festivals held in Nakuru last year.

In his speech, Hon. Situma urged County Assembly staff and honorable members to be excellent ambassadors for their county by upholding the good name of Bungoma County, which is known for its Mulembe spirit, translating to "peaceful people."

The Clerk of the County Assembly of Bungoma, Mr. Charles Wafula, stated that it is no small feat for Bungoma to be selected as the host for the CASA festivals. He encouraged all participants to rise to the occasion with excellence as they aim for victory in various disciplines.

Mr. Wafula also called on team managers, captains, and all parti-

pants to be guided by the spirit of sportsmanship as they prepare for fierce competition in the upcoming games.

The County Assembly Chairperson for the Committee on Gender and Culture, Hon. Jack Kawa, expressed gratitude to the County Assembly leadership for their support in securing Bungoma County as the host for this year's games.

Bungoma County Assembly will participate in various disciplines, including cultural dance, folk songs, choir, women's volleyball, men's volleyball, tug of war, football, netball, tennis, pool, scrabble, darts, and swimming competitions, among others.

The Speaker officially flagged off the teams, giving them the green light to start practices and rehearsals in the spirit of competition. He also handed over the necessary equipment to the team leaders and captains.

This event marks the beginning of the sports extravaganza in Bungoma County as the host County Assembly prepares to receive the instruments of power and the rights to host the 5th edition of the CASA games.



The Speaker of the County Assembly of Bungoma Hon Emmanuel Situma flagging off teams to participate in the 5th edition of County Assemblies Sports Association (CASA) games, 2024 in Bungoma



The Speaker of the County Assembly of Bungoma Hon Emmanuel Situma flagging off County Assembly tug of war team to participate in the 5th edition of CASA games



County Assembly Cultural dancers entertain guests at the official launch of QMS in the County Assembly of Bungoma on 14th October, 2024.

# Elgeyo Marakwet County Assembly visit Bungoma to benchmark on Performance Management

By County Assembly Communications Team

Ever since the implementation of the Performance Management at the County Assembly of Bungoma, the institution has become a benchmarking destination for many County Assemblies aiming to achieve the same. The recent visit by Elgeyo Marakwet County Assembly confirms the effective systems established by the Bungoma County Assembly.

The delegation of five people led by a member of the County Assembly Service Board (CASB) Dr. Elizabeth J. Keitany, who is also the Chairperson of the Human Resource Committee, toured the Bungoma County Assembly to benchmark on Performance Management to enhance operational efficiency and improve service delivery in their County Assembly.

Upon arrival, the delegation paid a courtesy call to the Clerk of Bungoma County Assembly Mr. Charles Wafula who emphasized the importance of collaboration and knowledge sharing between Counties. Mr. Wafula highlighted the County Assembly's commitment to fostering best practices in governance. He added that the process of implementing Performance Management within the institution was on course.

Mr. Wafula then introduced the delegation to the Speaker of the County Assembly, Hon. Emmanuel Situma. In an engaging session, Speaker Situma provided an overview of Performance operations within the Assembly, detailing its pivotal role in promoting transparency, accountability, and effective performance of staff and honorable members.

The Elgeyo Marakwet delegation which included Deputy Clerk Mr. Elias K. Maritim, Peter K. Kiptum, Vincent Kiprono, and Joy Lubanga, discussed the practical applications and challenges of implementing performance management.

In the deliberations, led by Dr. Anthony Mabele, a member of the County Assembly Service Board, and the Deputy Clerk Administration Mrs. Josylyne Situmah, they were guided on best practices as the Bungoma team shared valuable insights on how Performance management has transformed the Assembly's operations.

Throughout the session, the Elgeyo Marakwet team engaged in meaningful dialogue, asking questions and exploring ways to adapt Bungoma's successful strategies to their context. The discussions

focused on understanding the intricacies of Performance management and its contributions to enhanced governance.

Dr. Elizabeth J. Keitany underscored the importance of inter-county collaboration in Kenya emphasizing the potential for shared learning and improvement. The Elgeyo Marakwet delegation left with valuable lessons and a renewed commitment to implementing effective performance management practices in their county assembly. ENDS.



A delegation from Elgeyo Marakwet County Assembly on a benchmarking visit of the County Assembly of Bungoma on 2nd of October, 2024



The delegation of five people from Elgeyo Marakwet County Assembly led by a member of the County Assembly Service Board Dr. Elizabeth J. Keitany pause for a photograph with staff from the Human Resource Department of the County Assembly of Bungoma

# New levy imposed on government contractors and suppliers

By Julia Lunani

**E**ffective September 1, 2024, the Kenyan government has introduced a new levy that directly impacts contractors and suppliers providing goods and services to both national and county governments. This levy is part of a broader strategy to enhance compliance and streamline public procurement processes.

In this newsletter, we will outline the key details of the levy, its applicability, and the obligations of suppliers and the County Assembly of Bungoma.

The new levy applies to all procurement contracts signed between

suppliers and the County Assembly of Bungoma covering goods, services, and works signed on September 1, 2024. Notably, the levy includes any contract extensions, renewals, and variations that take effect on this date. The amount payable by suppliers is set at 0.03% of the contract value, excluding taxes. For instance, a contractor engaged in a project valued at Kshs 1 billion will be required to pay a levy of Kshs 300,000.

This levy applies to various contract types, including agreements with part payments, installment-based payments, milestone-based payments, Local Purchase Orders (LPOs), and Local Service Orders

(LSOs).

The County Assembly of Bungoma has the responsibility to ensure the remittance of the levy from the contract payments and remit it to the Public Procurement Regulatory Authority (PPRA) via the eCitizen platform. Remittance must be completed by the 20th day of the following month.

Failure to make timely payments will result in a 5% penalty per month for every month the levy remains unpaid, adding a significant cost burden for non-compliance.

The introduction of this levy

emphasizes the government's commitment to improving transparency and accountability within public procurement. Contractors and suppliers working with national or county governments must ensure compliance with the levy requirements to avoid penalties.

The Finance & Accounts Department will be available to assist with any queries or compliance-related matters regarding this new levy.

All County Assembly staff are required to stay informed and compliant to maintain smooth operations in their official engagements, most especially the Procurement Department.

**Wambutu** : How are you my dear friend Chelagat, welcome aboard for this lunch invite.

**Chelagat** : I am so fine my friend, it's good you have invited me at this great hotel-Walunywa for lunch (*Looking at the Ugali and the well fried chicken as he salivates over it*)

**Wambutu** : How are your Colleagues at Tunamiala Supermarket doing more so my pals Omar, Kemunto, Kimani, Omuse and Adhiambo ? (*as he tears the chicken thigh using his premolars and molar*)

**Chelagat** : They are fine my friend(*appearing in deep thoughts*)- Omar your good friend has been keenly following the Bungoma County legal frameworks for he wants to be on the know on the policies, guidelines, regulations, legislations and all the legal frameworks passed and adopted by the County Assembly.

**Wambutu** : Oooh (*appearing jubilated*).That is great Chela, I know you like being knowledgeable. I know of only one Law that was passed in 2015 despite of the fact that I come from Bungoma County, that is-The Bungoma County Youth Polytechnic Act, 2015, Can you know of others (*Talking while amassing a big chunk of Ugali his eyes keenly on the Chicken plate*)

**Chelagat** : (*Gazing on the hotel roof*), Bungoma County Assembly has been a proactive Assembly from its inception and it passed 6 legislation during that year which are non-mandatory like the Budget and Appropriation Act and Finance Acts

**Wambutu** : Whaat? Is it Bungoma County Assembly? (*Looking perplexed*) you appear to be very much in the know my friend a part from the one I mentioned which one are those Chela.

**Chelagat** : Yessss. (*Swallowing a huge piece of ugali*), hold on my friend enjoy this chicken will update you on the ones I know and even the one passed before the year 2015 as Bungoma County Assembly is pro-legislative apart from other Constitutionally mandated functions it has.

*To be continued in the next edition*

*By Legal Services Department*

# County Assembly of Bungoma ushers in new era with official launch of Quality Management System

By County Assembly Communications Team

The official launch of the implementation of a Quality Management System (QMS) at the County Assembly of Bungoma marks a significant milestone in the institution's journey towards excellence.

The process started in May 2024 and was launched at a colorful event held at the institution's Paskari Nabwana Hall. The Speaker and Chairman of the County Assembly Service Board, Hon Emmanuel Situma, presided over the event in the presence of members of the County Assembly Service Board (CASB), Hon Members of the County Assembly, and staff.

"Quality Management System is not

just a procedural change; it is a transformative step that will redefine how we operate, serve our constituents, and fulfill our mandate as a critical institution in our County's governance," said Hon Situma.

For the successful implementation of QMS, Hon. Situma urged every staff member to ensure that all services provided conform fully to the standard operating procedures, policies, and legal requirements.

Hon Situma stated that implementing QMS in the County Assembly will yield efficiency, effectiveness, and accountability in service delivery.

The leader of the Majority, also the

Vice Chairperson of the Board Hon Joseph Nyongesa, called upon staff members to change their attitude and perception about QMS.

Dr. Anthony Mabele, a member of the Board, said the implementation of QMS makes the County Assembly a global entity in its operations. Ms. Jessica Mayabi, another member of the Board, stated that once the institution attains ISO 9001:2015 certification, it will set the bar and momentum high and should therefore not look back.

Deputy Speaker Hon Stephen Wamalwa called upon all members of staff to support the success of the process through embracing change and following the structures put in place.

Clerk of the County Assembly Mr. Charles Wafula applauded members of staff for their commitment and dedication that contributed to the substantial progress made by the institution.

Citing the Japanese concept of Gemba Kaizen which refers to continuous improvement, Mr. Wafula urged the staff to aim at embracing teamwork and self-discipline as they target to attain gradual improvement.

"Let us ensure we put structures in place that will outlive us so that when we are long gone from this institution, will be remembered we will leave behind," said Mr. Wafula.

The Clerk added that the institution



Speaker of the County Assembly of Bungoma Hon Emmanuel Situma and the Clerk of the County Assembly Mr. Charles Wafula displaying the Quality Policy Statement at the launch of QMS implementation in the County Assembly



(From far left) Consultant Mr. Martin Nyongesa, Deputy Clerk Legislative Services Dr. Leonard Momos, Speaker of the County Assembly of Bungoma Hon Emmanuel Situma, Clerk of the County Assembly Mr. Charles Wafula, Deputy Clerk Administrative Services Ms. Joslyne Situmah, Deputy Management Representative Mr. Alfred Makokha and Management Representative Mr. Abraham Wekesa displaying the Standard Operating Procedures documents at the official launch of QMS implementation on 14th October, 2024

has so far sensitized all staff to the requirements of QMS and the role of each staff member in its establishment and implementation. Process owners had been trained on the requirements of QMS and their role in its establishment and implementation.

Also present at the event was the Chairperson Audit Committee Dr. Destaings Nyongesa who commended the County Assembly for its tremendous progress since the audit Committee had rated the institution at 71% while also recognizing the unqualified report it received in the recent past as a testament of excellence in performance.

Through the support of the consultant Great Conkors East Africa Limited, the institution developed the required documented information, including the quality policy statement, scope of QMS, context documents for each department, standard operating procedures for every operation in the departments, and risk and opportunity assessment documents for each department.

The event climaxed with the signing of the QMS documents by the Management Representative and the Clerk, as the Speaker unveiled the institution's quality policy statement and QMS documents for implementation.



*(From far left) Consultant Mr. Martin Nyongesa, Speaker of the County Assembly of Bungoma Hon Emmanuel Situma, Clerk of the County Assembly Mr. Charles Wafula displaying the Quality Policy Statement and Standard Operating Procedure document at the official launch of QMS implementation held at the Paskari Nabwana Hall on 14th October, 2024*



*Speaker of the County Assembly of Bungoma Hon Emmanuel Situma (Centre), Clerk of the County Assembly Mr. Charles Wafula and all Process Owners displaying Standard Operating Procedure documents and the Institution's Quality Policy statement as the County Assembly leadership looks on, at the official launch of QMS implementation on 14th October, 2024*



## A PUBLICATION OF THE BUNGOMA COUNTY ASSEMBLY

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